



**County of El Paso
Agenda Item Details**

Item Title: County Administration - CIP2023 Coffee Shop Renovation Transfer

Submitted By: Jose M. Landeros, Director

Department: Strategic Capital Development

Department Phone Number: 915-546-2159

Subject: Approve and authorize the transfer of funds in the amount of \$37,022.00 from CP-IMPROV01-CONTINGENCIES to CIP2023-COFFESHOP-RENOV for the coffee shop construction project.

Background: The coffee shop was approved to be built out on the 3rd floor of the Enrique Moreno County Courthouse on 8/29/2022. Initially funds were set aside for the construction based on a preliminary proposal from one cooperative vendor. During the formal bid phase, the vendors requested for the County to provide design and construction documents. Facilities moved forward with MNK Architects for schematic design, construction documents, and construction administration phase and provided them to purchasing. After all this information was submitted, the initial vendor did not quote, and we received an updated proposal from another cooperative vendor based on approved drawings and design. Additional funds are needed to be able to purchase a sink, back bar cabinet, display cases, and a reach-in freezer.

Fiscal Impact: Fiscal Impact Historical

Fiscal Impact Projected
Funding is available in:

CP-IMPROV01-CONTINGENCIES
COCF-3001-0000000-431-00-00000-0000-00000-750005-

Further approve transfer of \$37,022.00

From:

CP-IMPROV01-CONTINGENCIES
COCP-3001-0000000-431-00-00000-0000-00000-750005-

To:
CIP2023-COFFESHOP-RENOV
COCP-3001-CIP2023-431-10-11160-0001-INT05-703001-

Long Account Number: Amount:

Long Account Number: Amount:

Budget or Unbudgeted Match:

Recommendation:

Approve and authorize the transfer of funds in the amount of \$37,022.00 from CP-IMPROV01-CONTINGENCIES to CIP2023-COFFESHOP-RENOV for the coffee shop construction project.

Prior Action:

N/A

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**