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**Agency Name:** El Paso County  
**Grant/App:** 2413116 **Start Date:** 10/1/2025 **End Date:** 6/30/2026

**Project Title:** Residential Substance Abuse Treatment  
**Status:** Application Pending Submission

**Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460007622006

**Application Eligibility Certify:**

Created on:1/2/2025 12:01:50 PM By:Ricardo Samaniego

**Profile Information**

**Applicant Agency Name:** El Paso County  
**Project Title:** Residential Substance Abuse Treatment  
**Division or Unit to Administer the Project:** El Paso County CSCD  
**Address Line 1:** 3700 Mattox  
**Address Line 2:**  
**City/State/Zip:** El Paso Texas 79925-1310  
**Start Date:** 10/1/2025  
**End Date:** 6/30/2026

**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments  
**Headquarter County:** El Paso  
**Counties within Project's Impact Area:** El Paso

**Grant Officials:**

**Authorized Official**

**Name:** Ricardo Samaniego  
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**Address 1:**  
**City:** El Paso, Texas 79901  
**Phone:** 915-546-2098 Other Phone: 915-546-2175  
**Fax:**  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** County Judge

**Financial Official**

**Name:** Barbara Parker  
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**Fax:** 915-273-3266  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

**Project Director**

**Name:** Maggie Morales-Aina  
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**City:** El Paso, Texas 79901  
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**Fax:** 915-273-3347  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Director

**Grant Writer**

**Name:** Cynthia Caro  
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**Fax:** 915-273-3347

**Title:** Ms.

**Salutation:** Ms.

**Position:** Director of Programs and Operations

### **Grant Vendor Information**

**Organization Type:** County

**Organization Option:** applying to provide services to all others

**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**  
17460007622006

**Unique Entity Identifier (UEI):** GJJHZSZVQWR6

### **Narrative Information**

#### **Introduction**

The purpose of this funding is to support development and implementation of residential substance abuse treatment programs within correctional and detention facilities in which prisoners are incarcerated for a period of time sufficient to permit substance abuse treatment and after-care programs for those prisoners.

#### **Program-Specific Questions**

##### **Drug Testing**

Projects must perform urinalysis or conduct other proven reliable methods of drug and alcohol testing for program participants and former participants while they remain in the custody of the state or local government.

Describe the testing policy, including the method used for testing and the frequency of testing for participants:

The drug testing procedures for participants in the Residential Substance Abuse Treatment (RSAT) program utilize various methods and are conducted at different stages throughout the program. Participants are tested upon intake, at program exit, and randomly throughout their treatment. Additionally, participants are tested upon returning from any appointments outside the facility. RSAT monitoring staff administer instant drug urinalysis screenings (UA) and Breath Analysis (BA) tests onsite. If a sample tests positive, contested results may be sent to an independent laboratory for confirmation through GC/MS (Gas Chromatography-Mass Spectrometry).

#### **Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

### **Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2026 or the end of the grant period, whichever is later.

### **Equal Employment Opportunity Plan (EEO Plan)**

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEOP) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

### Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Sam Trujillo

Enter the Address for the Civil Rights Liaison:

