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El Paso County Agenda Item Details

Item Title: Purchasing - Approve and authorize the Single Source purchase of Envisio Software Subscription (12502246) for El Paso County IT Department

Submitted By: Karen Davidson, Purchasing Agent

Department: Purchasing

Department Phone Number: 915-273-3349

Subject: Approve and authorize the Single Source purchase of Envisio Software Subscription (12502246) for El Paso County IT Department from Envisio Solutions Inc. from Surrey, BC. in the amount of \$194,726.70 for (3) three years. Funds are available in GF-ITD-MAINT/REP-SOFTWARE. Pursuant to Texas Local Government Code Section 262.024 (c), as a single source item, it is exempt from the provisions of the County Purchasing Act.

Background: El Paso County requires a transparent and strategic approach that enlists a budget of over 400 million and a resident base of over 800k; it is necessary to use software to aid in developing strategic initiatives and share results with the public. Strategic planning software is a category of software that covers a wide range of strategic topics, methodologies, modeling, and reporting. Such software helps in the development and execution of plans and tracks and improves performance. In this approach, the idea is to implement strategic plans, which are often similar in functionality to project portfolio management.

El Paso County licenses strategic planning software Envisio Analytics, Plans, and Public Dashboards from Envisio Solutions, Inc. The County Administration Department utilizes the software to plan and implement county projects. The software provides a means to capture strategic goals, outline actions, track timelines, show who the responsible department is for actions, and provide dashboards and reports.

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County Purchasing Act. Sole Source will be re-evaluated as required to ensure compliance with statute.

Fiscal Impact:

Fiscal Impact Historical

Fiscal Impact Projected

	Annual Cost
Year 1	\$63,000.00
Year 2	\$64,890.00
Year 3	\$66,836.70

Grand Total \$194,726.70

Funding is available in:

GF-ITD-MAINT/REP-SOFTWARE

COGF-1000-0000000-431-10-11140-0001-00000-600654-

Long Account Number: Amount:

Long Account Number: COGF-1000-0000000-431-10-11140-0001-00000-600654- Amount:

Budget or Unbudgeted Match:

Recommendation:

Approve and authorize the Single Source purchase of Envisio Software Subscription (12502246) for El Paso County IT Department from Envisio Solutions Inc. from Surrey, BC. in the amount of \$194,726.70 for (3) three years. Funds are available in GF-ITD-MAINT/REP-SOFTWARE. Pursuant to Texas Local Government Code Section 262.024 (c), as a single source item, it is exempt from the provisions of the County Purchasing Act.

Prior Action:

N/A

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**



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Goal:

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Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**



**Envisio Software Subscription (12502246) for
El Paso County IT Department**

Envisio Solutions Inc. Surrey, BC	
Description	Price
Year 1 Price Annual Software Subscription (Enterprise including Plans, Projects, and Analytics)	\$63,000.00
Year 2 Price Annual Software Subscription (includes 3% annual increase)	\$64,890.00
Year 3 Price Annual Software Subscription (includes 3% annual increase)	\$66,836.70
Grand Total	\$194,726.70

A handwritten signature in blue ink that reads "Carlos A. Puga".

Approved By (Signature)

Carlos A. Puga

Approved By (Print)

02/03/2024

Date



**Envisio Software Subscription (12502246) for
El Paso County IT Department**

Envisio Solutions Inc. Surrey, BC	
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Grand Total	\$194,726.70

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Approved By (Signature)

Carlos A. Puga

Approved By (Print)

02/03/2024

Date



Appendix A - Quote

Bill To Name	El Paso County, TX	Quote Number	1701212
Bill To	El, Texas	Created Date	21/10/2024
	United States	Expiration Date	21/02/2025
Contact Name	Aileen Flores	Prepared By	Richard Millward
Email	ail.flores@epcountytx.gov	Email	rmillward@envisio.com

Product Description	Quantity	Sales Price	Total Price
Enterprise Software Subscription: Envisio Bundle including unlimited Plans, Analytics, Public Dashboard and Projects - Annual Subscription with Unlimited Licenses - ENV-ENTP-250-499M	1.00	USD 63,000.00	USD 63,000.00
Subtotal		USD 63,000.00	
Total Price		USD 63,000.00	

Quote Accepted By:

Name: _____

Date: _____

Signature: _____

Terms and Conditions

- Prices set forth in this quote are valid for the period stated. All prices are quoted in US Dollars and are not inclusive of any applicable taxes. An invoice for the agreed amount will be issued upon acceptance of this quote.
- Acceptance of this quote is acceptance of the accompanying Master Services Agreement (MSA) or a previously signed MSA in the event of renewal/upsell.

