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**El Paso County
Agenda Item Details**

Item Title: Purchasing - Purchase of Alicia Chacon Commissioners Courtroom Upgrades

Submitted By: Karen Davidson, Purchasing Agent

Department: Purchasing Department

Department Phone Number: 915-273-3349

Subject: Approve and authorize the purchase of Alicia Chacon Commissioners Courtroom Upgrades using Buy Board Job Order Contract (JOC) 728-24 awarded to Basic IDIQ Inc. of Austin, TX for a total project cost of \$88,668.65. Purchasing approved on April 8, 2025. Funding available in GF-ACHACONCRTROOM-CAP OUT-RENO.

Background: The County is seeking a contractor for the Alicia Chacon Commissioners courtroom upgrades including the installation of one (1) new wooden rectangular desk with power and data connections. This project will be phased as required to accommodate the center business and traffic.

To ensure the County is obtaining the best overall value, to include pricing and terms, the Purchasing Department reviewed available cooperative contracts and determined that Buy Board Job Order Contract (JOC) 728-24 conforms to the County's needs.

Buy Board Job Order Contract (JOC) 728-24 Term: March 31, 2029

Fiscal Impact: Fiscal Impact Historical

Fiscal Impact Projected
Funding available in:
GF-ACHACONCRTROOM-CAP OUT-RENO
COGF-1000-0000000-431-10-10000-0001-ALCHA-703001-

Long Account Number: Amount:

Long Account Number:
COGF-1000-0000000-431-10-10000-0001-ALCHA-703001- A
mount:

Budget or Unbudgeted Match:

Recommendation:

Approve and authorize the purchase of Alicia Chacon Commissioners Courtroom Upgrades using Buy Board Job Order Contract (JOC) 728-24 awarded to Basic IDIQ Inc. of Austin, TX for a total project cost of \$88,668.65. Purchasing approved on April 8, 2025. Funding available in GF-ACHACONCRTROOM-CAP OUT-RENO.

Prior Action:

N/A

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**

EL PASO COUNTY PURCHASING REVIEW FORM

Procurement Item			
Agenda Date:		Department:	
Item Description:			
<u>Item Information</u> <div style="display: flex; justify-content: space-between;"> <div> Specs Bid Award Contract Contract Amendment Other RFP RFI RFQ </div> <div> Price Bid </div> <div> Construction </div> </div>		<u>Previous PRP Action</u> <div style="display: flex; justify-content: space-between;"> <div><u>Date</u></div> <div><u>Approved for CC</u></div> <div><u>Returned To Dept.</u></div> </div>	

ACTION TAKEN BY PROCUREMENT REVIEW PANEL

Reviewed and Accepted (as is) for Commissioners Court Action
Recommend Award to Vendor and accept for Commissioners Court Action
Return to Department for further action/information/documentation (*reason specified below)
Not Accepted/Other (*reason specified below)

Item requires contract/contract review. Dept. needs to contact County Attorney's Office for more information.

Placement on Commissioners Court Agenda By:

Department Purchasing Department

Auditor's Verification of Funds:

Funds Verified No Funds

This procurement item has been reviewed by the Procurement Review Panel. Said review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

Panel Members

County Contract Administrator/Designee: Accept | Not Accept: _____

County Auditor/Designee Accept | Not Accept: _____

County Purchasing Agent/Designee Accept | Not Accept: _____

County Department Head Accept | Not Accept: _____

County Attorney Reviewer: Approved for further action: Y / N: _____

Subject Matter Expert (as needed) Accept | Not Accept: _____

Other Meeting Attendees (PLEASE PRINT NAME):

1.) _____ 2.) _____ 3.) _____
4.) _____ 5.) _____ 6.) _____

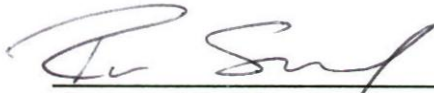


Alicia Chacon Commissioners Courtroom Upgrades

BuyBoard Job Order Contract (JOC) 728-24

Contract Term: March 31, 2029

Basic IDIQ Inc. Austin, TX	
Description	Cost
Labor and Materials	\$106,190.00
Coeficcient .81	(\$20,176.10)
Payment and Performance Bond	\$2,654.75
Total Project Cost	\$88,668.65


