



**El Paso County
Agenda Item Details**

Item Title: Purchasing - Approve a Master List of previously approved Cooperative Contracts and Interlocal Agreements to be used by the Purchasing Department

Submitted By: Karen Davidson, Purchasing Agent

Department: Purchasing Department

Department Phone Number: 915-273-3349

Subject: Approve a Master List of previously approved Cooperative Contracts and Interlocal Agreements to be used by the Purchasing Department for the cooperative purchasing programs. To comply with recent external audit recommendations, an updated comprehensive Master List adding any new or individually approved cooperatives will be presented for approval.

Background: The County has historically allowed the individual approvals of cooperatives and interlocal authorized for use by departments to stand as the record. This included multiple approval dates and aged considerations that created research difficulties for external auditors. During recent audits, it was recommended to create the master list with yearly approvals.

Tracking of approved cooperatives via comprehensive list is an industry best practice. The Purchasing Department intends to present for yearly approval a comprehensive listing of all prior approved cooperatives. The list will be published for internal use and available for any subsequent vendor requests, audits, or information requests.

Fiscal Impact: Fiscal Impact Historical

Fiscal Impact Projected
N/A

Long Account Number: Amount:

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Budget or Unbudgeted Match:

Recommendation:

Approve a Master List of previously approved Cooperative Contracts and Interlocal Agreements to be used by the Purchasing Department for the cooperative purchasing programs. To comply with recent external audit recommendations, an updated comprehensive Master List adding any new or individually approved cooperatives will be presented for approval.

Prior Action:

Each item on the comprehensive Master List has been individually approved by Commissioners Court in various prior resolutions.

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**