To: **Purchasing Logistics Fixed Asset Section**

From: COUNTY CRIMINAL COURT #2

Point of Contact: Ruben Mendez

Date: 01/31/2025

Re: Items for Surplus from the COUNTY CRIMINAL COURT #2 to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Shredder	137869 R		Poor/ Damag	No	No
2.	Wooden Rack	123593 R		Poor/ Damag	No	No
3.	Dell Monitor	No Tag		Good/ Fair	No	No
4.	Black QSC audio sys	No Tag		Good/ Fair	No	No
5.	Sound System	No Tag		Good/ Fair	No	No
6.	Black Cable	No Tag		Good/ Fair	No	No
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature [signature] - Bailiff

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: HUMAN RESOURCES

Point of Contact: Deborah Cole

Date: 1/17/2025

Re: Items for Surplus from the HUMAN RESOURCES to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Gevalia Coffee Mach	na	na	Poor/ Damag	No	No
2.	White Coffee Pitcher	na	na	Poor/ Damag	No	No
3.	White coffee Pitcher	na	na	Poor/ Damag	No	No
4.	Westbend Coffee Ma	na	na	Poor/ Damag	No	No
5.	Nesco Coffee Machi	na	na	Poor/ Damag	No	No
6.	B & D Coffee Machi	na	na	Poor/ Damag	No	No
7.	Canon Scanner	na	na	Excellent	No	No
8.	Dell docking station	na	3108856460033408DF	Good/ Fair	No	No
9.	Dell docking large st	129613 R	na	Good/ Fair	No	No
10.	Brother Scanner	182054 R	U64875B9X112414	Poor/ Damag	No	No

Sincerely,

Authorized Signature Sam Trujillo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: HUMAN RESOURCES

Point of Contact: Deborah Cole

Date: 1/17/2025

Re: Items for Surplus from the HUMAN RESOURCES to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Sanitizer Disp Stand	na	na	Excellent	No	No
2.	Wall Pocket Letter	na	na	Excellent	No	No
3.	Wall Pocket Letter	na	na	Excellent	No	No
4.	~~HP CPU~~	~~177852~~ ITD	~~na~~	~~Poor/ Damag~~	~~No~~	~~No~~
5.	HP CPU	177953	na	Poor/ Damag	No	No
6.	Brothers Toner	na	na	Good/ Fair	No	No
7.	Brothers Toner	na	na	Excellent	No	No
8.	GP Towel Dispenser	na	na	Excellent	No	No
9.	~~Dell Laptop~~	~~130858~~ ITD	~~na~~	~~Poor/ Damaged~~	~~No~~	~~No~~
10.	Dell Laptop	158763	na	Poor/ Damag	No	No

Sincerely,

Authorized Signature Sam Trujillo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: HUMAN RESOURCES

Point of Contact: Deborah Cole

Date: 1/17/2025

Re: Items for Surplus from the HUMAN RESOURCES to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Dell Laptop	158981 D 8/15/22	na	Poor/ Damag	No	No
2.	~~Dell Laptop~~	~~144296~~	na Council of Judges	~~Poor/ Damag~~	~~No~~	~~No~~
3.	~~Dell Laptop~~	~~144635~~ ITD	~~na~~	~~Poor/ Damag~~	~~No~~	~~No~~
4.	Dell Laptop	129632 (CA) D 7/22/24	na	Poor/ Damag	No	No
5.	HLS Soap Disp	na	na	Excellent	No	No
6.	Blk Desk Organizer	na	na	Poor/ Damaged	No	No
7.	Box Powercords	na	na	Poor/ Damaged	No	No
8.	Brother Intelligax 29	144068 R	na	Good/ Fair	No	No
9.	HPLaserJet M604	175236	na	Good/ Fair	No	No
10.	HP LaserJet 700	167228	na	Poor/ Damag	No	No

Sincerely,

Authorized Signature Sam Trujillo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: HUMAN RESOURCES

Point of Contact: Deborah Cole

Date: 1/17/2025

Re: Items for Surplus from the HUMAN RESOURCES to The Purchasing Department

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	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Black Laptop Bag	na	na	Good/ Fair	No	No
2.	Black Laptop Bag	na	na	Good/ Fair	No	No
3.	Black Laptop Bag	na	na	Good/ Fair	No	No
4.	Black Laptop Bag	na	na	Good/ Fair	No	No
5.	Black Laptop Bag	na	na	Good/ Fair	No	No
6.	Black Laptop Bag	na	na	Good/ Fair	No	No
7.	Black Laptop Bag	na	na	Good/ Fair	No	No
8.	Black Laptop Bag	na	na	Good/ Fair	No	No
9.	Black Laptop Bag	na	na	Poor/ Damaged	No	No
10.	Black Laptop Bag w	na	na	Poor/ Damaged	No	No

Sincerely,

Authorized Signature Sam Trujillo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: HUMAN RESOURCES

Point of Contact: Deborah Cole

Date: 1/17/2025

Re: Items for Surplus from the HUMAN RESOURCES to The Purchasing Department

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	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	AtlanticAV Shelves	na	na	Excellent	No	No
2.	AtlanticAV Shelves	na	na	Excellent	No	No
3.	AtlanticAV Shelves	na	na	Excellent	No	No
4.	Blue Wood Arm Cha	na	na	Poor/ Damaged	No	No
5.	Blue Wood Arm Cha	na	na	Poor/ Damaged	No	No
6.		na	na	Poor/ Damag	No	No
7.		na	na	Excellent	No	No
8.	~~[illegible]~~	~~na~~	~~3108856460033408DF~~	~~Good/ Fair~~	~~No~~	~~No~~
9.	~~[illegible]~~	~~129613~~	~~na~~	~~Good/ Fair~~	~~No~~	~~No~~
10.	~~[illegible]~~	~~182054~~	~~U64875B9X112414~~	~~Poor/ Damag~~	~~No~~	~~No~~