Approved By (Signature)

Robin Sully
Approved By (Print)

04-08-25
Date



Vendor Contract Information Summary

Vendor	Basic IDIQ Inc.
Contact	Jeff Thigpen
Phone	512-966-5686
Email	jthigpen@basicidiq.com
Vendor Website	www.basicidiq.com
TIN	14-2001530
Address Line 1	10713 RR 620 North, Suite F622
Vendor City	Austin
Vendor Zip	78726-1781
Vendor State	TX
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Net 30
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Common Carrier
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	Alabama, Arkansas, Colorado, Georgia, Kansas, Louisiana, Mississippi, Montana, Nebraska, New Mexico, Tennessee, Texas, Wyoming
Contract Name	Job Order Contracting (RSMMeans)
Contract No.	728-24
Effective	04/01/2024
Expiration	03/31/2029
Accepts RFQs	Yes
Return Policy	N/A



July 18, 2024

El Paso County Court House
500 E San Antonio
El Paso Texas, 79901

Attention: Erick Hernandez
Reference: Alicia Chacon courthouse Bench Option 1B
Subject: Price Proposal

Dear Mr. Hernandez

Basic IDIQ Inc. is pleased for the opportunity to submit this proposal for the noted work and will be looking forward to hearing from you in the near future. Please contact me directly at any time if any clarifications or if further information is needed. Basic IDIQ Inc. is prepared to start work 14 days from the notice to proceed.

Please find the attached Scope of work, Cost works breakdown, and cost summary.

Purchasing cooperative for this project is Buy Board. Contract No.728-24 RS Means Joc

Respectfully,

Isidoro Esparza
Area Manager
Basic IDIQ Inc.
915.309.6682
IEsparza@BasicIDIQ.com

Attachments:

- A. Scope of Work
- B. Cost Works Breakdown
- C. Cost Summary



SCOPE OF WORK
El Paso County Court House
Alicia Chacon Bench Option 1B
Buy Board No.728-24 RS Means JOC

GENERAL:

This proposal provides for the installation of 1 new rectangular wood desk. Work, installation of 1 new wooden rectangular desk with power and data connections for 4 chair spots. This project will be phased as required to accommodate the center business and traffic.

1.0 SCOPE OF WORK:

In accordance with this scope of work all labor, materials, supervision, equipment, insurance, taxes, overhead, and all other things or services necessary to install components and systems to provide for the renovation of the affected areas as indicated herein.

Work includes but is not limited to the following:

1.1 Commissioners court

- 1) Fabricate and provide rectangular wooden desks as per attached schematic. Approx 30 inches wide by 16 feet long
- 2) Desk to be made of a combination of plywood and hardwood oak materials
- 3) Top to be Formica plastic laminate in owners chosen color
- 4) Finish to be stain in owners chosen color
- 5) Clear coat and lacquer topcoats to ensure longevity of all new surfaces.
- 6) Install new under slab power source and data connections to new desk layout from existing electrical source.
- 7) Install new under slab power source and data connections to new desk layout from nearest existing electrical source.
- 8) New wiring to be in raceway cover to cosmetically disguise new cables and wiring. (**7 Computer Stations**)
- 9) Run new electrical conduit to provide new circuit to proposed desks
- 10) Core concrete floor to provide access to electrical service.
- 11) Remove side panel division of the existing desk for clear opening the countertop
- 12) Sand wood finish on two existing desks
- 13) Remove existing countertops on two desks
- 14) Prepare and stain two desk with new color stain
- 15) New plastic laminate countertops on two existing desk to match new desk countertop
- 16) Installation of new front framing on existing desks
- 17) Installation of new wood cover on two existing desk to match new desk wood finish
- 18) Final Cleaning

2.0 DRAWINGS AND SPECIFICATIONS:

Provided by Basic IDIQ

2.1 DRAWING AND SKETCHES:

Provided by Basic IDIQ

2.2 SPECIFICATIONS:

Work shall be performed per the requirements of the latest edition of the applicable local, state, and federal codes and standards. Details provided by El Paso County personnel, but no exact equipment specifications were provided.

