



INTERNAL USE ONLY

Date Approved: 02/26/2025

JH

BUDGET AND FISCAL POLICY DEPARTMENT
GRANTS ADMINISTRATION DIVISION

FY25 GRANT APPLICATION SUBMISSION APPROVAL FORM

DEPARTMENT INFORMATION	
Date:	02/26/2025
Requesting Department/Division:	Public Works Planning & Development
Department/Division Contact:	Fernando Hernandez
Anticipated Commissioners Court Meeting Grant Approval Date:	03/10/2025
Who from your department/division will speak on the agenda item?	Fernando Hernandez
Please list accompanying grant documents requiring the County Judge's signature.	None, electronic submission
GRANT OPPORTUNITY INFORMATION	
Grant Opportunity Title (as provided by Grantor):	FY24 Community Project Funding
Grantor Agency:	US Department of Housing and Urban Development
Type of Grant (State, Federal, Private, Local, Other):	Federal
Is this a continuation or a new grant?	New
Is this grant for a new program?	Yes
CobbleStone Number for Most Recent Grant Award:	
Grant Due Date:	03/10/25
Grant Period:	03/09/2024 to 09/30/2032

Grant Proposal Summary (one paragraph or less):	Project Funding will be used to procure two tandem dump trucks and one grappler bulk waste loader truck to aid in cleaning up illegal dumping. Drones, in-person inspections, and/or complaints will help identify problem areas with illegal dumping of plastic, tires, metals, appliances, hazardous materials, etc.	
GRANT FINANCES		
A. Grant Funding to be Requested:	\$ 550,000.00	
B. Total Match Contribution (if applicable):	\$ 0.00	
I. Cash Match Amount and Description (i.e. County employee salaries, anticipated operating expenses, third-party monetary donations, etc.):		
a. Match Source Account(s) (if applicable):		
b. What fiscal year(s) will County match funding be needed? Please indicate the fiscal years and the match needed per fiscal year.		
II. In-kind Match Amount and Description (i.e. donated supplies/equipment, volunteer hours, donated professional services, etc.):		
C. Anticipated Program Income (if applicable):		
D. Total Project Amount (A + B + C):	\$ 550,000.00	
FINANCIAL ASSESSMENT		
1) What are the staffing requirements or needs for this grant? Please include salary and benefit amounts and anticipated salary and benefit increases for multi-year grants. Have Job Descriptions and Impact forms been created for personnel?		
No staffing requirements are included in this grant application.		
2) Has this grant has been awarded in the past? If so, please provide the financial results of the most recently completed grant award cycle to include the award amount and the balance at the closing of the grant.		
Grant has not been awarded in the past.		

3) What is the sustainability plan for this grant and the services being provided if this funding is significantly reduced or is not awarded in future?
One-time purchase.
PROGRAMMATIC ASSESSMENT
1) Is this grant and its purpose(s) aligned with the County strategic plan? How will this grant benefit your department/division and the El Paso County community?
The grant aligns with Strategic #6.3, Enhance public safety throughout the County. The equipment being purchased will help the community through the clean-up of illegal dumping.
2) Please explain the capacity of your department/division to administer this grant and complete all programmatic reporting requirements during the grant period.
The administrative aspects of the grant are within the Planning & Development Division's operating expertise.
3) Will this grant require the use of contractual services? <i>If so, please contact the Purchasing Department, upon award acceptance to ensure your department follows applicable procurement policies and procedures.</i>
Public Works and Fleet Operations will work with the Purchasing Department to ensure all applicable procurement policies and procedures are followed.