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**County of El Paso
Agenda Item Details**

Item Title: County Criminal Court 2 -Transfer Request out of Operating Equipment Account

Submitted By: Amy Lechuga, County Court Administrator

Department: County Court Administration

Department Phone Number:

Subject: Approve and authorize the transfer of funds in the amount of \$1,037 from GF-CCRIMC2-OPS EQUIPMENT to GF-CCRIMC2-BOOKS&SUBSCRIPT and to GF-CCRIMC2-OFFICE EXPENSE to cover the cost for pending invoices and various office supplies.

Background: The funds in the amount of \$1,037 are available in:
GF-CCRIMC2-OPS EQUIPMENT
COGF-1000-0000000-431-20-20202-0001-COJCC-600311-
Further authorize the transfer of \$1,037
(\$1,037) From: GF-CCRIMC2-OPS EQUIPMENT
COGF-1000-0000000-431-20-20202-0001-COJCC-600311-
(\$10) To: GF-CCRIMC2-BOOKS&SUBSCRIPT
COGF-1000-0000000-431-20-20202-0001-COJCC-600206-
(\$1,027) GF-CCRIMC2-OFFICE EXPENSE
COGF-1000-0000000-431-20-20202-0001-COJCC-600200-

**Estimated Time Needed
For This Item:**



COMMISSIONERS COURT COMMUNICATION

Agenda Date: August 12, 2024

TITLE:

County Criminal Court at Law 2 – Transfer Request out of Operating Equipment Account

SUBJECT:

Approve and authorize the transfer of funds in the amount of \$1,037 from GF-CCRIMC2-OPS EQUIPMENT to GF-CCRIMC2-BOOKS&SUBSCRIPT and to the GF-CCRIMC2-OFFICE EXPENSE to cover the cost for pending invoices and various office supplies.

BACKGROUND/DISCUSSION OF TOPIC:

The total amount for the invoice and various office supplies is \$1,037.

FISCAL IMPACT:

The funds in the amount of \$1,037 are available in:

GF-CCRIMC2-OPS EQUIPMENT

COGF-1000-0000000-431-20-20202-0001-COJCC-600311-

Further authorize the transfer of \$1,037

From:

GF-CCRIMC2-OPS EQUIPMENT

COGF-1000-0000000-431-20-20202-0001-COJCC-600311-

(\$1,037)

To:

GF-CCRIMC2-BOOKS&SUBSCRIPT

COGF-1000-0000000-431-20-20202-0001-COJCC-600206-

\$10

GF-CCRIMC2-OFFICE EXPENSE

COGF-1000-0000000-431-20-20202-0001-COJCC-600200-

\$1,027

PRIOR COMMISSIONERS COURT ACTION (IF ANY):_N/A

RECOMMENDATION: Approve and authorize the transfer of funds in the amount of \$1,037 from GF-CCRIMC2-OPS EQUIPMENT to GF-CCRIMC2-BOOKS&SUBSCRIPT and to the GF-CCRIMC2-OFFICE EXPENSE to cover the cost for pending invoices and various office supplies.

SUBMITTED BY: Amy M. Lechuga, County Court Administrator