Payment methods: ACH, Wire or Check
Remit to email: finance@envisio.com

ACH/Wire Payment To

Account Name: Envisio Solutions Inc. | Bank: Silicon Valley Bank | Bank Address: 3003 Tasman Dr. Santa Clara, CA 95054
ABA/ACH Routing #: 121140399 | Account #: 3303262267 | Account Type: Checking

Pricing Term for Quote Number 1701212

- Envisio Enterprise annual subscription for Envisio Bundle, including unlimited Plans, Projects, Analytics, Public Dashboard, and Unlimited Licenses
- Envisio will apply a 3% annual increase beginning in Year 2

Year 1 Price Annual Software Subscription (Enterprise including Plans, Projects, and Analytics)	\$63,000.00 USD
Year 2 Price Annual Software Subscription (includes 3% annual increase)	\$64,890.00 USD
Year 3 Price Annual Software Subscription (includes 3% annual increase)	\$66,836.70 USD

Terms of Payment

Software:

- Due 100% upon Contract Effective Date (Net 30)
- Year 2 is due 365 days from the Contract Effective Date and annually thereafter

Professional Services:

- Due 100% upon Contract Effective Date (Net 30)



Appendix A - Quote

Bill To Name	El Paso County, TX	Quote Number	1701212
Bill To	El, Texas	Created Date	21/10/2024
	United States	Expiration Date	21/02/2025
Contact Name	Aileen Flores	Prepared By	Richard Millward
Email	ail.flores@epcountytx.gov	Email	rmillward@envisio.com

Product Description	Quantity	Sales Price	Total Price
Enterprise Software Subscription: Envisio Bundle including unlimited Plans, Analytics, Public Dashboard and Projects - Annual Subscription with Unlimited Licenses - ENV-ENTP-250-499M	1.00	USD 63,000.00	USD 63,000.00
Subtotal		USD 63,000.00	
Total Price		USD 63,000.00	

Quote Accepted By:

Name: _____

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Payment methods: ACH, Wire or Check
Remit to email: finance@envisio.com

ACH/Wire Payment To

Account Name: Envisio Solutions Inc. | Bank: Silicon Valley Bank | Bank Address: 3003 Tasman Dr. Santa Clara, CA 95054
ABA/ACH Routing #: 121140399 | Account #: 3303262267 | Account Type: Checking

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Year 2 Price <i>Annual Software Subscription (includes 3% annual increase)</i>	\$64,890.00 USD
Year 3 Price <i>Annual Software Subscription (includes 3% annual increase)</i>	\$66,836.70 USD

Terms of Payment

Software:

- Due 100% upon Contract Effective Date (Net 30)
- Year 2 is due 365 days from the Contract Effective Date and annually thereafter

Professional Services:

- Due 100% upon Contract Effective Date (Net 30)

RQ 12502246
\$63,000

SINGLE / SOLE SOURCE JUSTIFICATION

Preparation Instructions:

The appropriate department representative must complete the single source form below and forward to their Department Head, or his designee, for approval. Upon approval, forward the sole source justification to the Purchasing Agent for review and final approval. Use additional sheets if necessary.

Vendor Name: Envisio

Department: Information Technology

A complete description of the purchase:

El Paso County requires a transparent and strategic approach that enlists a budget of over 400 million and a resident base of over 800k; it is necessary to use software to aid in developing strategic initiatives and share results with the public. Strategic planning software is a category of software that covers a wide range of strategic topics, methodologies, modeling, and reporting. Such software helps in the development and execution of plans and tracks and improves performance. In this approach, the idea is to implement strategic plans, which are often similar in functionality to project portfolio management.

El Paso County licenses strategic planning software Envisio Analytics, Plans, and Public Dashboards from Envisio Solutions, Inc. The County Administration Department utilizes the software to plan and implement county projects. The software provides a means to capture strategic goals, outline actions, track timelines, show who the responsible department is for actions, and provide dashboards and reports.

1. Why is it necessary to contract in a non-competitive manner?

Expertise - Linked to current project / knowledge / agreement

Detailed explanation:

El Paso County licenses strategic planning software Envisio Analytics, Plans, and Public Dashboards from Envisio Solutions, Inc. The County Administration Department utilizes the software to plan and implement county strategic plans. Envisio's Public Dashboards integrates with the County's website which allows for the public to have access to milestones associated with the County's strategic goals.

2. What research has been performed to ensure that no other source is capable of fulfilling the requirement? (For instance, list other products or services tested or used and indicate why they are not acceptable, include patent documentation, or market analysis)

El Paso County requires a transparent and strategic approach that enlists a budget of over 400 million and a resident base of over 800k; it is necessary to use software to aid in developing strategic initiatives and share results with the public. El Paso County has made substantial investments to include financial, human capital and inequivalent institutional knowledge.