Sincerely,

Authorized Signature Sam Trujillo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	DELL XPS 7590 LA	185529	ITMDL13	Lost	No	No
2.	MICROSOFT PRO 7	185592	30468700953	Lost	No	No
3.	MICROSOFT PRO 7	185601	29503200953	Lost	No	No
4.	MICROSOFT PRO 7	185620	29453500953	Lost	No	No
5.	DELL 38 IN MONI	185662	N/A	Lost	No	No
6.	DELL 38 IN MONI	185665	N/A	Lost	No	No
7.	COMPUTER LAPT	186675	G0QRL33	Lost	No	No
8.	COMPUTER LAPT	186709	3YWRL33	Lost	No	No
9.	COMPUTER LAPT	188064	BCHSW33	Lost	No	No Yes
10.	DESK/WORKSTAT	17007779	N/A	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP DELL LA	144304	91F4NK1	Lost	No	No
2.	LAPTOP DELL LA	144306	BLOGNK1	Lost	No	No
3.	LAPTOP DELL LA	144310	6LOGNK1	Lost	No	No
4.	LAPTOP DELL LA	144314	9LOGNK1	Lost	No	No
5.	LAPTOP DELL LA	144321	3LOGNK1	Lost	No	No
6.	LAPTOP DELL LA	144329	1LOGNK1	Lost	No	No
7.	LAPTOP DELL LA	144335	28XRMK1	Lost	No	No
8.	COMPUTER PC OP	144346	JG65CK1	Lost	No	No
9.	COMPUTER PC OP	144350	JG6BCK1	Lost	No	No
10.	COMPUTER PC OP	144363	JGF6CK1	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PC OP	144371	JGC8CK1	Lost	No	No
2.	COMPUTER PC OP	144383	JGBYVH1	Lost	No	No
3.	COMPUTER PC OP	144384	JGC6CK1	Lost	No	No
4.	LAPTOP DELL LA	144385	98XRMK1	Lost	No	No
5.	UPS SMART W/PO	144603	JS0845000228	Lost	No	No
6.	UPS SMART W/PO	144604	JS0845000244	Lost	No	No
7.	UPS SMART W/PO	144605	JS0845000247	Lost	No	No
8.	ANALYZER POWE	144606	DM9901020	Lost	~~No~~ Yes	No
9.	AVOCENT 17" LCI	144634	320022096	Lost	No	No
10.	HDTV SHARP AQU	144641	906802000	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	HDTV SHARP AQU	144642	906801999	Lost	No	No
2.	COMPUTER SCAN	144738	DW306683	Lost	No	No
3.	CISCO ROUTER 18	145186	IPM7W00CRA	Lost	No	No
4.	PC HP COMPAQ D	145447	MXL9170JZC	Lost	No	No
5.	SCANNER DOCUM	147392	EE308865	Lost	No	No
6.	SCANNER DOCUM	147393	EE308874	Lost	No	No
7.	SCANNER DOCUM	147394	EE308872	Lost	No	No
8.	SCANNER DOCUM	147406	EE308863	Lost	No	No
9.	SCANNER DOCUM	147407	EE308866	Lost	No	No
10.	SCANNER (CANO	147780	DW309484	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	147871	HY7JQN1	Lost	No	No
2.	HARD DRIVE (DEL	147998	DXNS1P1	Lost	No Yes	No
3.	COMPUTER OPTIP	148263	FX1QJW1	Lost	No	No
4.	COMPUTER OPTIP	148267	1Z1QJW1	Lost	No	No
5.	COMPUTER BASE	150527	5MD75P1	Lost	No	No
6.	COMPUTER BASE	150533	8MD75P1	Lost	No	No
7.	COMPUTER BASE	150536	2MD75P1	Lost	No	No
8.	COMPUTER BASE	150540	FKD75P1	Lost	No	No
9.	COMPUTER BASE	150548	HKD75P1	Lost	No	No
10.	COMPUTER BASE	150550	HLD75P1	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	150551	JLD75P1	Lost	No	No
2.	COMPUTER BASE	150552	4LD75P1	Lost	No	No
3.	I-PAD	151405	DLXFXBMJDJHG	Lost	No	No
4.	I-PAD COMPUTER	151425	DLXG52TWDJHG	Lost	No	No
5.	COMPUTER SCAN	151523	FB310462	Lost	No	No
6.	CPU HP COMPAQ	151662	MXL140150Z	Lost	No	No
7.	CPU HP COMPAQ	151664	MXL140151G	Lost	No	No
8.	CPU HP COMPAQ	151668	MXL140150Q	Lost	No	No
9.	CPU HP COMPAQ	151672	MXL140150W	Lost	No	No
10.	CPU COMPAQ 620	151673	MXL140150S	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	SENSAPHONE INF	151739	400100E04B3931F5	Lost	No	No
2.	SENSAPHONE INF	151740	400020007F9004C85	Lost	No	No
3.	SENSAPHONE INF	151741	4002/0007F9004C87	Lost	No	No
4.	COMPUTER PC(HP	151986	MXL21513KT	Lost	No	No
5.	LAPTOP HP CTO P	152337	5CB1410BZX	Lost	No	No
6.	LAPTOP HP CTO P	152338	5CB1410BZT	Lost	No	No
7.	LAPTOP HP CTO P	152341	5CB1410BZS	Lost	No	No
8.	SWITCH CAT(CISC	152459	SF0C1546X393	Lost	No	No
9.	COMPUTER BASE	153506	62WJPS1	Lost	No	No
10.	SCANNER COMPU	153606	FQ304049	Lost	No	No Yes

