



To: **Purchasing Logistics Fixed Asset Section**

From: **383RD DISTRICT COURT**

Point of Contact: **Christie Siaz/Orlando Diaz**

Date: **03.27.2025**

Re: Items for Surplus from the **383RD DISTRICT COURT** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description                 | Barcode | VIN/Serial number | Condition | Original Cost  |        |
|-----|-----------------------------|---------|-------------------|-----------|----------------|--------|
|     |                             |         |                   |           | Asset> \$5,000 | Grants |
| 1.  | leather high back chair     | n/a     | n/a               | Excellent | No             | No     |
| 2.  | leather high back chair     | n/a     | n/a               | Excellent | No             | No     |
| 3.  | metal 4 drawer file cabinet | n/a     | n/a               | Excellent | No             | No     |
| 4.  | wood desk table w/metal     | n/a     | n/a               | Excellent | No             | No     |
| 5.  | shelves                     | n/a     | n/a               | Excellent | No             | No     |
| 6.  | desk top wall mount         | n/a     | n/a               | Excellent | No             | No     |
| 7.  | maroon lounge chair         | n/a     | n/a               | Excellent | No             | No     |
| 8.  | wall mounted desk light     | n/a     | n/a               | Excellent | No             | No     |
| 9.  | wall mounted desk light     | n/a     | n/a               | Excellent | No             | No     |
| 10. | metal rolling cabinet       | n/a     | n/a               | Excellent | No             | No     |

Sincerely,

Authorized Signature Christie Siaz 1856

**Submit Form**

3/27/25  
FA 002. Transfer and Disposal-Surplus



To: **Purchasing Logistics Fixed Asset Section**

From: **383RD DISTRICT COURT**

Point of Contact: **Christie Saiz/ Orlando Diaz**

Date: **03.27.2025**

Re: Items for Surplus from the **383RD DISTRICT COURT** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description     | Barcode | VIN/Serial number | Condition | Original Cost  | Grants |
|-----|-----------------|---------|-------------------|-----------|----------------|--------|
|     |                 |         |                   |           | Asset> \$5,000 |        |
| 1.  | Red Cloth chair | n/a     | n/z               | Excellent | No             | No     |
| 2.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 3.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 4.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 5.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 6.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 7.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 8.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 9.  | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |
| 10. | Red Cloth chair | n/a     | n/a               | Excellent | No             | No     |

Sincerely,

Authorized Signature Christie Saiz 1856

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: **383RD DISTRICT COURT**

Point of Contact: **Christie Saiz/Orlando Diaz**

Date: **03.27.2025**

Re: Items for Surplus from the **383RD DISTRICT COURT** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description            | Barcode | VIN/Serial number | Condition | Original Cost  |        |
|-----|------------------------|---------|-------------------|-----------|----------------|--------|
|     |                        |         |                   |           | Asset> \$5,000 | Grants |
| 1.  | metal low file cabinet | n/a     | n/a               | Excellent | No             | No     |
| 2.  | metal low file cabinet | n/a     | n/a               | Excellent | No             | No     |
| 3.  | blue cloth roller desk | n/a     | n/a               | Excellent | No             | No     |
| 4.  | blue cloth roller desk | n/a     | n/a               | Excellent | No             | No     |
| 5.  |                        |         |                   | Excellent | Yes            | Yes    |
| 6.  |                        |         |                   | Excellent | Yes            | Yes    |
| 7.  |                        |         |                   | Excellent | Yes            | Yes    |
| 8.  |                        |         |                   | Excellent | Yes            | Yes    |
| 9.  |                        |         |                   | Excellent | Yes            | Yes    |
| 10. |                        |         |                   | Excellent | Yes            | Yes    |

