



COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

Approve and authorize the County Judge to sign the Professional Services Agreement for Consultant Services with Lyle Sumek, dba Sumek and Associates, for strategic planning consulting services in an amount not to exceed \$37,000. Funding is available in GF-CNTYADMIN-CONTR SVCGEN. (Contract No. 2025-0192)

ADDITIONAL BACKGROUND: : In 2020, the Commissioners Court adopted a five-year strategic plan. In an effort to update the plan for the 2026–2030 year, County Administration is seeking to contract for one year with Lyle Sumek, dba Sumek and Associates, at a rate not to exceed \$37,000.

The contract has been reviewed by the County Attorney’s Office.

FISCAL IMPACT: \$37,000

Fiscal Impact Historical

FY2022 – \$30,000

FY2023 – \$30,000

FY2024 - \$30,000

Funding is available in: GF-GADM-CONTR SRV-GEN
COGF-1000-0000000-431-10-11190-0001-00000-601404-

PRIOR COURT ACTION: July 8, 2024, Agenda Item#4-B, Commissioners Court approved the approved the contract between Lyle Sumek Associates, Inc. for strategic planning consulting services (Contract No. 2024-0416).

February 27, 2023, Agenda Item#4-C, Commissioners Court approved the contract between Lyle Sumek Associates, Inc. for strategic planning consulting services (Contract No. 2023-0157).

March 14, 2022, Agenda Item#4-B, Commissioners Court approved the contract between Lyle Sumek Associates, Inc. for strategic planning consulting services (Contract No. 2022-0140).

RECOMMENDATION: Approve and authorize the County Judge to sign the Professional Services Agreement for Consultant Services with Lyle Sumek, dba Sumek and Associates, for strategic planning consulting services in an amount not to exceed \$37,000. Funding is available in GF-CNTYADMIN-CONTR SVCGEN. (Contract No. 2025-0192)

BASIC CONTRACT DETAILS

CONTRACT NO.: 2025-0192

CONTRACT TITLE: Strategic Planning Facilitator / Consulting Services / 2025

SECOND PARTY: Lyle Sumek Associates, Inc.

CONTRACT TYPE: Professional Services

TERM AND BUDGET DETAILS

TERM: 1 Year

EXTENSION OPTIONS: N/A - None Available/Remaining

EFFECTIVE DATE: 3/17/2025

MOD EFFECTIVE DATE (If Applicable):

EXPIRATION DATE: 10/01/2025

MOD EXPIRATION DATE (If Applicable):

EXTENSION DEADLINE DATE (If Applicable):

AMOUNT: 0.00

MOD AMOUNT (If Applicable):

APPROVALS

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Evette Ugues

LEGAL REVIEW: Approved as to Form as Submitted

LEGAL REVIEW NOTES (If Applicable):

DATE: 3/19/2025

DIRECTOR/DEPARTMENT HEAD APPROVAL

The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specification, if any, and acknowledges that he/she is responsible for administering all terms and conditions.

DIRECTOR/DEPARTMENT HEAD/DESIGNEE: Betsy C. Keller

DEPARTMENT CONTACT: Lorena Rodriguez

DEPARTMENT: Office of the County Administrator

DATE: 03/24/2025