3.0 SUBMITTALS:

Subcontractor shall submit the indicated number of copies of each required submittal. Submittals shall be submitted and approved prior to incorporating that material or activity into the project. Submittals required by specification and/or drawings shall be made regardless of whether they are listed on this schedule.

3.1 SUBMITTAL TYPE AND DESCRIPTION OUTLINE:

Type	Description	Type	Description
A	Shop Drawings	F	Notification of Sample Availability
B	Manufacturer's Catalog Cuts/Data	G	Application Instructions
C	Certificate/Certification	H	Operations & Maintenance (O&M) Manuals
D	Performance Test Reports	I	Color Samples
E	Sample of Testing	J	Red Line Drawings

3.2 PROJECT SUBMITTAL REQUIREMENTS:

Required Submittal	Quantity	Due Date	Type
Wood stain	1	TBD	B,I
Paint	1	TBD	B,I
Desk layout	1	TBD	A
Electrical material	1	TBD	B

4.0 SPECIAL CONSIDERATIONS:

Special considerations are applicable to this project as outlined in the following:

- 4.1 Engineered drawings will not be required for this project.
- 4.2 BASIC IDIQ, Inc. will contact the client project manager for equipment outages as required. Basic will provide a minimum of two (2) working day notice for proper outage coordination.
- 4.3 Normal working hours for this project is 7:30am to 6:30pm. Working outside of standard hours or on weekends and holidays will be coordinated and approved by the owner/client. Proposed numbers do include some premium time hours.
- 4.4 All work performed shall be in accordance with the applicable requirements of the latest edition of the Occupational Safety and Health Act (OSHA), Basic IDIQ Safety Manual and Client procedures as applicable.
- 4.5 Work areas will be maintained in a clean and orderly manner with materials, tools, and equipment properly stored and utilized to prevent hazards for worker and incidental personnel in the area. Provide barricades, signs, and other devices as necessary to ensure facility occupants are notified and shielded from dangers that work areas may pose
- 4.6 Work activities and installations are subject to in process inspections and completion inspections by the Client personnel. No "hold points" are imposed on this project; however, items/materials installed which are not accessible after installation may be subject to rework if verification of acceptable installation is not possible
- 4.7 Owner property will be properly protected from damage by construction activities.
- 4.8 Please note that this proposal is good for **30 days** unless extension is agreed by Basic IDIQ.

5.0 Exclusions:

All exclusions are applicable to this project as outlined in the following:

- 1) Asbestos or Lead abatement
- 2) Any Exterior work out of scope of work
- 3) Repair for any existing damaged
- 4) Unforeseen conditions not addressed in this SOW.
- 5) Hazardous material not identified.
- 6) Any afterhours work.
- 7) Pre-existing building code violations.
- 8) Material delays as a result of Covid – 19 supply chain disruptions.
- 9) Warranty on existing fixtures, poles, wiring, conduit, grounds, controls, equipment and electrical systems.