500 E. Overland El Paso, Texas 79901

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

915-273-3520

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

### Project Abstract :

In fiscal year 2024, the El Paso County Community Supervision and Corrections Department (El Paso County CSCD) directly supervised 5,382 offenders across 9,213 cases. As of August 31, 2024, 1,890 individuals on probation had alcohol-related offenses, and 1,119 had drug-related offenses, making up 49% of the total offenders under supervision. Additionally, 820 offenders are on probation for manufacturing/delivery charges. Despite the significant need, there is a lack of adequate supervision and treatment resources for the estimated 3,009 chemically dependent offenders supervised by this department. This gap in services contributes to continued criminal behavior, high unemployment, and poverty. The Residential Substance Abuse Treatment (RSAT) program addresses this critical need by providing intensive substance abuse treatment for offenders. Without immediate access to services, many individuals continue to struggle with addiction and criminal behavior. The RSAT program is designed to offer a residential treatment component lasting approximately six months, followed by an aftercare component that lasts between three to six months. Upon court-ordered admission, participants undergo a comprehensive clinical assessment within the first 10 days, utilizing the Texas Health and Human Services Clinical Management for Behavioral Health Services (CMBHS). A treatment plan tailored to each individual is then developed based on the assessment findings. The treatment team includes a Licensed Chemical Dependency Counselor (LCDC), a Clinical Supervisor (Licensed Professional Counselor - LPC), Residential Director, caseworker, and probation officer to provide enhanced residential and aftercare services. The RSAT program incorporates evidence-based treatment models in line with Texas Department of Criminal Justice-Community Justice Assistance Division (TDCJ-CJAD) Best Practices standards. These include Cognitive Behavioral Therapy (CBT), which addresses criminogenic risks and needs, restructures maladaptive thinking, and builds interpersonal skills. The program also integrates psycho-social and life skills programs to support offenders' overall rehabilitation. The RSAT program provides a comprehensive range of psycho-educational classes and counseling services, including substance abuse treatment, stress/anger management, cognitive and life skills development, and educational assistance. Each participant's treatment plan is individualized and updated at the end of each phase to ensure progress is being made. All residents are required to participate in 40 hours of structured activities per week, tailored to their specific needs. The primary goal of the RSAT program is to reduce recidivism and prevent continued substance abuse. By equipping participants with the tools necessary to cope with triggers and stressors, the program aims to decrease the likelihood of reoffending or relapse. Additionally, the program emphasizes coordination with community correctional staff, substance abuse, mental health, and social service agencies to create a comprehensive aftercare treatment plan and support network upon reintegration into the community. Success is tracked for up to one year following program exit to assess long-term outcomes.

### Problem Statement :

El Paso County spans over 1,015 square miles and is home to more than 889,880 residents as of July 2023, according to the U.S. Census Bureau. Bordered by Doña Ana County, New Mexico, and Ciudad Juárez, Chihuahua, Mexico, the region's proximity to an international border contributes to heightened vulnerability to crime, including drug and human trafficking, as well as substance abuse. The U.S. government has designated this area as a High-Intensity Drug Trafficking Area (HIDTA). Economic challenges further exacerbate these issues. With a median household income of \$58,859 and 18.5% of the population living in poverty, El Paso County is classified as economically depressed. The majority of individuals processed through the county's court system are indigent. Substance abuse-related offenses account for 49% of all adult cases supervised by the El Paso County Community Supervision and Corrections Department (CSCD) in FY 2024. Despite the critical need for substance abuse treatment, the availability of services is severely limited. Many justice-involved individuals face long waiting lists or lack access to treatment altogether. The shortage of resources also hampers adequate screening and assessment for chemical dependency, leading to delays in proper treatment placement. The Residential Substance Abuse Treatment (RSAT) program addresses this gap by providing intensive residential treatment for eligible male and female offenders aged 18 and older. Each participant undergoes clinical screening and assessment through the Texas Department of State Health Services Clinical Management for Behavioral Health Services (CMBHS) system. This process ensures the development of an individualized treatment plan tailored to the participant's specific needs and level of care. Research indicates that offenders who receive substance abuse treatment are significantly less likely to reoffend, with 30%-50% achieving long-term abstinence from drugs. However, limited resources in El Paso County jeopardize the availability and efficacy of such programs. Expanding RSAT will ensure timely access to treatment, comprehensive assessments, and tailored services to address substance abuse and reduce recidivism rates in the region.

### Supporting Data :

Substance abuse, illicit drug use and sales, and crimes committed under the influence of drugs or alcohol are critical risk factors impacting our community. These issues are exacerbated by the growing violence in Ciudad Juárez, Mexico, El Paso's sister city across the U.S.-Mexico border. Ciudad Juárez, with a population of 1.6 million, is one of the deadliest cities in the world. According to BorderReport, the city recorded over 300 homicides in the first quarter of 2024, averaging approximately 3.3 murders per day. Drug-related violence across the border increasingly affects El Paso, intensifying the need for substance abuse interventions and support services. El Paso County CSCD supervised 5,586 offenders in FY 2024, of which: • 1,119 cases involved drug-related offenses. • 1,890 cases involved alcohol-related

