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**County of El Paso  
Agenda Item Details**

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<b>Item Title:</b>	Sheriff's Office- 2025 Notice of Sheriff and Constable Fees
<b>Submitted By:</b>	Richard Wiles, Sheriff
<b>Department:</b>	EPCSO
<b>Department Phone Number:</b>	(915) 538-2006
<b>Subject:</b>	Pursuant to section 118.131 of the Texas Local Government Code, approve and authorize the County Judge to sign an order setting reasonable fees for the Sheriff and Constable services effective January 1, 2025. (#5376-OP)
<b>Background:</b>	Section 118.131 of the Texas Local Government Code requires Commissioners Court to set reasonable fees for the services of the Sheriff's Office and Constables Office every year no later than October 1 to be effective January 1 of next year. If Commissioners Court does not set fees in compliance with section 118.131, the fees revert back to the amount in effect on August 31, 1981.
<b>Fiscal Impact:</b>	Fiscal Impact Historical N/A  Fiscal Impact Projected Fee increases to keep pace with increase of salaries.  Long Account Number: Amount:  Long Account Number: Amount:
<b>Budget or Unbudgeted Match:</b>	
<b>Recommendation:</b>	Pursuant to section 118.131 of the Texas Local Government Code, approve and authorize the County Judge to sign an order setting reasonable fees for the Sheriff and Constable services to be effective on January 1, 2025. (#5376-OP)
<b>Prior Action:</b>	The court approved the 2022 fees on 6/17/2021 Item No. 13 The court approved the 2021 fees on 8/31/2020 Item T. The court approved the 2020 fees on 8/26/2019 Item V.

**Strategic Plan:**

Goal:

null

Objective:

**Strategic Plan Information:**

**Estimated Time Needed  
For This Item:**



## COMMISSIONERS COURT COMMUNICATION

AGENDA DATE : \_8/12/2024\_\_\_\_\_

CONSENT OR REGULAR: \_\_\_Consent\_\_\_\_\_

CONTRACT REFERENCE NO

(IF APPLICABLE): 5376-OP

**SUBJECT:** Pursuant to section 118.131 of the Texas Local Government Code, approve and authorize the County Judge to sign an order setting reasonable fees for the Sheriff and Constable services to be effective on January 1, 2025. (#5376-OP)  
Sheriff Richard D. Wiles, El Paso County Sheriff's Office (915) 538-2234

**BACKGROUND:** Section 118.131 of the Texas Local Government Code requires Commissioners Court to set reasonable fees for the services of the Sheriff's Office and Constables Office every year no later than October 1 to be effective January 1 of next year. If Commissioners Court does not set fees in compliance with section 118.131, the fees revert back to the amount in effect on August 31, 1981.

**FISCAL IMPACT:**

Fee increases to keep pace with increase of salaries.

**PRIOR COMMISSIONERS COURT ACTION (IF ANY):**

The court approved the 2022 fees on 6/17/2021 Item No. 13

The court approved the 2021 fees on 8/31/2020 Item T.

The court approved the 2020 fees on 8/26/2019 Item V.

**RECOMMENDATION:**

Pursuant to section 118.131 of the Texas Local Government Code, approve and authorize the County Judge to sign an order setting reasonable fees for the Sheriff and Constable services to be effective on January 1, 2025. (#5376-OP)

**COUNTY ATTORNEY APPROVAL**

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Carlos Madrid

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY:

Sheriff Richard D. Wiles

## NOTICE OF SHERIFF AND CONSTABLE FEES

ON THE 12th DAY OF AUGUST, 2024, THE COMMISSIONERS COURT OF EL PASO COUNTY, TEXAS, *IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS LOCAL GOVERNMENT CODE, SUB CHAPTER F, SECTION 118.131*, SET THE FOLLOWING FEES TO BE CHARGED IN CIVIL MATTERS FOR SERVICE AND UNSUCCESSFUL SERVICE\* BY THE OFFICES OF THE SHERIFF AND CONSTABLES OF EL PASO COUNTY, TEXAS, TO BE EFFECTIVE ON **JANUARY 1, 2025**.

