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El Paso County Agenda Item Details

- Item Title:** Information Technology Department - Contract No. 2025-0273
| Cobblestone Systems Corporation - Contract Management Software / Contract Insight® Enterprise Edition / License and Hosting Services Agreement (SaaS) / Renewal Yr 2025-2026
- Submitted By:** Art Nevarez, Director
- Department:** Information Technology Department
- Department Phone Number:** 915-273-3301
- Subject:** Approve and authorize the County Judge to sign the amendment between Cobblestone System Corp and the El Paso County to renew Cobblestone Insight Enterprise: Cobblestone-Hosted (SAAS). Funding is available in GF -ITD-MAINT/REP-SOFTWARE for a total amount of \$30,227.83. (Contract No. 2025-0273)
- Background:** The Information Technology Department (ITD) is committed to supporting robust and functional IT solutions. To achieve this goal, ITD dedicates resources focused on understanding and maintaining organizational and technological solutions. ITD strives to consolidate our IT solutions to leverage institutional knowledge, focused training, and more efficient support.
- El Paso County manages thousands of contracts every year, so it is necessary to use software to track all the activities and deliverables associated with such legal commitments. Contract management software assists with the lifecycle management of contracts, resulting in faster contract execution.
- County Operations and the County Attorney's Office utilize contract management software by the name of Cobblestone Contract Insight from the vendor CobbleStone Systems Corp. which assists in the maintenance and administration of all County contracts. Services include the ability for county departments to research contract life cycle activities such as workflow approvals, contract tracking, e-mail alerts, document management, calendaring, and reporting.
- ITD is requesting that the Court approve and authorize the

County Judge to sign this agreement for the continued use, support, and maintenance of this software. This agreement is for twelve (12) months. The agreement has been reviewed and approved by the County Attorney's Office, and the Purchasing Department. ITD recommends approval.

Fiscal Impact:

Funding is available in the following account:

Account: GF-ITD-MAINT/REP-SOFTWARE
COGF-1000-0000000-431-10-11140-0001-00000-600654-

Amount: \$30,227.83

Recommendation:

Approve and authorize the County Judge to sign the amendment between Cobblestone System Corp and the El Paso County to renew Cobblestone Insight Enterprise: Cobblestone-Hosted (SAAS). Funding is available in GF -ITD-MAINT/REP-SOFTWARE for a total amount of \$30,227.83. (Contract No. 2025-0273)

Prior Action:

On July 29, 2024, Commissioners Court approved Contract No. 2024-0544 for the purchase of Cobblestone Insight Enterprise: Cobblestone-Hosted (SAAS) for County Administration and County Attorney's Office (12406063) using GSA Contract GS-35F-0186W awarded to Cobblestone Systems Corporation.

Strategic Plan:

Goal:

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Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**

STATE OF TEXAS)
COUNTY OF EL PASO)

SECOND AMENDMENT TO CONTRACT INSIGHT ENTERPRISE SOFTWARE LICENSE
AND HOSTING SERVICES AGREEMENT

On the 4th day of April, 2023, the County of El Paso, Texas ("County"), and CobbleStone Systems Corp. d.b.a. CobbleStone Software ("Vendor"), located at 428 South White Horse Pike Lindenwold, New Jersey 08021, entered into a CobbleStone Software License Agreement ("Agreement") (County Contract # 2022-1024), incorporated by reference for all purposes. The Parties now desire to amend the Agreement.

WHEREAS, the Agreement expired on or about April 3, 2025; and

WHEREAS, the County and Vendor agree to renew the Agreement for an additional one year term;

NOW, THEREFORE, the County and Vendor agree to amend the Agreement as follows:

1. In accordance with Section 3. Term, Prices, and Payment of the Agreement, the parties agree to renew the Agreement for a term of one (1) year. The renewal term will be from April 4, 2025 to April 3, 2026.
2. The total price for products and services for the renewal term is \$30,227.83.
3. The description of products and services for the renewal term are further provided in Vendor Renewal Quote dated February 24, 2025, and incorporated by reference for all purposes.
4. Except as specifically stated in this Amendment all other terms and conditions of the Agreement remain the same and in full force and effect.
5. This Amendment together with the Agreement comprise the entire agreement between the parties (hereafter "Agreement").
6. The Agreement is effective as of the date executed by both parties.

