



INTERNAL USE ONLY	
Date Approved:	1-30-2025

*Laura Carpio*

BUDGET AND FISCAL POLICY DEPARTMENT  
GRANTS ADMINISTRATION DIVISION

## FY25 GRANT APPLICATION SUBMISSION APPROVAL FORM

DEPARTMENT INFORMATION	
Date:	1-30-2025
Requesting Department/Division:	Parks & Rec
Department/Division Contact:	Tim Fulton
Anticipated Commissioners Court Meeting Grant Approval Date:	2-14-2025
Who from your department/division will speak on the agenda item?	Tim Fulton
Please list accompanying grant documents requiring the County Judge's signature.	
GRANT OPPORTUNITY INFORMATION	
Grant Opportunity Title (as provided by Grantor):	Community Forestry Grant Program
Grantor Agency:	Texas A&M Forestry Service
Type of Grant (State, Federal, Private, Local, Other):	Federal
Is this a continuation or a new grant?	New
Is this grant for a new program?	Yes
CobbleStone Number for Most Recent Grant Award:	
Grant Due Date:	2-14-2025
Grant Period:	9-1-2025 8-31-2026

<b>Grant Proposal Summary (one paragraph or less):</b>	El Paso County will be planting 350 trees in three neighborhood parks. Gallegos Park, located at 7361 Bosque Rd 79835, Canutillo, is a 62.6-acre park that suffers from runoff. Agua Dulce Park, located at 15371 Kentwood 79928, is a 9.1-acre park that needs shade coverage. Ascarate Park, located at 6900 Delta Drive 79905, is 407.8 acres. The locations identified for this proposal notably lack tree coverage, the surrounding neighborhoods suffer from severe flooding due to runoff from heavy rains and two are in unincorporated areas. Increasing tree canopy in these areas will lower air pollutants, improve physical and mental health and engage the community.
<b>GRANT FINANCES</b>	
<b>A. Grant Funding to be Requested:</b>	\$50,000
<b>B. Total Match Contribution (if applicable):</b>	
<b>I. Cash Match Amount and Description (i.e. County employee salaries, anticipated operating expenses, third-party monetary donations, etc.):</b>	
<b>a. Match Source Account(s) (if applicable):</b>	
<b>b. What fiscal year(s) will County match funding be needed? Please indicate the fiscal years and the match needed per fiscal year.</b>	FY26
<b>II. In-kind Match Amount and Description (i.e. donated supplies/equipment, volunteer hours, donated professional services, etc.):</b>	\$50,000 – Parks & Rec equipment & supplies along with time and labor from volunteers
<b>C. Anticipated Program Income (if applicable):</b>	0.0
<b>D. Total Project Amount (A + B + C):</b>	\$100,000
<b>FINANCIAL ASSESSMENT</b>	
<b>1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants. Have Job Descriptions and Impact forms been created for personnel?</b>	
None	

2) Has this grant has been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant.
This is a new grant.
3) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?
This is a one-time grant, once the trees are purchased and planted the County will take over maintenance
<b>PROGRAMMATIC ASSESSMENT</b>
1) Is this grant and its purpose(s) aligned with the County strategic plan? How will this grant benefit your department/division and the El Paso County community?
Yes, moving the County towards an environmentally clean county.
2) Please explain the capacity of your department/division to administer this grant and complete all programmatic reporting requirements during the grant period.
The County owns the parks that the trees will be planted. The Parks & Rec department have had experience planting trees and prepping the area for them.
3) Will this grant require the use of contractual services? <i>If so, please contact the Purchasing Department, upon a ward acceptance to ensure your department follows applicable procurement policies and procedures.</i>
No.