### CIVIL PROCESS FEES

Citation/Notice By Posting.....	\$85.00	Mental Commitment.....	\$165.00
Citation By Publication.....	\$85.00	Capias/Commitment (from a Civil Suit).....	\$165.00
All Other Citations.....	\$125.00	Warrant to Take Physical Custody of Child....	\$220.00
Temporary Restraining Order.....	\$120.00	Writ of Attachment.....	\$250.00***
Subpoena.....	\$100.00	Writ of Execution.....	\$250.00**†
Subpoena <i>Instante</i> .....	\$125.00	Writ of Possession.....	\$250.00**
Notice.....	\$100.00	Writ of Reentry.....	\$250.00**
Precept.....	\$100.00	Writ of Venditioni Exponas.....	\$250.00**
Summons.....	\$100.00	Writ of Sequestration.....	\$250.00**
Writ of Garnishment.....	\$125.00	Tax Warrant.....	\$220.00**
Writ of Injunction.....	\$125.00	Order of Sale.....	\$240.00**
Writ of Supersedeas/Certiorari.....	\$125.00	Turnover Order.....	\$220.00**
Writ of Habeas Corpus.....	\$275.00	Distress Warrant.....	\$220.00
Protective Order Applicants fee.....	\$0.00	Any other Writ/Order for the enforcement of	
<i>Fees from Family Code 81.003.)</i> .....	\$100.00	a judgment or to Seize Property.....	\$250.00**
Any other civil document (deliver only).....	\$100.00	Executing original deed (purchaser).....	\$55.00
Justice Court Summon.....	\$85.00	Executing Bill of Sale (purchaser).....	\$50.00
Justice Court Subpoena.....	\$85.00	Posting Notice of Sale.....	\$30.00
Justice Court Citation (not F.E.D.).....	\$85.00	Research Archives for civil case file.....	\$20.00
Forcible Entry and Detainer.....	\$100.00	Executing replacement Deed unrecorded.....	\$40.00
Small Claims Court Summon.....	\$85.00	Executing replacement Bill of Sale unrecorded..	\$40.00
Small Claims Court Subpoena.....	\$85.00	Executing replacement Proof of Service/Attempted	
Small Claims Court Citation.....	\$85.00	Service/Affidavit for sub-service.....	\$20.00
Release court ordered impounded vehicle.....	\$26.00		
Additional fees may apply: <a href="http://www.epcounty.com/clerk">www.epcounty.com/clerk</a>			

### OTHER FEES

#### Transportation Code Chapter 683 & Misc Fees

Admin fee to process each vehicle.....	\$10.00
Admin fee to re-issue receipt.....	\$15.00
Additional storage fee assessed per day.....	\$20.00
Storage fee per day.....	\$20.00
Admin fee to research any case.....	\$20.00
Fingerprint Processing (first card).....	\$15.00
Fingerprint Processing (each additional card).....	\$5.00
Local Criminal History Check.....	\$13.00
Notification Fee.....	\$25.00

#### Special Events Fees

Application Fee.....	\$75.00
Late Application Fee (less than 30 days prior to event).....	\$150.00

	Hourly Rate Straight	Hourly Rate Overtime
Lieutenant:	\$65.00	\$97.50
Sergeant:	\$60.00	\$90.00
Deputy:	\$55.00	\$82.50

Flat hourly rate per Sheriff's or Constable's vehicle used: \$25.00

*Vehicles purchased at a Saturday Auction must be picked up by Monday or storage fees will resume. Vehicle storage fees for other vehicles begin the day the vehicle arrives at the impound lot.*

- \* Pursuant to Local Government Code Section 118.131. and Attorney General Opinion JM-1046 (1989), the expenses for providing services incident to unsuccessful service of process are equal to or exceed the expenses of actual service and the fee is thus set at the same cost charged for actual service.
- \*\* All writs and/or orders involving the seizure of property, sale of property or the enforcement of a judgment which exceeds three (3) hours in the execution or enforcement of such writ/order will be assessed an additional fee of **\$50.00 per hour** per officer for each hour or portion thereof. A minimum of two (2) officers will be required during the execution or enforcement.

Pursuant to Rule 126 of the Texas rules of Civil Procedure, all fees for any/all civil cases originating outside the County of El Paso, and/or the State of Texas must be collected in advance except when Paupers Oath is filed. The Sheriff or Constable will not execute any process until fees are received.

- \*\*\* All expenses associated with the delivery of a person out of county will be charged to the party sending the writ/or order. These expenses may include, but are not limited to the cost of travel, cost per officer per hour, per diem, lodging, etc. An estimate of these expenses will be provided to the party prior to servicing the writ and/or order, and payment will be required prior to service.

- † Writs of Execution with multiple defendants will be assessed a fee Per Defendant.

BY ORDER OF THE COMMISSIONERS COURT OF EL PASO COUNTY

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RICARDO A. SAMANIEGO  
COUNTY JUDGE