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	SERVER W/SFTWR	153671	6212806	Lost	No Yes	No Yes
2.	NOTEBOOK W/WA	154095	CND221R28	Lost	No	No
3.	LAPTOP(HP PROB	154099	CNU211077F	Lost	No	No
4.	COMPUTER BASE	154259	MXL2260D78	Lost	No	No
5.	CPU OTIPLEX 790	154423	G890VV1	Lost	No	No
6.	CPU OTIPLEX 790	154425	G891VV1	Lost	No	No
7.	COMPUTER NOTE	154474	5CB2330R35	Lost	No	No
8.	COMPUTER NOTE	154476	5CB2330R5J	Lost	No	No
9.	COMPUTER NOTE	154477	5CB2330R4V	Lost	No	No
10.	COMPUTER BASE	154554	MXL2291VZY	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP SAMSUN	154725	HO7M91FC800140	Lost	No	No
2.	I-PAD 3 W/FOLIO S	154804	DYVJ54M2DJ8R	Lost	No	No
3.	COMPUTER PC(DE	154826	CRMGZV1	Lost	No	No
4.	CPU OPTIPLEX 790	155135	D16LTV1	Lost	No	No
5.	CPU DELL OPTIPL	155150	D15KTV1	Lost	No	No
6.	COMPUTER SCAN	155245	FQ303892	Lost	No	No
7.	SCANNER COMPU	156401	FQ304796	Lost	No	No
8.	SCANNER COMPU	156409	FQ304799	Lost	No	No
9.	COMPUTER HAND	156423	~~1.31975E+13~~ 131975214000 19	Lost	No	No
10.	COMPUTER HAND	156428	~~1.31975E+13~~ 131975214000 30	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER HAND	156429	~~1.31975E+13~~ 131975214000037	Lost	No	No
2.	COMPUTER HAND	156431	~~1.31975E+13~~ 131975214000057	Lost	No	No
3.	COMPUTER HAND	156432	~~1.31975E+13~~ 131975214000046	Lost	No	No
4.	COMPUTER HAND	156433	~~1.31975E+13~~ 131975214000040	Lost	No	No
5.	COMPUTER HAND	156434	~~1.31975E+13~~ 131975214000007	Lost	No	No
6.	COMPUTER HAND	156437	~~1.31975E+13~~ 131975214000008	Lost	No	No
7.	COMPUTER HAND	156438	~~1.31975E+13~~ 131975214000035	Lost	No	No
8.	COMPUTER HAND	156439	~~1.31975E+13~~ 131975214000052	Lost	No	No
9.	COMPUTER HAND	156440	~~1.31975E+13~~ 131975214000051	Lost	No	No
10.	COMPUTER HAND	156441	~~1.31975E+13~~ 131975214000029	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER HAND	156443	1.31975E+13	Lost	No	No
2.	COMPUTER HAND	156444	1.31975E+13	Lost	No	No
3.	COMPUTER HAND	156445	1.31975E+13	Lost	No	No
4.	COMPUTER HAND	156446	1.31975E+13	Lost	No	No
5.	COMPUTER HAND	156447	1.31975E+13	Lost	No	No
6.	COMPUTER HAND	156448	1.31975E+13	Lost	No	No
7.	COMPUTER HAND	156449	1.31975E+13	Lost	No	No
8.	COMPUTER HAND	156451	1.31975E+13	Lost	No	No
9.	COMPUTER HAND	156453	1.31975E+13	Lost	No	No
10.	COMPUTER HAND	156454	1.31975E+13	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

12-20-24 Lost disposal request (Spread sheet items 823-922)

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAASmltHIFsrebWDDZQSGiLngfMo8_Q-Y24

"12-20-24 Lost disposal request (Spread sheet items 823-922)" History

Document created by Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
2024-12-20 - 9:55:48 PM GMT

Document emailed to Ruben Ocampo (r.ocampo@epcountytx.gov) for signature
2024-12-20 - 9:57:10 PM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 10:10:58 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 10:11:36 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 10:11:36 PM GMT

Adobe Acrobat Sign

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER HAND	156456	~~1.31975E+13~~	Lost	No	No
2.	COMPUTER HAND	156457	~~1.31975E+13~~	Lost	No	No
3.	COMPUTER HAND	156458	~~1.31975E+13~~	Lost	No	No
4.	COMPUTER HAND	156459	~~1.31975E+13~~	Lost	No	No
5.	COMPUTER HAND	156460	~~1.31975E+13~~	Lost	No	No
6.	COMPUTER HAND	156461	~~1.31975E+13~~	Lost	No	No
7.	COMPUTER HAND	156462	~~1.31975E+13~~	Lost	No	No
8.	COMPUTER HAND	156463	~~1.31975E+13~~	Lost	No	No
9.	COMPUTER HAND	156465	~~1.31975E+13~~	Lost	No	No
10.	COMPUTER HAND	156467	~~1.31975E+13~~	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER HAND	156470	~~1.31975E+13~~	Lost	No	No
2.	COMPUTER HAND	156471	~~1.31975E+13~~	Lost	No	No
3.	COMPUTER HAND	156472	~~1.31975E+13~~	Lost	No	No
4.	COMPUTER HAND	156473	~~1.31975E+1~~3	Lost	No	No
5.	COMPUTER HAND	156474	~~1.31975E+13~~	Lost	No	No
6.	COMPUTER HAND	156475	~~1.31975E+13~~	Lost	No	No
7.	COMPUTER HAND	156493	~~1.31975E+13~~	Lost	No	No
8.	COMPUTER HAND	156494	~~1.31975E+13~~	Lost	No	No
9.	COMPUTER HAND	156496	1.~~31975E+13~~	Lost	No	No
10.	COMPUTER HAND	156500	~~1.31975E+13~~	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER HAND	156501	~~1.31975E+13~~	Lost	No	No
2.	COMPUTER HAND	156502	~~1.31975E+13~~	Lost	No	No
3.	UPS APC	156975	AS1330141775	Lost	No	No
4.	REFRIGERATOR 2	157001	VS30867178	Lost	No	No
5.	POWER SAVER UP	157227	5A1241E00027	Lost	No	No
6.	TABLE WORK W/E	157420	N/A	Lost	No	No
7.	CPU OPTIPLEX 30	157445	5TNXNV1	Lost	No	No
8.	CPU OPTIPLEX 30	157859	1QCZNV1	Lost	No	No
9.	CPU OPTIPLEX 30	157874	BVCZNV1	Lost	No	No
10.	CPU OPTIPLEX 30	157879	HTCZNV1	Lost	No	No

