



**El Paso County
Agenda Item Details**

Item Title: Economic Development - ARPA Second Amendments with Workforce Solutions Borderplex (2025-0272 & 2025-0271)

Submitted By: Roberto Ransom, Director

Department: Economic Development Department

Department Phone Number: 915-273-3583

Subject: (ARP Project Nos. 1170 & 1171) Approve and authorize the County Judge to sign the Second Amendment to the Subrecipient Agreements with Workforce Solutions Borderplex for Childcare Industry Support (2025-0272) and Small Business Support (2025-0271). No additional funds are required.

Background: **Amendment Justification:** This amendment extends the term of the contract to July 31, 2025 and makes budget revisions that allows the agency to increase the amount of people serve by reallocating between line items without making any change to the original total contract amount.

Original Background: The County received \$163 million in American Rescue Plan funds. The funds are to be used for purposes obligated to no later than December 31, 2024. The Court approved various appropriations for a number of critical projects within the ARPA Portfolio in late October 2021. The Court identified economic recovery efforts as one of the priority areas of the ARPA portfolio, including allocating funding for workforce training and childcare industry assistance via services provided by Workforce Solutions Borderplex.

Fiscal Impact: Fiscal Impact Historical
Total Amount: \$2,048,550
(ARP-1170) \$358,000

GARPLAN21-ECONOMIC-IMPACT-FUND
GARPLAN21 -600000 -605000 -605103

(ARP-1171) \$1,690,550
GARPLAN21-ECONOMIC-IMPACT-FUND-CHILDCARE
GARPLAN21 -600000 -605000 -605107

Fiscal Impact Projected

N/A

Long Account Number: Amount:

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Budget or Unbudgeted Match:

Recommendation:

(ARP Project Nos. 1170 & 1171) Approve and authorize the County Judge to sign the Second Amendment to the Subrecipient Agreements with Workforce Solutions Borderplex for Childcare Industry Support (2025-0272) and Small Business Support (2025-0271). No additional funds are required.

Prior Action:

8/5/24: (ARP Project Nos. 1170 & 1171) Approve and authorize the County Judge to sign the First Amendment to the Subrecipient Agreements with Workforce Solutions Borderplex for Childcare Industry Support (2024-0598) and Small Business Support (2024-0599). American Rescue Plan funds are available in GARPLAN21-ECONOMIC-IMPACT-FUND-CHILDCARE & GARPLAN21-ECONOMIC-IMPACT-FUND.

8/14/23: (ARP Project No. 1170 & 1171) Approve and authorize the County Judge to sign the El Paso County American Rescue Plan Act Subrecipient Agreement with Workforce Solutions Borderplex for Childcare Industry Support beginning August 7, 2023. Funding is available in SG-ARPLAN21-ECNIMP-WSB WORKFORCE TRAINING, SG-ARPLAN21-ECNIMP-WSB CHILDCARE (Contract No. 2023-0413).

8/14/23: Approve and authorize the County Judge to sign the El Paso County American Rescue Plan Act Subrecipient Agreement with Workforce Solutions Borderplex for Small Business Support beginning August 7, 2023. Funding is available in SGARPLAN21-ECNIMP-INDUSTRY SPECIFIC DEVELOPMENT (Contract No. 2023-0550)

Strategic Plan:

Goal:

2. Transform Economic Development

Objective:

2.3 Recover Economically from COVID-19 Pandemic

Strategic Plan Information:

N/A

**Estimated Time Needed
For This Item:**

STATE OF TEXAS

COUNTY OF EL PASO

SECOND AMENDMENT TO SUBRECIPIENT AGREEMENT
BETWEEN THE COUNTY OF EL PASO TEXAS AND WORKFORCE SOLUTIONS
BORDERPLEX FOR CHILDCARE INDUSTRY SUPPORT

This Second Amendment to the Subrecipient Agreement Between the County of El Paso and Workforce Solutions Borderplex for Small Business Support (“**Second Amendment**”) is made this 24th day of March 2025, between the County of El Paso, a political subdivision of the state of Texas (“**County**”) and Workforce Solutions Borderplex (“**WSB**” or “**Subrecipient**”). Subrecipient and County may be referred to singularly as a “**Party**” or collectively as “**Parties**.” For the convenience of the parties, all defined terms appear in bold face print when first defined.