Sincerely,

Authorized Signature Christie Saiz 1856

**Submit Form**



To: **Purchasing Logistics Fixed Asset Section**

From: **COUNTY COURT AT LAW #4**

Point of Contact: **CARLOS MENDOZA**

Date: **03/25/2025**

Re: Items for Surplus from the **COUNTY COURT AT LAW #4** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|             |                 |                                |                   | Original Cost |                 |        |  |
|-------------|-----------------|--------------------------------|-------------------|---------------|-----------------|--------|--|
| Description |                 | Barcode                        | VIN/Serial number | Condition     | Asset > \$5,000 | Grants |  |
| 1.          | WORKSTATION/B   | 0058017 R                      |                   | Excellent     | No              | No     |  |
| 2.          | HERMAN MILLER   | 0059485 R                      | County holdings   | Excellent     | No              | No     |  |
| 3.          | VARIDESK PRO PL | 182445 R                       |                   | Excellent     | No              | No     |  |
| 4.          | VIEW SONIC MON  | HH792 <small>old tag #</small> |                   | Good/ Fair    | No              | No     |  |
| 5.          | SMALL FILING CA | 0057939 R                      |                   | Good/ Fair    | No              | No     |  |
| 6.          | FILING CABINET  | 0056325 R                      |                   | Good/ Fair    | No              | No     |  |
| 7.          |                 |                                |                   | Excellent     | Yes             | Yes    |  |
| 8.          |                 |                                |                   | Excellent     | Yes             | Yes    |  |
| 9.          |                 |                                |                   | Excellent     | Yes             | Yes    |  |
| 10.         |                 |                                |                   | Excellent     | Yes             | Yes    |  |

Sincerely,

Authorized Signature

**Submit Form**

3/25/25

FA 002. Transfer and Disposal-Surplus



To: **Purchasing Logistics Fixed Asset Section**

From: **COUNTY COURT AT LAW #5**

Point of Contact: **Chinh Nguyen**

Date: **3.21.25**

Re: Items for Reallocation from **COUNTY COURT AT LAW #5** to **COUNCIL OF JUDGES ADMIN**

Approve and authorize the reallocation of surplus assets from the owning Department to the gaining Department in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description      | Barcode                     | VIN/Serial Number | Condition  | Original Cost<br>Asset > \$5,000 | Grant |
|-----|------------------|-----------------------------|-------------------|------------|----------------------------------|-------|
| 1.  | Stenograph Write | 138238 <sup>D</sup> 8/2/21  |                   | Good/ Fair | <del>Yes</del> NO                | No    |
| 2.  | Stenograph Write | 134725 <sup>P</sup> 11/2/19 |                   | Good/ Fair | <del>Yes</del> NO                | No    |
| 3.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 4.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 5.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 6.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 7.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 8.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 9.  |                  |                             |                   | Excellent  | Yes                              | Yes   |
| 10. |                  |                             |                   | Excellent  | Yes                              | Yes   |

Sincerely,

Authorized Owning Department Signature *[Signature]*

Authorized Receiving Department Signature *Diane Delgadillo*

Submit Form



To: **Purchasing Logistics Fixed Asset Section**

From: **INFORMATION TECHNOLOGIES**

Point of Contact: **Ruben Ocampo**

Date: **03/25/2025**

Re: Items for Surplus from the **INFORMATION TECHNOLOGIES** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description | Barcode | VIN/Serial number | Condition  | Original Cost   |        |
|-----|-------------|---------|-------------------|------------|-----------------|--------|
|     |             |         |                   |            | Asset > \$5,000 | Grants |
| 1.  | 460 Phones  |         |                   | Good/ Fair | No              | No     |
| 2.  |             |         |                   | Excellent  | Yes             | Yes    |
| 3.  |             |         |                   | Excellent  | Yes             | Yes    |
| 4.  |             |         |                   | Excellent  | Yes             | Yes    |
| 5.  |             |         |                   | Excellent  | Yes             | Yes    |
| 6.  |             |         |                   | Excellent  | Yes             | Yes    |
| 7.  |             |         |                   | Excellent  | Yes             | Yes    |
| 8.  |             |         |                   | Excellent  | Yes             | Yes    |
| 9.  |             |         |                   | Excellent  | Yes             | Yes    |
| 10. |             |         |                   | Excellent  | Yes             | Yes    |