Sincerely,

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	CPU OPTIPLEX 301	157880	4WCZNV1	Lost	No	No
2.	CPU OPTIPLEX 301	158064	66CZNV1	Lost	No	No
3.	CPU OPTIPLEX 301	158071	D7CZNV1	Lost	No	No
4.	CPU DELL OPTIPL	158240	4R2ZNV1	Lost	No	No
5.	CPU DELL OPTIPL	158246	952ZNV1	Lost	No	No
6.	CPU DELL OPTIPL	158247	652ZNV1	Lost	No	No
7.	CPU DELL OPTIPL	158249	7R2ZNV1	Lost	No	No
8.	CPU DELL OPTIPL	158264	GYBZNV1	Lost	No	No
9.	CPU DELL OPTIPL	158269	10CZNV1	Lost	No	No
10.	CPU DELL OPTIPL	158300	D03ZNV1	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	CPU OPTIPLEX 301	158303	DZ2ZNV1	Lost	No	No
2.	CPU OPTIPLEX 301	158307	GZ2ZNV1	Lost	No	No
3.	CPU OPTIPLEX 301	158309	903ZNV1	Lost	No	No
4.	CPU DELL OPTIPL	158335	FSBZNV1	Lost	No	No
5.	CPU DELL OPTIPL	158341	2QBZNV1	Lost	No	No
6.	CPU DELL LAPTO	158727	30X14X1	Lost	No	No
7.	LAPTOP DELL LA	158776	1T124X1	Lost	No	No
8.	LAPTOP DELL LA	158793	7NK14X1	Lost	No	No
9.	LAPTOP DELL LA	158796	5RR14X1	Lost	No	No
10.	LAPTOP DELL LA	158800	7BL14X1	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP DELL LA	158813	GXS14X1	Lost	No	No
2.	LAPTOP DELL LA	158822	H3214X1	Lost	No	No
3.	LAPTOP DELL LA	158832	FDR14X1	Lost	No	No
4.	LAPTOP DELL LA	158855	ZYL14X1	Lost	No	No
5.	LAPTOP DELL LA	158881	JQN14X1	Lost	No	No
6.	LAPTOP DELL LA	158882	2TY14X1	Lost	No	No
7.	LAPTOP DELL LA	158921	2FX14X1	Lost	No	No
8.	LAPTOP DELL LA	158923	DLO14X1	Lost	No	No
9.	LAPTOP DELL LA	158929	B2Z14X1	Lost	No	No
10.	LAPTOP DELL LA	158948	JPW14X1	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP DELL LA	158982	FJT14X1	Lost	No	No
2.	COPY MACHINE M	159455	7463369902V9P	Lost	No	No
3.	LAPTOP DELL LA	159611	JDV14X1	Lost	No	No
4.	LAPTOP DELL LA	159617	76124X1	Lost	No	No
5.	POWER SAVER UP	159634	5A1303E03502	Lost	No	No
6.	COPY MACHINE L	159734	701520HH012RR	Lost	No	No
7.	SWITCH CISCO CA	160023	FOC1713OSF5	Lost	No	No
8.	SWITCH CISCO CA	160029	FOC171313DO	Lost	No	No
9.	ROUTER CISCO 29	160045	DCA1706KKORK	Lost	No	No
10.	I-PAD APPLE	160376	F4KKG08F19K	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	I-PAD AIR	160417	DMPNFDMGF4YF	Lost	No	No
2.	SCANNER COMPU	160463	FQ308668	Lost	No	No
3.	SCANNER COMPU	160464	FQ308669	Lost	No	No
4.	SCANNER COMPU	160466	FQ308699	Lost	No	No
5.	SCANNER COMPU	160477	FQ308685	Lost	No	No
6.	SCANNER COMPU	160497	FQ308666	Lost	No	No
7.	SCANNER COMPU	160528	FQ308197	Lost	No	No
8.	SCANNER COMPU	160535	FQ308189	Lost	No	No
9.	COMP/NETWK-MU	160906	N/A	Lost	No	No
10.	COMPUTER SWITC	160969	FOC1717Z2LG	Lost	~~No~~ Yes	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	ROUTER NEXUS	161858	N/A	Lost	~~No~~ Yes	No
2.	COMPUTER NETW	163200	N/A	Lost	~~No~~ Yes	No
3.	COMPUTER NETW	163201	N/A	Lost	~~No~~ Yes	No
4.	COMPUTER NETW	163202	N/A	Lost	~~No~~ Yes	No
5.	COMPUTER ROUT	163216	N/A	Lost	~~No~~ Yes	No
6.	COMPUTER ROUT	163217	N/A	Lost	~~No~~ Yes	No
7.	COMPUTER ROUT	163218	N/A	Lost	~~No~~ Yes	No
8.	COMPUTER ROUT	163219	N/A	Lost	~~No~~ Yes	No
9.	COMPUTER SWIT	163220	N/A	Lost	~~No~~ Yes	No
10.	COMPUTER SWIT	163221	N/A	Lost	~~No~~ Yes	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER SWITC	163222	N/A	Lost	No Yes	No
2.	COMPUTER SWITC	163223	N/A	Lost	No Yes	No
3.	MONITOR ACCUT	164387	H143004475	Lost	No	No
4.	MONITOR ACCUT	164389	N/A	Lost	No	No
5.	CHAIR METAL	164395	N/A	Lost	No	No
6.	CHAIR METAL/VI	164396	N/A	Lost	No	No
7.	COMPUTER BASE	164549	MXL4471PB2	Lost	No	No
8.	LAPTOP W/ACCES	164931	5CG4463F9W	Lost	No	No
9.	LAPTOP W/ACCES	164936	5CG4463GK5	Lost	No	No
10.	LAPTOP W/ACCES	164937	5CG446337T	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