WHEREAS, effective August 7, 2023, the parties entered into a Subrecipient Agreement between the County of El Paso Texas and Workforce Solutions Borderplex for Childcare Industry Support (“Subrecipient Agreement”) (Contract No. 2023-0413) for the provision of increased access to childcare services by bolstering, supporting, and/or preserving existing providers and services, and other similar activities and by supporting and training the childcare providers in the County and creating new ones to help an already fragile industry; and

WHEREAS, effective August 5, 2024, the Parties amended the Subrecipient Agreement (“**First Amendment**”) to amend the term of the Subrecipient Agreement and adjust the Program Scope, the Program Budget and the Detailed Allowable Expenses to capture the full scope of services to be provided by WSB and the appropriate budget allocation for those services; and

WHEREAS, now the Parties desire to amend the Subrecipient Agreement to adjust the Program Budget (Attachment B) and the Detailed Allowable Expenses (Attachment B-1) to reallocate funds within the existing total award amount and to extend the contract term to July 31, 2025 in order to ensure full utilization of resources and maximize program impact.

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and in exchange for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. Adoption of Recitals. The above stated recitals are incorporated herein by reference and are made part of this Second Amendment and shall be as effective as if repeated verbatim.
2. Effective Date. The Effective Date of this Second Amendment shall be the 24th day of March 2025.
3. Amendments.
 1. Section 6 of the **Subrecipient Agreement**, which were later amended by the **First Amendment**, is now amended to:

Section 6. Term.

Unless terminated sooner as allowed under this Agreement, this Agreement commences on the Effective Date and terminates on July 31, 2025.

2. Program Budget (Attachment B) and the Detailed Allowable Expenses (Attachment B-1) to the **Subrecipient Agreement**, which were later amended by the **First Amendment**, are now further amended to Program Budget (Attachment B) and the Detailed Allowable Expenses (Attachment B-1) attached hereto.
4. All other terms and conditions not specifically amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties execute this Second Amendment to the Agreement which shall be effective on the 24th day of March 2025.

THE COUNTY OF EL PASO

WORKFORCE SOLUTIONS BORDERPLEX

By _____
Ricardo A. Samaniego
County Judge

By _____
Leila H. Melendez
CEO

Attachment B

All expenses must include supporting documentation such as invoices, cancelled checks, payroll reports, etc.

Monthly reports and supporting documentation are submitted to your assigned TEAMS channel.

Any questions regarding budgets, expenses or supporting documentation should be directed to:

El Paso County Auditor Office / Grants Compliance Reporting Audit Division: auditorgrants.gem@epcounty.com

Last Rev 12/12/22

Attachment B-1



Project Budget

Project Period From: 07/24/23 to 07/31/25

Organization Name: Workforce Solutions Boderplex

Project Title: El Paso County ARPA Workforce Investment/Childcare Industry Support

Date: 02/25/25

Detail Budget Lines		Current Project Budget	Revised Project Budget	Budget Changes
*Personnel	Hourly Rate or Weekly Salary			
Administrative Costs				
1 FTE - approximately 15% of time to be spent on this program		\$ 12,800.00	\$ 12,800.00	\$ -
Budget Analyst \$58,000 Annual Salary				
23% Fringe Benefits				
5 DTS Consultants		\$ 151,200.00	\$ 151,200.00	\$ -
Subtotal		\$ 164,000.00	\$ 164,000.00	\$ -
Supplies and Materials				
Subtotal		\$ -		
Local Travel				
Subtotal		\$ -		
Small Operating Equipment (less than \$25k)				
Laptop and peripheral devices for DTS consultants		\$ 5,000.00	\$ 4,802.30	\$ (197.70)
Subtotal		\$ 5,000.00	\$ 4,802.30	\$ (197.70)
Large Capital Equipment (more than \$25k)				
Subtotal		\$ -		
Communication/Promotion				
Subtotal		\$ -		
Other Expenses				
Child Care Industry Support				
Assistance for licensed providers to become TRS certified: 230 providers		\$ 1,103,622.50	\$ 979,351.55	\$ (124,270.95)
Child Care license and registration for non-licensed home-based providers: 40 providers		\$ 28,000.00	\$ 12,850.00	\$ (15,150.00)
Paid internships and incentives for HS students studying early childhood education. Students to be placed with 40 providers.		\$ 288,000.00	\$ 427,618.65	\$ 139,618.65
1.5 DTS consultants dedicated to supporting Child Care providers: 6 DTS		\$ -	\$ -	\$ -
CRM Software		\$ 19,427.50	\$ 19,427.50	\$ -
Feasibility Study		\$ 82,500.00	\$ 82,500.00	\$ -
Subtotal		\$ 1,521,550.00	\$ 1,521,747.70	\$ 197.70
Professional/Contracted Services				
Subtotal		\$ -		
Project Subtotal		\$ 1,690,550.00	\$ 1,690,550.00	\$ 0.00
**Indirect (if any - should not exceed 10% of Project Subtotal)				
TOTAL (Project Subtotal + Indirect)		\$ 1,690,550.00	\$ 1,690,550.00	\$ 0.00

* Personnel costs must be based on actual costs that will be documented with paystubs or payroll reports.