CostWorks 2025 - Ep County ARC Bench Option 1B									
Qty	CSI	Description	Unit	Bare Mat.	Bare Labor	Bare Equip.	Total	Total Incl. O&P	Note
4	01311 320 0160	Field personnel, general purpose laborer, average	Week	0.00	18,480.00	0.00	18,480.00	29,106.00	General labor
1	01543 310 1100	Rent core drill, electric, 2.5 H.P. 1" to 8" bit diameter	Month+	0.00	0.00	1,782.20	1,782.20	1,960.42	Core drill rental
4	01543 340 6410	Rent toilet portable chemical	Week+	0.00	0.00	356.00	356.00	391.60	Portable john
30	01561 610 0025	Dust barrier, temporary, spring loaded telescoping pole & head, 12', cost per day	Day	21.30	0.00	0.00	21.30	23.40	Dust protection
1	02411 919 0840	Selective demolition, rubbish handling, dumpster, 40 C.Y., 10 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost	Week	775.00	0.00	0.00	775.00	850.00	Dumpster for debris.
2	03821 310 0700	Concrete core drilling, core, reinforced concrete slab, 6" diameter, up to 6" thick slab, includes bit cost, layout and set up time	Ea.	2.26	304.92	23.40	330.58	502.15	Core drilling for power and data source.
1	03821 310 3040	Concrete core drilling, bits for core drill, diamond, premium, 6" diameter, included in drilling line items	Ea.	241.00	0.00	0.00	241.00	265.00	Drill bits for core drill
1,000	09019 093 0040	Surface preparation, exterior, doors, per side, scrape & sand, wood, detail, excl. frames or trim	S.F.	0.00	1,113.50	0.00	1,113.50	1,742.30	New Desks and existing wood prep for paint.
40	09912 333 1800	Paints & coatings, interior, doors, flush, w/frame, both sides, varnish, brushwork, sand after 1st coat, 3' x 7', excl. frame	Ea.	554.54	4,296.60	0.00	4,851.14	7,372.29	New paint on all new work.
30	12050 510 1100	Selective demolition, casework, wood base cabinets	L.F.	0.00	1,316.55	0.00	1,316.55	2,063.25	Alterations needed on existing desks.
40	12355 013 5450	Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high	L.F.	13,375.60	4,620.00	0.00	17,995.60	22,188.32	New desks .
30	12355 013 5600	Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high, add for countertop	L.F.	1,071.00	701.51	0.00	1,772.51	2,278.50	Fabrication of new front framing on exisiting desks.
24	12362 330 1500	Countertops, plastic laminate, 24" wide, 1-1/2" thick edging, plastic laminate edging, minimum	L.F.	1,285.20	1,106.03	0.00	2,391.23	3,160.08	New countertop for existing desk.
40	12362 330 1540	Countertops, plastic laminate, 24" wide, 1-1/2" thick edging, plastic laminate edging, maximum	L.F.	535.50	2,079.00	0.00	2,614.50	3,880.80	New desk countertop.
35	26052 310 0100	Control cable, copper, THHN wire with PVC jacket, 600 V, 4 wires, #14	C.L.F.	5,720.54	6,849.17	0.00	12,569.71	16,773.05	New wiring for new desk stations.
100	26053 313 0700	Aluminum conduit, 1" diameter, to 10' H, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF	L.F.	443.26	1,716.24	0.00	2,159.49	3,112.73	New wiring conduit.
7	26053 610 4100	Cable tray, ladder type, aluminum tee horizontal, 90 Deg., 9" rung spacing, 12" radius, 6" wide	Ea.	5,809.00	1,746.40	0.00	7,555.40	9,065.00	New raceway system
10	26053 930 3950	PVC conduit, schedule 40, couplings, 4" diameter, in concrete slab	Ea.	49.92	0.00	0.00	49.92	55.12	Electrical conduit fittings
1	26281 610 0200	Circuit breaker, 3 pole, 600 volt, 60 amp, enclosed (NEMA 1)	Ea.	875.00	295.40	0.00	1,170.40	1,400.00	New power source circuit breaker.
		Totals		\$30,759.12	\$44,625.31	\$2,161.60	\$77,546.03	\$106,190.00	

El Paso County
El Paso County Alicia Chacon Bench Option 1B

Cost Summary



Means Based Pricing		\$106,190.00
Bid Coefficient (Means Based Pricing Only)	0.8100	\$ (20,176.10)
Buy Board. Contract No.728-24 RS Means JOC	Subtotal	<u>\$ 86,013.90</u>

Breakdown

\$	-
\$	-
\$	-

Subtotal \$ 86,013.90

Subtotal \$ 86,013.90

Total \$ 86,013.90

Payment and Performance Bond 2.50% \$ 2,654.75

Final Total \$ 88,668.65