12-20-24 Lost disposal request (Spread sheet items 923-1022)

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACMWfGFQj-erBZ6lx6jpuVh7K4DI9Ki4T

"12-20-24 Lost disposal request (Spread sheet items 923-1022)" History

Document created by Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
2024-12-20 - 10:04:17 PM GMT

Document emailed to Ruben Ocampo (r.ocampo@epcountytx.gov) for signature
2024-12-20 - 10:05:32 PM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 10:11:47 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 10:12:41 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 10:12:41 PM GMT

Adobe Acrobat Sign

To: **Purchasing Logistics Fixed Asset Section**

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP W/ACCES	164944	5CG4463F6V	Lost	No	No
2.	LAPTOP W/ACCES	164955	5CG4463F3M	Lost	No	No
3.	LAPTOP W/ACCES	164956	5CG4463G7G	Lost	No	No
4.	LAPTOP W/ACCES	164960	5CG4463GJZ	Lost	No	No
5.	LAPTOP W/ACCES	164968	5CG4463G8V	Lost	No	No
6.	LAPTOP W/ACCES	164970	5CG4463F22	Lost	No	No
7.	LAPTOP W/ACCES	164973	5CG4463F22	Lost	No	No
8.	LAPTOP W/ACCES	164977	5CG4463G72	Lost	No	No
9.	LAPTOP W/ACCES	164992	5CG4463GF2	Lost	No	No
10.	COMPUTER LAPT	165186	J372L32	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER LAPTO	165187	BW82L32	Lost	No	No
2.	COMPUTER LAPTO	165188	6QD2L32	Lost	No	No
3.	COMPUTER LAPTO	165189	8M52L32	Lost	No	No
4.	COMPUTER LAPTO	165190	88C2L32	Lost	No	No
5.	COMPUTER LAPTO	165191	1LC2L32	Lost	No	No
6.	COMPUTER LAPTO	165192	21B2L32	Lost	No	No
7.	COMPUTER LAPTO	165193	D4F2L32	Lost	No	No
8.	COMPUTER LAPTO	165292	GX308206	Lost	No	No
9.	COMPUTER LAPTO	165311	GX307632	Lost	No	No
10.	MONITOR FLAT P	165360 R	43150529042	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP W/ACCES	165431	5CG4463F8T	Lost	No	No
2.	LAPTOP W/ACCES	165432	5CG4463GK3	Lost	No	No
3.	COMPUTER BASE	165446	MXL4471P4T	Lost	No	No
4.	COMPUTER BASE	165467	MXL4471PCN	Lost	No	No
5.	PRINTER LASERJE	165556	CNDCGB511K	Lost	No	No
6.	PRINTER LASERJE	165558	CNDCGB50Z3	Lost	No	No
7.	PRINTER LASERJE	165559	CNDCGB50ZB	Lost	No	No
8.	PRINTER LASERJE	165570	CNDCGB511V	Lost	No	No
9.	PRINTER LASERJE	165572	CNDCGBD1LM	Lost	No	No
10.	PRINTER LASERJE	165584	CNDCGBD1K1	Lost	No	No

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1.	COMPUTER BASE	165611	MXL4471PDX	Lost	No	No
2.	COMPUTER BASE	165676	MXL4471PFP	Lost	No	No
3.	COMPUTER BASE	165695	MXL4471P75	Lost	No	No
4.	COMPUTER BASE	165699	MXL4471PGP	Lost	No	No
5.	COMPUTER BASE	165728	MXL4471PD9	Lost	No	No
6.	COMPUTER BASE	165751	MXL4471P6C	Lost	No	No
7.	COMPUTER BASE	165752	MXL4471P88	Lost	No	No
8.	COMPUTER BASE	165773	MXL4471PG7	Lost	No	No
9.	COMPUTER BASE	165800	MXL4471P7F	Lost	No	No
10.	COMPUTER BASE	165815	MXL4471P6N	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER LAPT	165985	2FGLM32	Lost	No	No
2.	COMPUTER HAND	166442	~~1.31975E+13~~	Lost	No	No
3.	SURFACE PRO 3 W	166567	25249651353	Lost	No	No
4.	MACBOOK PRO W	168085	C17Q53B5G8WP	Lost	No	No
5.	MACBOOK PRO W	168088	C17Q538QG8WP	Lost	No	No
6.	MACBOOK PRO W	168089	C02Q3E3TG8WP	Lost	No	No
7.	TV LED 48" W/MO	168255	03ZZ3CXG800940	Lost	No	No
8.	COMPUTER LAPT	168778	96JGF72	Lost	No	No
9.	CHAIR ERGONOM	168866	N/A	Lost	No	No
10.	CHAIR ERGONOM	168868	N/A	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	CHAIR ERGONOM	168875	N/A	Lost	No	No
2.	COMPUTER LAPT	169146	JZWKN72	Lost	No	No
3.	COMPUTER LAPT	169149	7ZFLN72	Lost	No	No
4.	COMPUTER LAPT	169375	1LW4G72	Lost	No	No
5.	COMPUTER SCAN	169847	GX320877	Lost	No	No
6.	SURFACE PRO 4	170120	10745461153	Lost	No	No
7.	PROJECTOR POWE	170223	V5MF640012L	Lost	No	No
8.	COMPUTER BASE	170272	B8F4JB2	Lost	No	No
9.	PRINTER LASERJE	170374	CNDCJ3905D	Lost	No	No
10.	MONITOR FLAT P	170680 R	CN46130Y2D	Lost	No	No