**Applicant may choose to forgo Indirect in final contract.

Please include budget narrative explaining budgeted line items. A more detailed budget may be requested at a later time, if awarded.

STATE OF TEXAS

COUNTY OF EL PASO

SECOND AMENDMENT TO SUBRECIPIENT AGREEMENT
BETWEEN THE COUNTY OF EL PASO TEXAS AND WORKFORCE SOLUTIONS
BORDERPLEX FOR SMALL BUSINESS SUPPORT

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WHEREAS, effective August 7, 2023, the parties entered into a Subrecipient Agreement between the County of El Paso Texas and Workforce Solutions Borderplex for Small Business Support (“**Subrecipient Agreement**”) (Contract No. 2023-0550) for the provision of aid in the recovery and growth of impacted small businesses in El Paso County which experienced negative economic harm during and in the aftermath of the COVID-19 pandemic; and

WHEREAS, effective August 5, 2024, the Parties amended the Subrecipient Agreement (“**First Amendment**”) to extend the term through March 31, 2025 and adjust the Program Scope, , Program Budget and the Detailed Allowable Expenses to capture the full scope of services to be provided by WSB and the appropriate budget allocation for those services; and

WHEREAS, the Parties now desire to amend the Subrecipient Agreement to adjust the Program Budget (Attachment B) and the Detailed Allowable Expenses (Attachment B-1) to reallocation of funds within their existing total award amount and to extend the contract term to July 31, 2025, in order to ensure full utilization of resources and maximize program impact.

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and in exchange for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

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WORKFORCE SOLUTIONS BORDERPLEX

By _____
Ricardo A. Samaniego
County Judge

By _____
Leila H. Melendez
CEO

Attachment B

Any questions regarding budgets, expenses or supporting documentation should be directed to:
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Last Rev 12/12/22

Attachment B-1



Project Budget

Project Period From: 07/24/23 to 07/31/25

Organization Name: Workforce Solutions Boderplex

Project Title: El Paso County ARPA Workforce Investment/Small Business

Date: 02/25/25

Detail Budget Lines		Total Original Budget	Revised Project Budget	Budget Changes
*Personnel	Hourly Rate or Weekly Salary			
Administrative Costs				
1 FTE - approximately 15% of time to be spent on this program		\$ 12,800.00	\$ 12,800.00	\$ -
Budget Analyst \$58,000 Annual Salary				
23% Fringe Benefits				
5 DTS Consultants		\$ 153,200.00	\$ 153,200.00	\$ -
Subtotal		\$ 166,000.00	\$ 166,000.00	\$ -
Supplies and Materials				
Subtotal		\$ -		
Local Travel				
Subtotal		\$ -		
Small Operating Equipment (less than \$25k)				
DTS Support : 45 small businesses		\$ 67,000.00	\$ 98,644.90	\$ 31,644.90
IT related equipment that may include software, computers, or other basic IT related needs to help businesses maximize efficiency.				
Businesses will own the equipment, not WSB.				
Laptop and peripheral devices for DTS consultants		\$ 5,000.00	\$ 4,802.30	\$ (197.70)
Subtotal		\$ 72,000.00	\$ 103,447.20	\$ 31,447.20
Large Capital Equipment (more than \$25k)				
Subtotal		\$ -		
Communication/Promotion				
Subtotal		\$ -		
Other Expenses				
Small business support 1.5 DTS Consultants		\$ -	\$ -	\$ -
Subtotal		\$ -	\$ -	\$ -
Professional/Contracted Services				
Incumbent Worker Training: 40 businesses		\$ 98,400.00	\$ 66,952.80	\$ (31,447.20)
CRM Software		\$ 4,100.00	\$ 4,100.00	\$ -
Feasibility Study		\$ 17,500.00	\$ 17,500.00	\$ -
Subtotal		\$ 120,000.00	\$ 88,552.80	\$ (31,447.20)
Project Subtotal		\$ 358,000.00	\$ 358,000.00	\$ (0.00)
**Indirect (if any - should not exceed 10% of Project Subtotal)				
TOTAL (Project Subtotal + Indirect)		\$ 358,000.00	\$ 358,000.00	\$ (0.00)

* Personnel costs must be based on actual costs that will be documented with paystubs or payroll reports.

**Applicant may choose to forgo Indirect in final contract.

Please include budget narrative explaining budgeted line items. A more detailed budget may be requested at a later time, if awarded.