offenses. • Combined: 3,009 cases (49% of all supervised adults) were chemically dependent. Statewide, the Texas Department of Criminal Justice-Community Justice Assistance Division (TDCJ-CJAD) reported 225,287 felony offenders on community supervision as of August 31, 2024. These figures underscore the urgent need for comprehensive substance abuse assessment and treatment services. The Health and Human Services Commission (HHSC) Substance Use Disorder (SUD) Assessment is a vital tool used by El Paso County CSCD to evaluate offenders' needs and develop tailored treatment plans. This updated assessment system includes: • Severity score calculations identifying Mild, Moderate, or Severe DSM-5 diagnoses. • Treatment recommendations based on American Society of Addiction Medicine (ASAM) criteria. • ASAM treatment modifications displayed within the assessment's recommendations. The SUD Assessment is designed to guide counselors in conducting interviews that build rapport with clients while collecting accurate information. This process ensures appropriate treatment recommendations and supports the development of effective, individualized treatment plans. Additionally, the Addiction Severity Index (ASI) enhances the assessment process by evaluating clients across seven key life areas: 1. Medical status 2. Employment and support 3. Drug and alcohol use 4. Legal issues 5. Family history 6. Social relationships 7. Psychiatric concerns and trauma The ASI's versatility allows it to be used with diverse populations, regardless of gender, socioeconomic status, or literacy level. El Paso County CSCD is the only Adult Probation Department in Texas authorized to use the Clinical Management for Behavioral Health Services (CMBHS) system. In FY 2024, the department used CMBHS to assess 1,717 offenders with substance abuse or mental health needs. Licensed Chemical Dependency Counselors (LCDCs) provided: • 16,386 hours of group counseling. • 5,586 hours of individual counseling. Despite these efforts, the overwhelming demand for treatment services often exceeds availability, resulting in waiting lists or lack of access to necessary care. Expanding resources is critical to addressing the needs of justice-involved individuals and reducing recidivism. Additionally, the County of El Paso is mandated to establish a drug court under the Texas Government Code 123.006, §469.006. \* El Paso County CSCD Officer Caseload by Date Report (September 1, 2023 to August 31, 2024), report. \*\*TCCJ-CJAD TAIP Quarterly Reports FY 2024. TDCJ-CJAD December Report 2024.

### **Project Approach & Activities:**

Within ten (10) days of placement into the RSAT program, participants undergo a clinical screening and assessment using the Clinical Management for Behavioral Health Services (CMBHS) system. This ensures the appropriate intensity of treatment services. Based on the assessment results, an Individualized Treatment Plan (ITP) is developed, tailored to the participant's specific needs and the determined Level of Care. The RSAT program is staffed by a dedicated team that includes: • One (1) Assistant Residential Director: Responsible for coordinating mental health services, developing, implementing, and evaluating programs within the residential treatment facility. The Assistant Director ensures all programs align with evidence-based practices for substance abuse treatment. • One (1) Clinical Director and Licensed Professional Counselor (LPC): Directs the clinical service delivery system using psychotherapeutic and human development principles. Duties include providing clinical oversight to the counseling team, reviewing and approving admissions and discharges, conducting assessments to evaluate clients' risk and needs, and developing treatment plans. • Two (2) Licensed Chemical Dependency Counselors (LCDCs): One male and one female, responsible for assessing Level of Care and providing individual and group counseling. They utilize evidence-based models such as Seeking Safety and Moral Reconation Therapy (MRT). • One (1) Caseworker: Provides case management services in alignment with treatment plan goals. The caseworker facilitates psycho-educational wellness groups that focus on skill-building areas such as conflict resolution, stress management, health and wellness, and drug/alcohol education. Individualized service needs and measurable objectives are detailed in a treatment plan, which guides the participant's therapeutic journey throughout their stay. These plans are updated at the conclusion of each treatment phase. All participants are required to engage in 30 hours of structured activities per week tailored to their specific needs. The RSAT program is designed to last up to six (6) months. However, in compliance with TDCJ-CJAD Substance Abuse Treatment Standards, the Continuum of Care for Substance Abuse Treatment Model, and Best Practices in Treatment Planning, the length of stay is determined by the participant's progress toward treatment plan goals. • Phase I – Orientation: Participants are introduced to the treatment environment, and an individualized treatment plan is developed. • Phases II & III – Skill Development: These phases focus on developing cognitive and life skills essential for long-term sobriety, including stress/anger management, substance abuse education, and vocational or educational support as identified during assessments. Aftercare Component Upon successful completion of the residential phase, participants transition to the Aftercare Component, managed by El Paso County CSCD's Aftercare Caseload. This phase lasts three (3) to six (6) months, providing continued support to maintain treatment progress.