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1.	MONITOR FLAT P	170703	CN46130Z1C	Lost	No	No
2.	SURFACE PRO 3 W	170735	59046462053	Lost	No	No
3.	SURFACE PRO 3 W	170736	58980562053	Lost	No	No
4.	SURFACE PRO 3 W	170743	59416362053	Lost	No	No
5.	SURFACE PRO 3 W	170744	59346162053	Lost	No	No
6.	SURFACE PRO 3 W	170747	59443362053	Lost	No	No
7.	SURFACE PRO 3 W	170758	58796762053	Lost	No	No
8.	LAPTOP COMPUTI	170849	HRSBKC2	Lost	No	No
9.	LAPTOP COMPUTI	170852	852BKC2	Lost	No	No
10.	LAPTOP COMPUTI	170853	FJFBKC2	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP COMPUTE	170858	30TBKC2	Lost	No	No
2.	NETWORK TESTE	172374	2017853	Lost	No	No
3.	1609883; DELL DE	172532	F4KZY72	Lost	No	No
4.	1609883; DELL DE	172535	G06F8C2	Lost	No	No
5.	1609883; DELL DE	172667	FV2LBB2	Lost	No	No
6.	CHAIR ERGONOM	172981	N/A	Lost	No	No
7.	CHAIR ERGONOM	172983	N/A	Lost	No	No
8.	CHAIR ERGONOM	172984	N/A	Lost	No	No
9.	CHAIR ERGONOM	172988	N/A	Lost	No	No
10.	SECURITY SYSTE	174060	P0900028HN	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER NETW	174175 D	N/A	Lost	~~No~~ Yes	No
2.	CANON DESKTOP	175412	GX328016	Lost	No	No
3.	COMPUTER BASE	176326	8CG7247CDV	Lost	No	No
4.	VIZIO M-Series 55'	176471	LAUATZB52900294	Lost	No	No
5.	COMPUTER PROD	177857	2U4A74226ZP	Lost	No	No
6.	CONFERENCE CA	178931	1801LZ0QRHF8	Lost	No	No
7.	VARIDESK EXEC 4	179188	N/A	Lost	No	No
8.	CHAIR TASK AER	179587	N/A	Lost	No	No
9.	CHAIR TASK AER	179589	N/A	Lost	No	No
10.	CHAIR TASK AER	179591	N/A	Lost	No	No

Sincerely,

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	SEATER UNIT 4	180369	N/A	Lost	No	No
2.	COMPUTER LAPT	180744	B42HLQ2	Lost	No	No
3.	COMPUTER BASE	180918	MXL8392SQN	Lost	No	No
4.	DOUBLE PEDESTA	181643	N/A	Lost	No	No
5.	DOUBLE PEDESTA	181644	N/A	Lost	No	No
6.	DOUBLE PEDESTA	181645	N/A	Lost	No	No
7.	DOUBLE PEDESTA	181646	N/A	Lost	No	No
8.	CHAIR ERGONOM	182355	N/A	Lost	No	No
9.	DELL LATITUDE I	185213	CJ5LL13	Lost	No	No
10.	DELL XPS 7590 LA	185524	F1GDL13	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

12-20-24 Lost disposal request (Spread sheet items 1023-1122)

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7-yiQ00-rCAaKsrXphhBKMGP2aUUFezU

"12-20-24 Lost disposal request (Spread sheet items 1023-1122)" History

Document created by Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
2024-12-20 - 10:10:03 PM GMT

Document emailed to Ruben Ocampo (r.ocampo@epcountytx.gov) for signature
2024-12-20 - 10:11:11 PM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 10:13:20 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 10:14:00 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 10:14:00 PM GMT

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To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER NETW	122858A	FLG00034902434	Lost	~~No~~ Yes	No
2.	COMPUTER NETW	122858AA01	FLG00034902434	Lost	~~No~~ Yes	No
3.	COMPUTER NETW	122859A	1SHY911	Lost	No	No
4.	COMPUTER NETW	122860A	DPHY911	Lost	~~No~~ Yes	No
5.	COMPUTER SERV	135083A01	J0RS5D1	Lost	No	No
6.	COMPUTER SERV	135083A02	J0RS5D1	Lost	~~No~~ Yes	No
7.	COMPUTER SERV	135085A01	F0RS5D1	Lost	No	No
8.	COMPUTER SERV	135085A02	F0RS5D1	Lost	~~No~~ Yes	No
9.	COMPUTER SERV	135085A03	F0RS5D1	Lost	No	No
10.	COMPUTER SERV	135086A01	4DDR5D1	Lost	~~No~~ Yes	No

Sincerely,

Authorized Signature Ruben Ocampo

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Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	HP 16GBX120 MEM	E14004A05	N/A	Lost	~~No~~ yes	No
2.	HP 3PAR STORAGE	E14004A08	N/A	Lost	~~No~~ yes	No
3.	COMMVAULT BAC	E14004A09	N/A	Lost	~~No~~ yes	No
4.	DISASTER RECOV	E14005A03	N/A	Lost	~~No~~ yes	No
5.	DOMAIN CONTRO	E14005A06	N/A	Lost	~~No~~ yes	No
6.	HP 3PAR STORAGE	E14005A08	N/A	Lost	~~No~~ yes	No
7.	MICROWAVE CON	E15002	N/A	Lost	~~No~~ yes	No
8.	MICROWAVE CON	E15002A01	N/A	Lost	~~No~~ yes	No
9.			N/A	Lost	No	No
10.			N/A	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER SERVI	135086A02	4DDR5D1	Lost	No Yes	No
2.	COMPUTER SERVI	135086A03	4DDR5D1	Lost	No	No
3.	COMPUTER SERVI	135086A04	4DDR5D1	Lost	No Yes	No
4.	COMPUTER SERVI	135086A05	4DDR5D1	Lost	No Yes	No
5.	DELL POWEREDG	135413A01	9WM52D1	Lost	No Yes	No
6.	DELL POWEREDG	135413A02	9WM52D1	Lost	No Yes	No
7.	DELL POWEREDG	135418A01	F4630D1	Lost	No Yes	No
8.	DELL POWEREDG	135418A02	F4630D1	Lost	No Yes	No
9.	DELL POWEREDG	136362A01	JOP6JD1	Lost	No	No
10.	COMPUTER NETW	136445A01	1DTXPD1	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

