

## Sheriff's Office Zombie Run

Date: Saturday, October 26, 2024

Event Start Time: 9:00 am to 1:00 pm

Load-in Time: Saturday, October 26, 2024 at 7:00 am

Load-out Time: Saturday, October 26, 2024 at 1:30 pm

Estimated Attendance: 500+

# ESTIMATE

### FACILITY RENTAL

|  | FEE       | HOURS | BLOCK | TOTALS    |
|--|-----------|-------|-------|-----------|
| <i>Non-Profit/Government/Military rate</i>                       |           |       |       |           |
| Ascarate Park -(1st 4 hour block) 7:00 am-11:00 am               | \$ 200.00 | 4     | 1     | \$ 200.00 |
| Extra Hours-11:00 am - 2:00 pm                                   | \$ 65.00  | 3     | 3     | \$ 195.00 |
| Security Deposit ( <i>refundable at discretion of licensor</i> ) | \$ 500.00 | 1     | 1     | \$ 500.00 |
| Multi-Year Discount  | 0         |       | 0%    | \$ -      |
| <i>5% each returning year max 20%</i>                            |           |       |       |           |

Facility Rental: \$ 895.00

### STAFFING EXPENSES

|  | FEE       | STAFF | DAY/HOURS |           |
|--|-----------|-------|-----------|-----------|
| Event Manager  | \$ 250.00 | 1     | 1         | \$ 250.00 |
| <i>required fee, oversees facility rental</i>                |           |       |           |           |
| Housekeeping   | \$ 16.00  | 2     | 4         | \$ 128.00 |
| <i>required fee min of 4 hours, Onsite duration of event</i> |           |       |           |           |

Staffing Expenses: \$ 378.00

### APPLICATIONS AND PERMITS

|                        | FEE      | ITEM |                           |
|------------------------|----------|------|---------------------------|
| Application Fee        | \$ 30.00 | 1    | \$ 30.00                  |
| Alcohol Permit         | \$ 50.00 |      | \$ 50.00                  |
| <i>Non Profit rate</i> |          |      | Permit Expenses: \$ 80.00 |

### ADDITIONAL EXPENSES

|  | FEE  | ITEM |      |
|--|------|------|------|
| Parking Passes   | \$ - |      | \$ - |
| <i>10 complimentary day passes with contracted event</i> |      |      |      |
| <i>\$2.00 per vehicle thereafter</i>                     |      |      |      |

Additional Expenses: \$ -

Total Event Expenses: \$ 1,353.00

### PAYMENTS

|                        | DATE | CHECK | AMOUNT |
|------------------------|------|-------|--------|
| Application Fee Permit |      |       |        |
| Final payment          |      |       |        |

### Make check payable to:

County of El Paso

### Mailing address:

6900 Delta Dr

El Paso TX 79905

Attn: Lupe Leyva



**EL PASO COUNTY**  
Parks & Recreation

Paid:

Balance: \$ 1,353.00

9/12/2024 16:45