Sincerely,

Authorized Signature Ruben Ocampo

| Model | Product ID # | S/N #        | Pallet # |
|-------|--------------|--------------|----------|
| 2616  | NTZK16CA03   | NA           | 1        |
| 2616  | NTZK16CA03   | NA           | 1        |
| 2616  | NA           | NA           | 1        |
| 2616  | NA           | NA           | 1        |
| 2008  | NT2K08GA03   | NA           | 1        |
| 2008  | NT9K08AA03   | NA           | 1        |
| 2008  | NT2K08XE03   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 3904  | NTMN34FB70   | NA           | 1        |
| 3904  | NTMN34BB70   | NA           | 1        |
| 2008  | NT9K08AC03   | NA           | 1        |
| 2008  | NT2K08GL03   | NA           | 1        |
| 2008  | NT9K08AA03   | NA           | 1        |
| 3904  | NA           | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 3904  | NTMN34FB70   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 3904  | NA           | NA           | 1        |
| 2616  | NA           | NA           | 1        |
| 2008  | NT2K08GH03   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 2616  | NT2K16F03    | NA           | 1        |
| 2616  | NA           | NA           | 1        |
| 2008  | NT2K08XF03   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 3904  | NTMN34GA70   | NA           | 1        |
| 2008  | NT9K08AA03   | NA           | 1        |
| 2616  | NTZK16CA03   | NA           | 1        |
| 2008  | NTZ08AA03    | NA           | 1        |
| 3904  | NTM34GA70    | NA           | 1        |
| 3904  | NTMN34GE70E6 | NA           | 1        |
| 9408  | 700508196    | 15WZ513703NG | 1        |
| 9408  | 700508196    | 15WZ513703JQ | 1        |
| 9408  | 700508196    | 15WZ513703P9 | 1        |
| 9408  | 700508196    | 15WZ513703ME | 1        |
| 9408  | 700508196    | 15WZ513703NF | 1        |
| 9408  | 700508196    | 15WZ4657035E | 1        |
| 9408  | 700508196    | 15WZ513703LU | 1        |
| 9608  | 700480585    | 13N543210320 | 1        |
| 9608  | 700480585    | 13N543307472 | 1        |
| 9608  | 700480585    | 13N543210911 | 1        |
| 9408  | 700508196    | 15WZ466702CT | 1        |

|      |              |              |   |
|------|--------------|--------------|---|
| 9608 | 700480585    | 13N543101276 | 1 |
| 9408 | 700508196    | 15WZ513703NR | 1 |
| 3904 | NTMN34GC     | NA           | 1 |
| 3904 | NTMN34GR70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NA           | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NA           | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NTMN34FB70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |
| 3904 | NTMN34GE70E6 | NA           | 1 |
| 3904 | NTMN34FB70   | NA           | 1 |
| 3904 | NTMN34FB70   | NA           | 1 |
| 3904 | NTMN34FB70   | NA           | 1 |
| 3904 | NTMN34GE70E6 | NA           | 1 |
| 3904 | NTMN34FB70   | NA           | 1 |
| 3904 | NTMN34GA70   | NA           | 1 |



| Model                 | Product ID #   | S/N #         | Pallet # |
|-----------------------|----------------|---------------|----------|
| 9408                  | 700508196      | 15WZ513703NM  | 2        |
| 9408                  | 700508196      | 15WZ513703MP  | 2        |
| 9408                  | 700508196      | 15WZ5137034F  | 2        |
| Polycom               | 2201-67800-160 | AA02164272C69 | 2        |
| 2033 Conference Phone | 2301-06692-602 | 0004F2E91864  | 2        |
| 7216                  | NA             | NA            | 2        |
| 2616                  | NT2K16XD03     | NA            | 2        |
| 3904                  | NTMN34GC70E6   | NA            | 2        |
| 3904                  | NA             | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 2616                  | NTZ16CA03      | NA            | 2        |
| 3904                  | NTMN34GC70E6   | NA            | 2        |
| 3904                  | NTMN33FB70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34FB70     | NA            | 2        |
| 3904                  | NTMN34FB70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34FB70     | NA            | 2        |
| 3904                  | NTMN34FB70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GC70E6   | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NA             | NA            | 2        |
| 3904                  | NA             | NA            | 2        |
| 3904                  | NTMN03EA70     | NA            | 2        |
| 3904                  | NTMN34GC70E6   | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NA             | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 8004                  | NA             | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |
| 3904                  | NTMN34GA70R    | NA            | 2        |
| 3904                  | NTMN03DA70     | NA            | 2        |
| 3904                  | NTMN34BB70     | NA            | 2        |
| 3904                  | NTMN34GA70     | NA            | 2        |