12-20-24 Lost disposal request (Spread sheet items 1123-1160)

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcL3oEU7kab0zK7kDELRIC_Old1SZ41N9

"12-20-24 Lost disposal request (Spread sheet items 1123-1160)" History

Document created by Gyona Mata-Alvarez (G.Alvarez@epcountytx.gov)
2024-12-20 - 10:16:02 PM GMT

Document emailed to Ruben Ocampo (r.ocampo@epcountytx.gov) for signature
2024-12-20 - 10:16:44 PM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 10:17:25 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 10:17:46 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 10:17:46 PM GMT

Adobe Acrobat Sign

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER NETW	94260		Lost	~~No~~ Yes	No
2.	CISCO 3600 4 - SL	94268	AAE98337619	Lost	~~No~~ Yes	No
3.	COMPUTER NETW	94269	364048606	Lost	No Yes	No
4.	COMPUTER SOFT	95063	17971-249-OFPS	Lost	~~No~~ Yes	No
5.	IBM NEFTFINITY	~~100382~~ 0100382	~~JMX0647F1PR~~ 23HC294	Lost	~~No~~ Yes	No
6.	COMPUTER NETW	~~100384~~ 0100384	~~EH202Y0085M~~ FOX0339B982	Lost	~~No~~ Yes	No
7.	COMPUTER SOFT	~~102564~~ 0102564		Lost	~~No~~ Yes	No
8.	COMPUTER NETW	~~106514~~ 0106514	2GZSL21	Lost	~~No~~ Yes	No
9.	COMPUTER STOR	109523	DF54R01	Lost	~~No~~ Yes	No
10.	COMPUTER STOR	112229	~~FF54R01~~ FRM4217004 check	Lost	~~No~~ Yes	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER SWIT	119489	FOCO735W0K0	Lost	No	No
2.	COMPUTER SWIT	119500	FOCO735X289	Lost	No	No
3.	COMPUTER SWIT	119501	FOCO735Z35M	Lost	No	No
4.	COMPUTER SWIT	119503	FOCO735X1EX	Lost	No	No
5.	CISCO CATALYST	119504	FOC0735X0J5	Lost	No	No
6.	COMPUTER SWIT	119506	FOCO735WOK1	Lost	No	No
7.	COMPUTER SWIT	119507	FOCO735Y33K	Lost	No	No
8.	13" COLOR MONI	119724	S4240230RC00186	Lost	~~No~~ Yes	No
9.	COMPUTER SOFT	119933		Lost	~~No~~ Yes	No
10.	COMPUTER ORGA	119942		Lost	No	No

Sincerely,

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER SWIT	119477	FOCO735X280	Lost	No	No
2.	COMPUTER SWIT	119478	FOCO735W1YV	Lost	No	No
3.	COMPUTER SWIT	119482	FOCO735X286	Lost	No	No
4.	COMPUTER SWIT	119483	FOCO735XIF4	Lost	No	No
5.	CISCO CATALYST	119487	FOC0735W2D2	Lost	No	No
6.	COMPUTER SWIT	119488	FOCO735X2BX	Lost	No	No
7.	COMPUTER SWIT	119491	FOCO735X287	Lost	No	No
8.	COMPUTER SWIT	119492	FOCO735W2P8	Lost	No	No
9.	COMPUTER SWIT	119494	FOCO735X2BV	Lost	No	No
10.	COMPUTER SWIT	119498	FOCO735W2DA	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER NETW	118394		Lost	~~No~~ Yes	No
2.	COMPUTER NETW	118419		Lost	~~No~~ Yes	No
3.	COMPUTER NETW	118420		Lost	~~No~~ Yes	No
4.	COMPUTER BASE	118809		Lost	~~No~~ Yes	No
5.	COMPUTER NETW	118937		Lost	No	No
6.	COMPUTER SOFT	118981		Lost	No	No
7.	COMPUTER SOFT	118982		Lost	No	No
8.	COMPUTER LAPT	119434	53087990P	Lost	No	No
9.	COMPUTER LAPT	119435	53087945P	Lost	No	No
10.	COMPUTER PRINT	119459	JPBGD01562	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER NETW	112229	FRM421700Y CHECK	Lost	~~No~~ Yes	No
2.	COMPUTER SOFT	114026		Lost	~~No~~ Yes	No
3.	COMPUTER TAPE	114032	~~91302~~ 000091302	Lost	~~No~~ Yes	No
4.	NAS STORAGE FO	114033	17971-249-OFPS	Lost	~~No~~ Yes	No
5.	COMPUTER NETW	114991	JMX0647F1PR	Lost	No	No
6.	OVERHEAD PROJ	114998	EH202Y0085M	Lost	No	No
7.	COMPUTER VIDE	115028		Lost	~~No~~ Yes	No
8.	COMPUTER PC	116510	2GZSL21	Lost	No	No
9.	COMPUTER W/KE	116733	AP4U	Lost	No	No
10.	COMPUTER BASE	117912	523WP21	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	119946	YS0329111508	Lost	No	No
2.	COMPUTER BASE	119951	YS0329111497	Lost	No	No
3.	COMPUTER BASE	119955	YS0329111505	Lost	No	No
4.	COMPUTER NETW	119979	7NG83B1	Lost	~~No~~ Yes	No
5.	COMPUTER BASE	120009	FMWL931	Lost	No	No
6.	COMPUTER BASE	120042	6JAC9R	Lost	No	No
7.	COMPUTER BASE	120044	6JAC9Y	Lost	No	No
8.	COMPUTER BASE	120048	6JAC9M	Lost	No	No
9.	COMPUTER BASE	120050	6JACA0	Lost	No	No
10.	COMPUTER BASE	120211	7CXCN31	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	120273	94XCN31	Lost	No	No
2.	COMPUTER BASE	120293	C6XCN31	Lost	No	No
3.	COMPUTER BASE	120331	57QI741	Lost	No	No
4.	COMPUTER BASE	120335	C2QI741	Lost	No	No
5.	COMPUTER BASE	120426	27MKN41	Lost	No	No
6.	COMPUTER BASE	120460	46MKN41	Lost	No	No
7.	COMPUTER BASE	120476	G4Q1741	Lost	No	No
8.	COMPUTER BASE	120484	D9Q1741	Lost	No	No
9.	COMPUTER DISK	120494	FLG00042012693	Lost	~~No~~ Yes	No
10.	SOFTWARE ADOB	120496		Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	120519	FZ22G31	Lost	~~No~~ Yes	No
2.	COMPUTER PAL L	120534	KRD333OBD3	Lost	No	No
3.	COMPUTER SOFT	120536		Lost	No	No
4.	COMPUTER SOFT	120537		Lost	No	No
5.	COMPUTER SOFT	120557		Lost	No	No
6.	COMPUTER SERV	120632	25313000032	Lost	No	No
7.	COMPUTER SWIT	120894	JMX0738ROCA	Lost	No	No
8.	COMPUTER PC W	121023	7Y66N31	Lost	No	No
9.	COMPUTER BASE	121303	6N7YH41	Lost	No	No
10.	COMPUTER NETW	121963		Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMP SOFTWARE	121984		Lost	~~No~~ Yes	No
2.	COMPUTER LAPT	122390	14125117PU	Lost	No	No
3.	PHONE SYSTEM W	122623	NT7B588AA-93	Lost	No	No
4.	COMPUTER SOFT	122654		Lost	No	No
5.	COMPUTER SOFT	122655	03AR21030047474	Lost	No	No
6.	COMPUTER BASE	122679	1LT2R41	Lost	No	No
7.	RMS COMPUTER	122854	FSLL331	Lost	~~No~~ Yes	No
8.	(15) OMNI CEILIN	123207		Lost	No	No
9.	COMPUTER SOFT	123220		Lost	~~No~~ Yes	No
10.	COMPUTER SOFT	123227		Lost	~~No~~ Yes	No

