



**El Paso County
Agenda Item Details**

Item Title: Approve the purchase of 60-Month Lease of Ten (10) Copiers for El Paso County, Texas Juvenile Probation Department

Submitted By: Karen Davidson, Purchasing Agent

Department: Purchasing Department

Department Phone Number: 915-273-3349

Subject: Approve the purchase of 60-Month Lease of Ten (10) Copiers for El Paso County, Texas Juvenile Probation Department using Texas DIR Contract CPO-5428 awarded to Canon U.S.A., Inc./Canon Financial Services/Spectrum Imaging Technologies, Inc. for a total of \$94,076.40. Purchasing approved on March 25, 2025. Funding is available in GF-JPD-RENT/LEASES.

Background: The County is seeking to lease 10 copy machines. These copy machines will be installed across the Juvenile Probation department to allow users to make copies of departmental and court documents. In addition, the County is requesting to include service/maintenance in the agreement.

Texas DIR Contract CPO-5428 Term: December 19, 2029

To ensure the County is obtaining the overall best value, to include pricing and terms, the Purchasing Department reviewed available cooperative contracts and determined that the contract held by to Canon U.S. A., Inc./Canon Financial Services /Spectrum Imaging Technologies, Inc. conforms to the County's needs

Fiscal Impact: Fiscal Impact Historical

Fiscal Impact Projected
Funding available in:

GF-JPD-RENT/LEASES
COGF-1003-0000000-431-30-30300-0368-00000-600701-

Long Account Number: Amount:

Long Account Number: COGF-1003-0000000-431-30-30300-0368-00000-600701- Amount: \$94,076.40

Budget or Unbudgeted Match:

Recommendation:

Approve the purchase of 60-Month Lease of Ten (10) Copiers for El Paso County, Texas Juvenile Probation Department using Texas DIR Contract CPO-5428 awarded to Canon U.S. A., Inc./Canon Financial Services /Spectrum Imaging Technologies, Inc. for a total of \$94,076.40. Purchasing approved on 03/25/2025. Funding available in GF-JPD-RENT/LEASES

Prior Action:

N/A

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**