



RICHARD L. AINSA  
REFEREE  
JUVENILE COURT I

MARIA T. LEYVA-LIGON  
REFEREE  
JUVENILE COURT II

ROSIE MEDINA  
CHIEF  
JUVENILE PROBATION OFFICER

JUDGE ENRIQUE H. PEÑA  
JUVENILE JUSTICE CENTER

**SELINA SAENZ**  
JUDGE  
65TH JUDICIAL DISTRICT COURT

LINDA Y. GARCIA  
DEPUTY CHIEF  
JUVENILE FACILITIES

ALBERT MENDEZ  
DEPUTY CHIEF  
FINANCE AND SUPPORT

**Chief's Report**  
**April 21, 2025**

**Personnel Updates**

INTERIM PAY:

- Field Compliance & Community Improvement Supervisor (PS11/JP11)
- Director of Clinical Services (PS24)

TITLE CHANGE:

- Licensed Chemical Dependency Counselor (GS17) to Substance Abuse Treatment Counselor (GS17)
- Lead Cook (GS17) to Assistant Culinary Supervisor (GS17)
- Training Officer (GS23/JG23) to Facility Training Officer (GS23/JG23)

ADDITION:

- Accounting Specialist Intermediate (GS17) temporary position

**Intake Unit**

- Conference committee member contracts were finalized, members were retrained and will begin assisting with DP THC cases starting in April 2025.
- Intake is fully staffed. Will be onboarding 2 new JPOs on 4/28/25 and 2 new admin specialists on 5/12/25.
- TJJD performance accountability specialist James Bateman conducted an unscheduled visit in March 2025 and conducted an audit of JJAEP files and the Cesar Chavez campus. Everything audited was found to be in compliance with no negative findings.

**Probation Services Unit**

- The staff in this unit have been contributing to an overall great place to work, whether it be by helping a family change a tire in the parking lot, giving to homeless families, helping a youth find a suit in HOPE's closet for court or de-escalating emotionally dysregulated youth.
- On March 6<sup>th</sup>, Probation Services had a team building off-site event where we recognized our staff for Character First traits and reviewed Transforming Juvenile

Probation (TJP) Modules 1-4 (Intro, Racial Equity & Inclusion, Adolescent Brain & Positive Youth Justice).

- On March 13<sup>th</sup>, the FCO Unit hosted a wonderful Bon Voyage Celebration for Joel Olivas before he left for his Military Deployment.
- On February 7<sup>th</sup>, Probation Services won 2nd place at the Quarterly Strategic Planning with a superman themed presentation in honor of Deputy Chief Marquez's 27 years at JPD.

#### **Special Programs Unit**

- JPO Michelle Ramirez, JPO Zamara Ortega, and Case Manager Maria Uribe were all nominated for a Texas Association of Specialty Courts Award (Bennett Award) for 2025. JPO Michelle Ramirez was awarded the Joel Bennett Award at the annual TASC Conference in March.
- FCO Alberto Mercado has been promoted to Intake JPO.
- JPOs Jennifer Parada and Adriana Diaz showed compassion by delivering toiletries and food from food pantries to youth and families in need.

#### **Clinical Unit**

- The unit filled 3 vacancies for the following: Licensed Therapist, Substance abuse treatment counselor and Parent Coach. These positions will aid in the continued development and enhancement in services provided to youth and family members.
- Unit members began involvement with Creative Kids project held in Detention.
- Case Managers Daila and Michel trained 16 departmental staff on the requirements for facilitating food handler's certification course which allows those trained staff to provide food handlers certification to youth, parents, and other staff members.

#### **Detention Unit**

- We have been working with creative kids to train staff on a curriculum.
- A staff member in detention was promoted, which promotes professional development and longevity.
- Youth went outside to beautify the area and contributed to bringing pride to the facility.

#### **Challenge Academy**

- Hired two new Youth Development Coaches. The goal is to provide support and structure to their programming and engage youth in their growth and development if critical thinking, problem solving and interrupting cycles of negative behavior. They will also support and guide the transition back into the community. They will serve as mentors, role models and overall life coaches.
- We had our first regionalization youth terminate Challenge successfully.

- A total of 4 Challenge youth participated in a Sun City welding competition; all received their MC3 Certification. One youth won 1st place in his division and another youth won second place. They all earned a \$1,000 scholarship.
- 6 staff have been certified as TBRI Practitioners.

#### **Accounting Unit**

- Completed the Department's FY2025 Texas Juvenile Justice Department 2nd quarter expenditures.
- The Texas Juvenile Justice Grants for FY2024 were audited by external auditors. The Department was in compliance with all aspects of the audit and there were no events of noncompliance.
- Accounting staff provided mileage, AOS, and UKG training to the Department.

#### **Maintenance Unit**

- Level IV Administration offices painting and flooring installations are being worked on.
- Challenge hot water reserve tank has been replaced.
- 95% of JPD main sewer pipe analysis and refurbishment has been completed.

#### **Training Unit**

- The Training & Compliance Manager, alongside two other JPD leaders, successfully facilitated the second and third cohorts of the Colors Leadership Training, marking significant progress toward completing all four planned sessions.
- The Training Team celebrated the grand opening of Lab Room C, showcasing their commitment to creating innovative learning spaces.
- The Training Team conducted MI training for distinguished guests from the DRO's office, Pinnacle Services, and Parks and Recreation leadership.
- The Training Officer designed custom unit coins and a logo to represent the training unit and its JPD trainers, fostering a sense of pride and identity within the team.

#### **Culinary Unit**

- Culinary Unit was awarded \$8,600.00 in commodity foods by the USDA.
- Culinary Unit presented juveniles from Challenge and Detention a baking class. Juveniles were taught how to make dough from scratch, fruit filling and the process of making empanadas.
- Culinary staff have moved from 4/10 schedules back to 5/8 workdays to have more staff on site. Having more staff on site will help with completing daily tasks.

#### **Information Systems and Records Unit**

- The Records Division has completed to 100% to report the outcomes for all offenses reported in CY 2022 to the Texas Department of Public Safety.

<b>Year</b>	<b>Total Charges Reported</b>	<b>Charges Disposed by Prosecutors</b>	<b>Charges Disposed by Courts</b>	<b>Total Disposed</b>	<b>Completeness Percentage</b>
2019	1057	196	861	1057	<b>100%</b>
2020	674	173	501	674	<b>100%</b>
2021	802	196	606	802	<b>100%</b>
2022	1793	447	1346	1793	<b>100%</b>
2023	2579	554	1976	2530	<b>98%</b>
	<b>6905</b>	<b>1566</b>	<b>5290</b>	<b>6856</b>	<b>99.60%</b>

- Annual Report 2024 has been published: [2024 Annual Report](#).
- Pursuant to Texas Family Code Sec. 58.351, the Data Analysis Team created the Juveniles Committed to Placement or to the Texas Juvenile Justice Department, and the IT Team added the link to websites; in addition, a new webpage with Juvenile Statistical Data has been created in our website. Data Analysis Team will be creating more dashboards for the public: [Juvenile Statistical Data - El Paso County Juvenile Probation](#).

Respectfully submitted,



Rosie Medina  
 Chief Probation Officer  
 Public Servant  
 El Paso County Juvenile Justice Center