

## SINGLE / SOLE SOURCE JUSTIFICATION

### Preparation Instructions:

The appropriate department representative must complete the single source form below and forward to their Department Head, or his designee, for approval. Upon approval, forward the sole source justification to the Purchasing Agent for review and final approval. Use additional sheets if necessary.

Vendor Name: Thomson Reuters West

Department: County Attorney

### A complete description of the purchase:

Annual subscription to include law books, print and ebooks for attorneys and paralegals in the County Attorney's Office for legal research.

### 1. Why is it necessary to contract in a non-competitive manner?

#### Unique - Compatibility Issue

#### Detailed explanation:

We have a subscription to Westlaw the access to law books allows attorneys to link/view case law for research purposes.

### 2. What research has been performed to ensure that no other source is capable of fulfilling the requirement? (For instance, list other products or services tested or used and indicate why they are not acceptable, include patent documentation, or market analysis)

We previously utilized Lexis Nexis however it was not compatible to the legal books.

### 3. What are the exclusive features or capabilities the product or service offers the County?

Attorneys are able to research legal cases and view legal books online while in court.


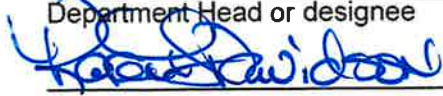
### 4. Why are these features or characteristics essential and necessary to meet the County's needs?

Attorneys are able to access legal documents for court hearings at any time as neecessary.

### 5. What steps are being taken to foster competition in future purchases of this product or service?

We've utilized other online research services such as Lexis Nexis that did not meet all the legal needs.

Approved:

  
\_\_\_\_\_  
Department Head or designee  
  
\_\_\_\_\_  
Purchasing Agent or designee

12/19/24  
Date  
1-28-25  
Date

  
\_\_\_\_\_  
Samantha Brunson

1-27-25



THOMSON REUTERS

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01/08/2025

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EL PASO COUNTY ATTORNEY  
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**RE: Sole Publisher Designation - Thomson Reuters Print and Preview**

Dear Lori:

Thomson Reuters is pleased to provide you with information concerning West print publications and eBooks. The purpose of this letter is to confirm that West Publishing Corporation, a Thomson Reuters business, is a sole source publisher. West, the foremost provider of integrated information solutions to the U.S. legal market, has been providing research materials to the legal and professional community for more than 150 years.

The following publication(s) are kept up-to-date via subscribing to annual and/or periodic updated releases, published as information becomes available to Thomson Reuters. These publications are essential to a legal professional to ensure they have access to the most up-to-date legal material:

- **See attached Spreadsheet**

Thomson Reuters is the sole source publisher for these publications and updated releases for these titles cannot be obtained from any other source.

If you have any questions concerning this document or require additional information, please do not hesitate to contact me.

Sincerely,

Chad Houghton