|      |              |    |    |
|------|--------------|----|----|
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GE70E6 | NA | 2  |
| 3904 | NTMN34E70E6  | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GC70E6 | NA | 2  |
| 3904 | NTMN34FB70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GE70E6 | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GC70E6 | NA | 2  |
| 3904 | NTMN34FB70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN03DA70   | NA | 2  |
| 3904 | NTMN34GA70R  | NA | 2  |
| 3904 | NTMN34BB70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GE70E6 | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 3904 | NTMN34GA70   | NA | 2  |
| 500  | NA           | NA | 2  |
|      |              |    | 67 |

| Number of Phones | Pallet #4 |
|------------------|-----------|
| 222              |           |

| Number of Phones | Pallet #3 |
|------------------|-----------|
| 107              |           |





# Phone Disposal 03-25-2025

Final Audit Report

2025-03-25

|                 |  |
|-----------------|--|
| Created:        | 2025-03-25                                   |
| By:             | Karina Arango (K.Arango@epcountytexas.gov)   |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAfJdND98rPzS2G6qhOD01A0rHv8eiO7O2 |

## "Phone Disposal 03-25-2025" History

-  Document created by Karina Arango (K.Arango@epcountytexas.gov)  
2025-03-25 - 4:00:21 PM GMT
-  Document emailed to Ruben Ocampo (r.ocampo@epcountytexas.gov) for signature  
2025-03-25 - 4:03:02 PM GMT
-  Email viewed by Ruben Ocampo (r.ocampo@epcountytexas.gov)  
2025-03-25 - 4:04:03 PM GMT
-  Document e-signed by Ruben Ocampo (r.ocampo@epcountytexas.gov)  
Signature Date: 2025-03-25 - 4:04:35 PM GMT - Time Source: server
-  Agreement completed.  
2025-03-25 - 4:04:35 PM GMT



To: **Purchasing Logistics Fixed Asset Section**

From: **JUVENILE PROBATION**

Point of Contact: **Laura Moreno**

Date: **3-25-2025**

Re: Items for Surplus from the **JUVENILE PROBATION** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description | Barcode  | VIN/Serial number | Condition     | Original Cost   |        |
|-----|-------------|----------|-------------------|---------------|-----------------|--------|
|     |             |          |                   |               | Asset > \$5,000 | Grants |
| 1.  | Radio       | 160991 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 2.  | Radio       | 189754 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 3.  | Radio       | 166693 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 4.  | Radio       | 166654 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 5.  | Radio       | 166673 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 6.  | Radio       | 166676 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 7.  | Radio       | 166672 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 8.  | Radio       | 166674 R | AAH01QDC9JA2AN    | Poor/ Damaged | No              | No     |
| 9.  | Radio       | N/A      | 752TPXE976        | Poor/ Damaged | No              | No     |
| 10. |             |          |                   | Excellent     | Yes             | Yes    |

