

**SECOND AMENDMENT TO SUBRECIPIENT AGREEMENT
BETWEEN THE COUNTY OF EL PASO AND PROJECT ARRIBA**

This Second Amendment to the Subrecipient Agreement (“**Second Amendment**”) is made this 26th day of August 2024, between the County of El Paso, a political subdivision of the state of Texas (“**County**”) and Project ARRIBA, a non-profit registered in the State of Texas located in El Paso County, Texas (“Project Arriba” or “**Subrecipient**”). Subrecipient and County may be referred to singularly as a “Party” or collectively as “Parties.” For the convenience of the parties, all defined terms appear in **bold face** print when first defined.

WHEREAS, effective December 15, 2022, the parties entered into a Subrecipient Agreement (“**the Subrecipient Agreement**”) for the provision of Equitable Opportunities Through Post-Secondary Access to economically disadvantaged individuals; and

WHEREAS, the Parties desire to amend the Subrecipient Agreement to modify the Program Budget to allow the Subrecipient to best utilize the Program Award within the remaining time of the Subrecipient Agreement.

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and in exchange for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. Adoption of Recitals. The above stated recitals are incorporated herein by reference and are made part of this Second Amendment and shall be as effective as if repeated verbatim.
2. Effective Date. The Effective Date of this Second Amendment shall be August 26, 2024.
3. Amendment.

This Amendment amends and replaces Attachment B (Program Budget) and Attachment B-1 (Detailed Allowable Expenses) which are attached to this Amendment.

4. Except as amended herein, the Subrecipient Agreement remains in full force and effect.

IN WITNESS WHEREOF, the Parties through their authorized representatives execute this Second Amendment.

COUNTY OF EL PASO

Ricardo Samaniego
El Paso County Judge

Date:_____

[Signature Page for Subrecipient]

PROJECT ARRIBA

Roman Ortiz
President & CEO

Date: _____

Program Budget

Subrecipient Name:	Project Arriba
Subrecipient Address:	
Contract #:	2023-0090

Budget & Expense Form for ARP Act Contracts & Subrecipients

[illegible]

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (ARP Act) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise."

Internal Use Only
County Admin sign off: _____
Purchasing Sign off: _____

Subrecipient Authorized Signature

Date _____

Printed Name and Title of Authorized Signer

Reporting information:

Reporting Periods may be monthly, quarterly or other, as agreed. Insert columns as necessary.

All expenses must include supporting documentation such as invoices, cancelled checks, payroll reports, etc.

Monthly reports and supporting documentation are submitted to your assigned TEAMS channel.

Any questions regarding budgets, expenses or supporting documentation should be directed to:

El Paso County Auditor Office / Grants Compliance Reporting Audit Division: auditorgrants.gem@epcounty.com

Last Rev 12/12/22

ATTACHMENT B-1

Detailed Allowable Expenses



REVISED Project Budget
Project Period From: 12/1/22 to 10/31/24

Organization Name: Project ARRIBA

Project Title: Equitable Opportunities Through Postsecondary Access

	Current Project Budget	Revised Project Budget	Budget Changes
Personnel* (include hourly or weekly salary rate)			
Payroll	\$ 321,143.00	\$ (62,837.00)	\$ 258,306.00
Fringe	\$ 32,679.00	\$ (9,656.00)	\$ 83,043.00
Subtotal	\$ 413,822.00	\$ (72,473.00)	\$ 341,349.00
Supplies and Materials			
Office Expense	\$ 1,023.00	\$ (329.00)	\$ 694.00
Postage	\$ 236.00	\$ -	\$ 236.00
Subtotal	\$ 1,259.00	\$ (329.00)	\$ 929.00
Local Travel			
Subtotal	\$ -	\$ -	\$ -
Small Operating Equipment (less than \$25k)			
Subtotal	\$ -	\$ -	\$ -
Large Capital Equipment (more than \$25k)			
Subtotal	\$ -	\$ -	\$ -
Communication/Promotion			
Telephone and Internet	\$ 2,381.00	\$ -	\$ 2,381.00
Subtotal	\$ 2,381.00	\$ -	\$ 2,381.00
Other Expenses			
Rent	\$ 47,375.00	\$ (1,480.00)	\$ 45,895.00
Insurance	\$ 2,714.00	\$ (39.00)	\$ 2,675.00
Equipment Rental/Lease	\$ 3,221.00	\$ (315.00)	\$ 2,906.00
Direct Participant Expenses	\$ 515,729.00	\$ 74,646.00	\$ 590,375.00
Audit Fees	\$ 13,500.00	\$ -	\$ 13,500.00
Subtotal	\$ 582,539.00	\$ 72,802.00	\$ 655,341.00
Professional/Contracted Services			
Subtotal	\$ -	\$ -	\$ -
Project Subtotal	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
Indirect (if any - should not exceed 10% of Project Subtotal)			
TOTAL (Project Subtotal + Indirect)	\$ 1,000,000.00	\$ -	\$ 1,000,000.00

* Personnel costs must be based on actual costs that will be documented with paystubs or payroll reports.

4/2022 Ver.1

**Applicant may choose to forgo indirect in final contract.

Please be sure to include the budget narrative explaining the budgeted line items. A more detailed budget may be requested at a later time, if awarded.