### **Capacity & Capabilities:**

### **Performance Management :**

The goal of the El Paso County CSCD's Residential Substance Abuse Treatment program is to provide comprehensive residential and aftercare substance abuse treatment services to High-Risk /High Need male and female offenders to reduce risk of recidivism and foster long-term recovery and support. Another goal of the RSAT Program is to support and enhance treatment services for chemically dependent offenders in El Paso County. The program utilizes four electronic record keeping systems to ensure accurate tracking and documentation. The Caseworkers and the Community Supervision Officer will enter UA/BA results and document any participant contact with the participants and court visits into Odyssey. They will also collect all TRAS information for CJD reporting purposes in the TDCJ portal. The treatment staff will utilize the CMBHS for clinical information. Our fiscal auditor operates with the use of MUNIS for financial electronic record keeping.

### **Target Group :**

Our target population consists of adult males and females (18 years and older) with a substance abuse disorder. We have the capacity to accommodate 20 male beds and 20 female beds at any given time. The individuals served by our program are high-risk, high-need offenders who have not been successful in a lower level of care.

### **Evidence-Based Practices:**

The evidence-based principles component of the integrated model highlights eight principles for effective offender interventions. The organization or system that is most successful in initiating and maintaining offender interventions and supervision practices consistent with these principles will likely realize the greatest recidivism reductions. The following framework of principles is listed in developmental order and they are all highly interdependent. For example, offender assessments must consider both risk to reoffend and criminogenic needs, in that order. Research indicates that resources are used more effectively when they are focused on higher-risk rather than lower-risk offenders, therefore considering offenders' risk to reoffend prior to addressing criminogenic needs allows agencies to target resources on higher-risk offenders. Eight Evidence-Based Principles for Effective Interventions: 1. Assess Actuarial Risk/Needs (Clinical Management

Behavioral Health Services (CMBHS)) and Trauma Informed Care; 2. Enhance Intrinsic Motivation; 3. Target Interventions- Individualized Treatment Plans using Seeking Safety Model; a. Risk Principle: Prioritize supervision and treatment resources for higher risk participants; b. Need Principle: Target to criminogenic needs; c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender specific treatment programs; d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months; 4. Skill Train with Directed Practice (EBP Seeking Safety - Cognitive Behavioral treatment methods); 5. Increase Positive Reinforcement.(Motivational Interviewing); 6. Engage Ongoing Support in Natural Communities (Service Coordination); 7. Measure Relevant Processes/Practices. (Monitor Supervision and Treatment Plan Compliance); 8. Provide Measurement Feedback. (Evaluation of Risk, Supervision, and Treatment Level) ; Evidence-based practices indicate that interventions should be driven by individual assessment, and that appropriate treatment should be done in the least restrictive setting available to meet the offender's criminogenic needs. The treatment plan is an assessment-driven progressive treatment and sanction model. Participants are screened for mental health problems and services are brokered if deemed necessary. The cognitive based component focuses on changing the offender's way of thinking by helping the offender to overcome difficulties by identifying and changing dysfunctional thinking, behavior, and emotional responses. This process involves helping offenders develop skills for modifying beliefs, identifying distorted thinking, relating to others in different ways, and changing behaviors. The community service required of the offenders is a restorative justice concept that allows the offenders to earn their way back into the community. Research on effective interventions with offenders show that programs with a cognitive/behavioral component have a high probability of reducing recidivism (Latessa1 and Gendreau2). Most recently the program has implemented Moral Reconation Therapy (MRT) which is a cognitive behavioral program for substance abuse treatment.

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Program Type

Select one:

☒ Jail-Based Residential

☐ Jail-Based Pretrial

### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Counseling or Treatment for Substance Abuse	75.00	Substance abuse education/counseling: Two Licensed Chemical Dependency Counselors assigned to the male population and a female LCDC assigned to the female population. Their focus is treating the chemical dependency through individual sessions and group sessions. The LCDcs will be in charge of the first clinical assessment and treatment plans with the use of CMBHS within ten (10) days of entering the facility. This will ensure proper placement of the individual in the program. Curriculums used will be Seeking Safety, Living In Balance and Moral Reconation Therapy. LCDC will develop discharge plans prior to exiting the program.
Instruction and Support for Life, Social, or Emotional Skills	25.00	Treatment staff to include caseworkers, will provide care coordination and recurrent face to face interventions; works closely in coordinating resources and services; consult with LCDcs and other providers regarding the treatment plan and family reunification. The caseworkers will provide community linkages with support agencies and will provide skill building training such as conflict resolution, anger management, parenting, substance abuse education, and communication skills.

### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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## Measures Information

### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Alcohol and/or drug testing – random: Individuals receiving	80
Alcohol continuous monitoring: Individuals receiving	80
Counseling or treatment for substance abuse: Individuals receiving	80
Instruction or support for life, social, and emotional skills: Hours delivered	2000
Instruction or support for life, social, and emotional skills: Individuals receiving	80

Substance abuse treatment by a LICENSED professional: Individuals receiving	2000
Substance abuse treatment using medication assisted treatment (MAT): Individuals receiving	20

#### Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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#### Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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#### Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes  
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying



For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes  
☒ No  
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes  
☒ No  
☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2024

Enter the End Date [mm/dd/yyyy]:

8/31/2025

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

44622835

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

10168498

### Single Audit

Applicants who expend less than \$1,000,000 in federal grant funding or less than \$1,000,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$1,000,000 or more, or state grant funding of \$1,000,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/16/2024

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify  
☐ Unable to Certify



If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

#### **FFATA Certification**

##### **Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☒ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

#### **Fiscal Capability Information**

##### **Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

##### **Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes  
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes  
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### **Section 3: Financial Capability**

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### **Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### **Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes  
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes  
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Budget Details Information

#### Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	[RETAIN] Counselor Licensed (C.S.). Employee of the CSCD. Licensed Chemical Dependency Counselor (LCDC) will conduct a CMBHS screening and assessment within ten (10) days of intake. Will prepare individual treatment plans and provide counseling services (individual and group)for RSAT female residents. This position is for a Licensed Chemical Dependency Counselor with salary of \$59,136 and fringe of \$28,692 for a total of \$87,828.	\$87,828.00	\$0.00	\$0.00	\$0.00	\$87,828.00	100
Personnel	Counselor and/or Therapist (licensed)	Counselor (Vacant) : This will be a CSCD employee. Licensed Chemical Dependency Counselor (LCDC) will conduct a CMBHS screening and assessment within ten (10) days of intake. Will prepare individual treatment plans and provide counseling services(individual and group) for RSAT residents. This position is for a Licensed Chemical Dependency Counselor with salary of \$59,136 and fringe of \$28,692 for a total of \$87,828.	\$87,828.00	\$0.00	\$0.00	\$0.00	\$87,828.00	100
Personnel	Counselor and/or Therapist (licensed)	Caseworker (D.R.). This is a CSCD employee. The Caseworker assists with Continuity of Care for RSAT residents. Assists in the development of clear goals and objectives as outlined in their individualized Treatment Plans. Facilitates Recovery Support and Wellness psycho-educational and Didactic groups to assist with skill building such as conflict resolution, stress management, health and wellness. This is a full time position with a salary of \$59,136 plus fringe of \$25,671 for a total of \$84,807.	\$84,807.00	\$0.00	\$0.00	\$0.00	\$84,807.00	100
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Multiple agencies collaborate with our RSAT program to deliver essential services at no cost to the Department. The Center Against Sexual and Family Violence, which offers sexual assault counseling in alignment with PREA guidelines. Aliviane, which provides recovery support services to RSAT participants. Big Brothers Big Sisters, which offers mentorship, employment linkage, digital literacy classes, and laptops for clients aged 17 to 24. Project Vida, which supports clients through recovery coaching, primary care management, mental health services for those with private medical insurance, access to HIV medication through the	\$0.00	\$0.00	\$41,821.00	\$0.00	\$41,821.00	0

		Ryan White Project, housing assistance, job readiness training, and parenting classes. The services provided are tailored to the size and needs of the RSAT population.						
Contractual and Professional Services	Medically Assisted Treatment	Medicated Assisted Treatment is being provided to the RSAT participants by Emergence Health Network (EHN).	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	0

## Source of Match Information

### Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
In kind match with Aliviane, Big Bro. Big Sis., Emergence Health Network, Project Vida, CASFV	In Kind Match	\$86,821.00

### Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$86,821.00	\$0.00	\$86,821.00	\$0.00	\$0.00

## Budget Summary Information

### Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$0.00	\$0.00	\$86,821.00	\$0.00	\$86,821.00
Personnel	\$260,463.00	\$0.00	\$0.00	\$0.00	\$260,463.00

### Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$260,463.00	\$0.00	\$86,821.00	\$0.00	\$347,284.00

## Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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