Sincerely,

Authorized Signature Enrique Valles

**Submit Form**

3/25/25  
FA 002. Transfer and Disposal-Surplus



To: **Purchasing Logistics Fixed Asset Section**

From: **PROTECTIVE ORDER COURT**

Point of Contact: **Deanna Macias**

Date: **March 26, 2025**

Re: Items for Surplus from the **PROTECTIVE ORDER COURT** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

|     | Description             | Barcode                | VIN/Serial number | Condition  | Original Cost   |        |
|-----|-------------------------|------------------------|-------------------|------------|-----------------|--------|
|     |                         |                        |                   |            | Asset > \$5,000 | Grants |
| 1.  | Blue cloth chair        | 0055017 R              |                   | Good/ Fair | No              | No     |
| 2.  | Blue cloth chair        | 0055034 D<br>C.D.C. #1 |                   | Good/ Fair | No              | No     |
| 3.  | Blue cloth chair        | 0055064 R              |                   | Good/ Fair | No              | No     |
| 4.  | Blue cloth chair        | 0055018 R              |                   | Good/ Fair | No              | No     |
| 5.  | Blue cloth chair        | 0054373 R              |                   | Good/ Fair | No              | No     |
| 6.  | Blue cloth chair        | 0054407 D<br>(b.c. #1) |                   | Good/ Fair | No              | No     |
| 7.  | Blue cloth chair        | 0054416 D<br>C.D.C. #1 |                   | Good/ Fair | No              | No     |
| 8.  | Blue cloth chair        | 0054999 R              |                   | Good/ Fair | No              | No     |
| 9.  | Grey cloth office chair | 127839 D               |                   | Good/ Fair | No              | No     |
| 10. | Small round table       | 133531 D<br>Purch      |                   | Good/ Fair | No              | No     |

Sincerely,

Authorized Signature

**Submit Form**

3/26/25

FA 002. Transfer and Disposal-Surplus



To: **Purchasing Logistics Fixed Asset Section**

From: **PURCHASING DEPARTMENT**

Point of Contact: **Luz Rojas**

Date: **3.26.2025**

Re: Items for Reallocation from **PURCHASING DEPARTMENT**  to **COUNTY ADMIN OPERATION**

Approve and authorize the reallocation of surplus assets from the owning Department to the gaining Department in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description   | Barcode | VIN/Serial Number | Condition  | Original Cost<br>Asset> \$5,000     | Grant |
|-----|---------------|---------|-------------------|------------|-------------------------------------|-------|
| 1.  | TWO TIER BOON | N/A     | N/A               | Good/ Fair | No <input type="button" value="v"/> | No    |
| 2.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 3.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 4.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 5.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 6.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 7.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 8.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 9.  |               |         |                   | Excellent  | Yes                                 | Yes   |
| 10. |               |         |                   | Excellent  | Yes                                 | Yes   |

Sincerely,

Authorized Owning Department Signature \_\_\_\_\_

Authorized Receiving Department Signature \_\_\_\_\_

**Luz Rojas**

Digitally signed by Luz  
Rojas  
Date: 2025.03.26  
11:28:32 -06'00'

**Submit Form**

3/26/25  
FA 003. Department to Department Transfer





To: **Purchasing Logistics Fixed Asset Section**

From: **PURCHASING DEPARTMENT**

Point of Contact: **Commander Jorge Cardenas**

Date: **03/26/25**

Re: Items for Reallocation from **PURCHASING DEPARTMENT** to **SHERIFFS OFFICE**

Approve and authorize the reallocation of surplus assets from the owning Department to the gaining Department in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

|     | Description   | Barcode | VIN/Serial Number | Condition  | Original Cost<br>Asset > \$5,000 | Grant              |
|-----|---------------|---------|-------------------|------------|----------------------------------|--------------------|
| 1.  | FORD 2007 EXP | 134645  | 1FMFU15517LA72211 | Good/ Fair | Yes                              | No <i>@ Ffrens</i> |
| 2.  | GMC 2004 YUK  | 142927  | 1GKEC13V24R321148 | Excellent  | Yes                              | No <i>L-tunes</i>  |
| 3.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 4.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 5.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 6.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 7.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 8.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 9.  |               |         |                   | Excellent  | Yes                              | Yes                |
| 10. |               |         |                   | Excellent  | Yes                              | Yes                |

Sincerely,

*Dartwon Z. Barnes*

Authorized Owning Department Signature

**Dartwon Z. Barnes**  
Purchasing Logistics Manager

Authorized Receiving Department Signature

Submit Form

*3/26/25*  
FA 003. Department to Department Transfer