



**BUDGET AND FISCAL POLICY DEPARTMENT
GRANTS ADMINISTRATION DIVISION**

FY25 GRANT APPLICATION SUBMISSION APPROVAL FORM

DEPARTMENT INFORMATION	
Date:	1/28/2025
Requesting Department/Division:	Domestic Relations Office
Department/Division Contact:	Brian Stanley
Anticipated Commissioners Court Meeting Grant Approval Date:	02/10/2025
Who from your department/division will speak on the agenda item?	Brian Stanley
Please list accompanying grant documents requiring the County Judge's signature.	Resolution
GRANT OPPORTUNITY INFORMATION	
Grant Opportunity Title (as provided by Grantor):	FY2026 General Victim Assistance Grant
Grantor Agency:	Office of the Governor
Type of Grant (State, Federal, Private, Local, Other):	Federal
Is this a continuation or a new grant?	New
Is this grant for a new program?	No
CobbleStone Number for Most Recent Grant Award:	
Grant Due Date:	02/13/2025
Grant Period: (start date to end date)	10/01/2025 to 09/30/2026

<p>Grant Proposal Summary (one paragraph or less):</p>	<p>Due to the prevalence of family violence in El Paso County, alongside educational and income factors, this project will integrate both Education and Support services in delivering Supportive Supervised Visits (SSV). "Supportive" refers to third-party overseen parent/child contact, focusing on participant protection and safety while encouraging consistent contact that may enhance the parent-child relationship. Funding will also provide Guardian ad Litem services for individuals navigating family court cases involving family violence and children.</p>
<p align="center">GRANT FINANCES</p>	
<p>A. Grant Funding to be Requested:</p>	<p>\$ 138,803.09</p>
<p>B. Total Match Contribution (if applicable):</p>	<p>\$ 36,000.00</p>
<p>I. Cash Match Amount and Description (i.e. County employee salaries, anticipated operating expenses, third-party monetary donations, etc.):</p>	<p>\$ 36,000.00, a portion of the Project Amistad agreement will be used as match</p>
<p>a. Match Source Account(s) (if applicable):</p>	<p>Please reach out to your assigned Grant Analyst to confirm match accounts if match is needed. Accounts (short and long) should be placed in this box.</p> <p>NOTE: Accounts must also be placed in the applicable Commissioners Court agenda item (Fiscal Impact section).</p>
<p>b. What fiscal year(s) will County match funding be needed? Please indicate the fiscal years and the match needed per fiscal year.</p>	<p>FY26</p>
<p>II. In-kind Match Amount and Description (i.e. donated supplies/equipment, volunteer hours, donated professional services, etc.):</p>	
<p>C. Anticipated Program Income (if applicable):</p>	
<p>D. Total Project Amount (A + B + C):</p>	<p>\$ 174,803.09</p>
<p align="center">FINANCIAL ASSESSMENT</p>	
<p>1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants. Have Job Descriptions and Impact forms been created for personnel?</p>	

No new positions are being requested in this application.

- 2) Has this grant has been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant.

No award has been received in the past.

- 3) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?

If the Justice for Families grant is not awarded no other funds will be sought, the sustainability plan would focus on internal strategies to begin services such as allocate existing resources strategically.

PROGRAMMATIC ASSESSMENT

- 1) How is this grant and its purpose(s) aligned with the County strategic plan?
2) How will this grant benefit your department/division and the El Paso County community?

Lead Justice Reform -1.2 Focus on staffing and support services. The program will benefit the community by improving the outcomes of children affected by domestic violence.

- 3) Please explain the capacity of your department/division to administer this grant and complete all programmatic reporting requirements during the grant period.

DRO department has experience managing grants.

- 4) Will this grant require the use of contractual services? *If so, please contact the Purchasing Department, upon award acceptance to ensure your department follows applicable procurement policies and procedures.*

DRO will work with the Purchasing Department to ensure all applicable procurement policies and procedures are followed.