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## **El Paso County Agenda Item Details**

<b>Item Title:</b>	Information Technology Department - Contract No. 2024-1009   Brightly Software, Inc. - Parks / Asset Essentials / Parks, Recreation, and Forestry Module / Maintenance Management Software / Renewal Option 1 / FY2025
<b>Submitted By:</b>	Art Nevarez, Director
<b>Department:</b>	Information Technology
<b>Department Phone Number:</b>	915-273-3301
<b>Subject:</b>	Approve and authorize the County Judge to sign the Amendment between the El Paso County and Brightly Software, Inc. to renew the Parks, Recreation and Forestry Module. Funding is available in GF-ITD-MAINT/REP-SOFTWARE for a total amount of \$12,666.86. (Contract No. 2024-1009)
<b>Background:</b>	<p>The Information Technology Department (ITD) is committed to supporting robust and functional IT solutions. To achieve this goal, ITD dedicates resources to understanding and maintaining organizational and technological solutions. ITD strives to consolidate our IT solutions to leverage institutional knowledge, focused training, and more efficient support.</p> <p>The El Paso County oversees a variety of park facilities strategically located across county lines. To effectively manage these locations, it is essential to have electronic and automated tools in place to accurately track key information that supports both maintenance and financial needs. This requires the use of asset management techniques, which involve a systematic approach to governance and maximizing the value of assets throughout their entire life cycle.</p> <p>The El Paso County utilizes Brightly's Asset Essentials software for asset management, which is licensed through the vendor Brightly. The Parks and Recreation Department leverages this cloud-based platform, specifically the Parks, Recreation, and Forestry Module, to enhance its operations. This module provides a GIS-based work order system and comprehensive asset management capabilities.</p>

With this system, the department can thoroughly assess the condition of essential park equipment, facilitating better long-term planning and the creation of preventative maintenance schedules. The software also supports data analysis for forecasting and developing capital replacement strategies. Additionally, the work order module is customized for maintenance tasks, enabling the creation of accurate reports tailored to specific equipment, parks, or trades.

ITD is requesting that the Court approve and authorize the County Judge to sign this agreement for the continued use, support, and maintenance of this software. This is a twelve (12) month agreement that began on October 1, 2024. The agreement has been reviewed and approved by ITD, the County Attorney's Office, and the Purchasing Department. ITD recommends approval.

Contract Number: 2024-1009  
Contract Term Start: 10/01/2024  
Contract Term End: 9/30/2025

**Fiscal Impact:**

Funding is available in the following account:

Account Number: GF-ITD-MAINT/REP-SOFTWARE  
COGF-1000-0000000-431-10-11140-0001-00000-600654-

Amount: \$12,666.86

**Recommendation:**

Approve and authorize the County Judge to sign the Amendment between the El Paso County and Brightly Software, Inc. to renew the Parks, Recreation and Forestry Module. Funding is available in GF-ITD-MAINT/REP-SOFTWARE for a total amount of \$12,666.86. (Contract No. 2024-1009)

**Prior Action:**

On June 3, 2024, Commissioners Court approved Contract No. 2024-0321 for the maintenance and support of this software under agenda item #4-N.

**Strategic Plan:**

Goal:

null

Objective:

**Strategic Plan Information:**

**Estimated Time Needed  
For This Item:**



## **El Paso County Agenda Item Details**

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**Strategic Plan:**

Goal:

null

Objective:

**Strategic Plan Information:**

**Estimated Time Needed  
For This Item:**

STATE OF TEXAS                    )  
  )  
COUNTY OF EL PASO            )

**FIRST AMENDMENT TO COUNTY CONTRACT #2024-0321**

On June 1, 2024, the County of El Paso, Texas (County”) and Brightly Software, Inc. (“Vendor”) entered into a Master Subscription Agreement and Professional Services Addendum (“Agreement”) (County Contract 2024-0321), incorporated by reference for all purposes. The Parties now desire to renew the Agreement for an additional one-year term.