3. What are the exclusive features or capabilities the product or service offers the County?

Envisio Solutions is a cloud-based Strategy and Performance Management software solution licensed to El Paso County. The software provides a platform for El Paso County to manage countywide strategic goals, track milestones, and provide updates to the public. In addition, the software allows for tracking departmental Management Action Plans (MAP) and other strategic initiatives that require tracking and reporting.

4. Why are these features or characteristics essential and necessary to meet the County's needs?

Envisio Solutions establishes cross-departmental management, providing visibility of responsibility and milestone reporting. The platform is utilized to remain publicly accountable, providing transparency through

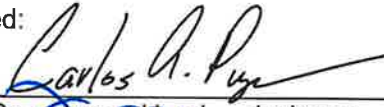
SINGLE / SOLE SOURCE JUSTIFICATION


developing, executing, and tracking projects whose results are shared with all County constituents. Envisio integrates into a website that allows the County to disseminate this information for the public to view.

5. What steps are being taken to foster competition in future purchases of this product or service?

The Information Technology Department is responsible for the annual renewal and administration of this agreement. Unless the County Administration Department determines the software no longer meets the needs of the County, ITD will continue to renew the Envisio software license agreement. This agreement will be a three-year agreement and will reassess once agreement is completed.

Approved:



Department Head or designee



Purchasing Agent or designee

01/15/2025

Date

1/28/25

Date


Buyer

1-21-2025

Envisio Solutions Inc. - Sole Source Document

To: Karen Davidson
County of El Paso, Texas
500 E. San Antonio
El Paso, Texas 79901

From: Envisio Solutions Inc.
Unit 300 - 15300 Croydon Drive
Surrey, BC
V3Z 0Z5 Canada

Background:

Procurement of products and services by governments and other public entities is often mandated through a competitive solicitation process in accordance with established codes and legislation. However, an Agency/Office may request that a product or service be considered a sole source purchase, with appropriate justification and documentation. The Chief Procurement Officer has determined, based on the facts, that there is only one source for the required product or service.

Document Purpose:

This letter serves as a sole source document for software and services provided by Envisio Solutions Inc. We are the sole provider of Envisio software and implementation and consulting services being sought by the County of El Paso, Texas.

Envisio Solutions Inc. is a cloud-based Strategic Planning, Performance Management, Project Management & Reporting Software for government agencies. Our proprietary software and services provide unique capabilities not offered elsewhere.

Unique Capabilities:

1) Sole Focus on the Public Sector:

- Envisio Solutions Inc. is the sole vendor offering a specialized solution designed for the public sector and government agencies.
- Our focused dedication to the public sector uniquely positions us to address the distinctive needs and challenges of public organizations.
- With a commitment beyond generic solutions, our purpose-built software ensures optimal performance, compliance, and mission-driven success for government operations.

2) Integrated Cloud Platform: Unifying Strategy Execution, Project Management, Performance Analytics, and Reporting

- Unique integration of configurable cloud-based platform to manage strategic and operational planning, project management, performance management, data analytics, reporting, and dashboards.

3) Plan Lifecycle Management:

- Plans can seamlessly transition between 'planning,' 'active,' and 'archived' modes with unlimited archiving capacity.
- Effortless management of plan status by plan owners and administrators.

4) Concurrent Tracking of Multiple Projects & Plans:

- Simultaneous tracking of multiple projects and plans with distinct characteristics, ensuring privacy for plan members.
- Customizable language, reporting cadence, and access levels for assigned users.

5) Real-Time Status and Progress Roll-ups:

- Proprietary aggregation algorithm ensuring real-time updates and visual representation of progress and status.

6) Advanced Filtering and Viewing Options:

- Robust filtering and viewing options in dashboards and reports providing tailored perspectives.
- Permissions-based filtering for secure access to sensitive information.

7) Flexible and Tailorable Reporting for Diverse Audiences:

- Multiple report types and customizable structures catering to diverse stakeholders.
- Scheduled, emailed, and tailored reports meeting specific audience needs.

8) Enhanced Visibility & Engagement for Stakeholders:

- Public dashboards for visually appealing, externally shareable snapshots of goals, strategies, and performance measures.
- Internal user dashboards allow personalized views and engagement with assigned plans.

9) Project Management Capabilities:

- Internal project management with task and dependency management.
- Alignment of projects to strategic priorities, with interactive maps and dashboards.

10) Comprehensive Performance Management & Data Analytics:

- Collection, analysis, and visualization of performance data.
- Association of multiple performance measures with strategic elements.
- Ability to integrate via embed code with GIS, BI, and data visualization tools.

RQ 12502246
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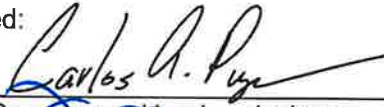
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