THE COUNTY OF EL PASO

Ricardo Samaniego
El Paso County Judge
Date: _____

COBBLESTONE SYSTEMS CORP.
2025-0273 2nd Option to Renew
2024-0544 1st Option to Renew
2022-1024 Original Contract

Name: _____

Title: _____

Date: _____

2025-0273 2nd Option to Renew
2024-0544 1st Option to Renew
2022-1024 Original Contract



428 S. White Horse Pike, Lindenwold, NJ 08021
 Monday, February 24, 2025

El Paso County Texas
 500 E. San Antonio
 El Paso TX, 79901



Subject: Order for Contract Insight® Enterprise Edition – Renewal Quote

Dear El Paso County Team,

Thank you for contacting CobbleStone and inviting us to present Contract Insight Enterprise Contract Management Software to you and your team. Below is the pricing to renew the current agreement:

SaaS: Contract Insight Enterprise Concurrent - Contract Management Software (annual hosted) Solicitation Number: FCIS-JB-980001-B	GSA Price With IFF Year 2
Contract Insight Enterprise - Contract Management Software - Core - SaaS Hosted (one instance) Annual Subscription License Contract Insight Enterprise SaaS Hosted - Core System License; Includes unlimited Read-Only user licenses GSA with IFF - SIN 511210 TERM / 132.32 GS-35F-0186W with full system features, e-mail alerts, workflow, templates as per GSA Schedule 70, Cooperative Purchasing	\$ 4,368.77
- Total ADMIN Users: 2 Total ADMIN Users Annual Subscription License - CONCURRENT Annual Subscription License Contract Insight Enterprise SaaS Hosted - Admin Users License; GSA with IFF - SIN 511210 TERM / 132.32 as per GSA Schedule 70, Cooperative Purchasing	\$ 1,639.66
- Total SUPER Users: 4 Total SUPER Users Annual Subscription License - CONCURRENT Annual Subscription License Contract Insight Enterprise SaaS Hosted - Super Users License; GSA with IFF - SIN 511210 TERM / 132.32 as per GSA Schedule 70, Cooperative Purchasing	\$ 2,446.12
- Total STANDARD Users: 25 Total STANDARD Users Annual Subscription License - CONCURRENT Annual Subscription License Contract Insight Enterprise SaaS Hosted - Standard Users License; GSA with IFF - SIN 511210 TERM / 132.32 as per GSA Schedule 70, Cooperative Purchasing	\$ 12,051.50
- Add-on Module: Document Authoring & eSign Module Annual Subscription License - CONCURRENT Annual Subscription License Contract Insight Enterprise SaaS Hosted - Module License; GSA with IFF - SIN 511210 TERM / 132.32 GS-35F-0186W as per GSA Schedule 70, Cooperative Purchasing	\$ 5,126.59
Add-on Module: One (1) Additional Add-on SaaS DEV/STAGE/TEST Environment @ 50% of Licensing (50% SLA, No Backups) Annual Subscription License - 2 CONCURRENT Admin Users Annual Subscription License Contract Insight Enterprise SaaS Hosted - Module License; Open Market - Non GSA	\$ 4,595.19
Total for Items Above (Travel not included in pricing)	\$ 30,227.83



428 S. White Horse Pike, Lindenwold, NJ 08021

*Pricing offer is valid for 30 days and subject to re-pricing thereafter. All travel, lodging (if required), taxes and VAT are the responsibility of the client.

Please contact me if there are any questions or if you would like to proceed. We look forward to working with you and your team.

Sincerely,

Kyle Sipple

CobbleStone Software - Leaders in Contract Management Software!

Tel: 856-504-6802 office

Fax: 609-482-8023

ksipple@CobbleStoneSoftware.com