WHEREAS, the Agreement expired on or about September 30, 2024; and


WHEREAS, the County and Vendor agree to amend the Agreement as follows:

1. In accordance with Section 1 of the Agreement, the parties agree to renew the Agreement for a term of one year.
2. The renewal period will be from October 1, 2024, to September 30, 2025.
3. The total price for products and services for the renewal term is \$12,666.86.
4. The description of products and services for the renewal term are further provided in Vendor Invoice #INV-254040 and incorporated by reference for all purposes.
5. Except as specifically stated in this Amendment, all other terms and conditions of the Agreement remain the same and in full force and effect.
6. This Amendment together with the Agreement comprise the entire agreement between the parties (hereafter “Agreement”).
7. The Agreement is effective as of the date executed by both parties.

**THE COUNTY OF EL PASO, TEXAS**

By \_\_\_\_\_  
El Paso County Judge Ricardo A. Samaniego  
Date: \_\_\_\_\_

**BRIGHTLY SOFTWARE, INC.**

DocuSigned by:  
  
By 452012EA509B4D1...  
(name) Ransone Brown  
(title) Accounts Receivable Specialist  
(signor must have legal authority to bind their entity)  
Date: 01/15/2025

STATE OF TEXAS                    )  
  )  
COUNTY OF EL PASO            )

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**THE COUNTY OF EL PASO, TEXAS**

By \_\_\_\_\_  
El Paso County Judge Ricardo A. Samaniego  
Date: \_\_\_\_\_



**BRIGHTLY SOFTWARE, INC.**

DocuSigned by:  
  
By 452012EA509B4D1...  
(name) Ransone Brown  
(title) Accounts Receivable Specialist  
(signor must have legal authority to bind their entity)  
Date: 01/15/2025



Tax ID: 56-2174429  
Phone: 877-639-3833  
Email: [accountsreceivable@brightlysoftware.com](mailto:accountsreceivable@brightlysoftware.com)

## Invoice

Invoice #: INV-254040  
Invoice Currency: USD  
Invoice Date: 08/26/2024  
Terms: Net 30  
Due Date: 09/25/2024  
Client ID: 1280411

**Bill To:**  
**El Paso County**  
**Tim Fulton**  
6900 Delta Drive  
El Paso, TX 79905  
United States

**Ship To:**  
**El Paso County**  
**Tim Fulton**  
6900 Delta Drive  
El Paso, TX 79905  
United States

Client PO #:

Reference: Sourcewell Contract # 090320-SDI

Description	Site	Start Date	End Date	Quantity	Amount
Parks, Recreation and Forestry Module	El Paso County	10/01/2024	09/30/2025		\$12,666.86
				SUBTOTAL	\$12,666.86
				SALES TAX	\$0.00
				TOTAL	\$12,666.86

TOTAL APPLIED	USD \$0.00
<b>TOTAL DUE</b>	<b>USD \$12,666.86</b>

Tax exemption certifications can be sent to [accountsreceivable@brightlysoftware.com](mailto:accountsreceivable@brightlysoftware.com).  
[Need a copy of our W-9? Click here to get a copy from our SharePoint site.](#)

**TO PAY BY CHECK**

Brightly Software, Inc.  
PO Box 360717  
Pittsburgh, PA 15251-6717  
OR 15250-6717

**TO PAY BY ACH**

HSBC Bank USA, N.A.  
95 Washington St. 4 South  
Buffalo, NY 14203  
Account #: 879026464  
Routing #: 022000020

**TO PAY BY WIRE**

HSBC Bank USA, N.A.  
452 5<sup>th</sup> Ave.  
New York, NY 10018  
Account #: 879026464  
Fed #: 021001088  
Swift #: MRMDUS33

**TO PAY BY CREDIT CARD**

Call 877-639-3833  
(3% surcharge applies)

**When paying electronically (ACH), please send remittance details to [remittance@brightlysoftware.com](mailto:remittance@brightlysoftware.com)**

This Invoice and its Services are governed by the terms of the Brightly Software Master Subscription Agreement found at <https://www.brightlysoftware.com/terms> ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.



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 Invoice Currency: USD  
 Invoice Date: 08/26/2024  
 Terms: Net 30  
 Due Date: 09/25/2024  
 Client ID: 1280411

**Ship To:**  
**El Paso County**  
**Tim Fulton**  
6900 Delta Drive  
El Paso, TX 79905  
United States

Reference: Sourcwell Contract # 090320-SDI

TOTAL APPLIED	USD \$0.00
<b>TOTAL DUE</b>	<b>USD \$12,666.86</b>

**TO PAY BY CREDIT CARD**  
Call 877-639-3833  
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