Sincerely,

Authorized Signature Ruben Ocampo

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Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PC W	123402	HYL8Y41	Lost	No	No
2.	CHAIRS-SWIVEL	123525		Lost	No	No
3.	CHAIRS-SWIVEL	123527		Lost	No	No
4.	CHAIRS-SWIVEL	123530		Lost	No	No
5.	CHAIRS-SWIVEL	123531		Lost	No	No
6.	CHAIRS-SWIVEL	123533		Lost	No	No
7.	CHAIRS-SWIVEL	123534		Lost	No	No
8.	CHAIRS-SWIVEL	123537		Lost	No	No
9.	CHAIRS-SWIVEL	123538		Lost	No	No
10.	CHAIRS-SWIVEL	123541		Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/19/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	CHAIRS-SWIVEL	123542		Lost	No	No
2.	CHAIRS-SWIVEL	123543		Lost	No	No
3.	CHAIRS-SWIVEL	123546		Lost	No	No
4.	CHAIRS-SWIVEL	123547		Lost	No	No
5.	COMPUTER LAPT	123990		Lost	No	No
6.	COMPUTER NETW	124241	CNM2WC0ARC	Lost	~~No~~ Yes	No
7.	COMPUTER PC W	124295	2UB43901FH	Lost	No	No
8.	KIOSK UNIT(COM	124372	7NG41400017	Lost	No	No
9.	KIOSK UNIT(COM	124373	7NG43000009	Lost	No	No
10.	COMPUTER PC BA	124728	1Q50761	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PC QT	125746	9WY7491	Lost	No	No
2.	COMPUTER PC QT	125748	5WY7491	Lost	No	No
3.	CHAIR XTREME D	125770		Lost	No	No
4.	SERVER,W/SOFTV	126004	11012704000223	Lost	~~No~~ YES	No
5.	COMPUTER BASE	126047	1187FG1	Lost	No	No
6.	COMPUTER PRINT	126061	USBXP10333	Lost	No	No
7.	COMPUTER SCAN	126342	DF302916	Lost	No	No
8.	COMPUTER SCAN	126346	DF302915	Lost	No	No
9.	COMPUTER BASE	126549	CZRJP71	Lost	No	No
10.	COMPUTER SCAN	126557	DF307909	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER LAPT	126853	FGVFY71	Lost	No	No
2.	COMPUTER SCAN	126867	CN56ET0319	Lost	No	No
3.	COMPUTER BASE	126896	2UB52508PZ	Lost	No	No
4.	COMPUTER BASE	126902	2UB52508R3	Lost	No	No
5.	COMPUTER BASE	126923	2UB52508QH	Lost	No	No
6.	COMPUTER PC W	127077	8M8J771	Lost	No	No
7.	COMPUTER PC W	127137	9S8J771	Lost	No	No
8.	WIRELESS BRIDG	127203		Lost	~~No~~ Yes	No
9.	COMPUTER BASE	127227	GXXRZ71	Lost	No	No
10.	COMPUTER LAPT	127312	13DQL71	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	MONITOR: PIONE	127651	514T1OO160	Lost	No	No
2.	MONITOR: PIONE	127652	514T1OO162	Lost	No	No
3.	MONITOR: PIONE	127655	514T1OO151	Lost	No	No
4.	MONITOR: PIONE	127659	514T1OO159	Lost	No	No
5.	MONITOR: PIONE	127660	514T1OO173	Lost	No	No
6.	MONITOR: PIONE	127663	514T1OO152	Lost	No	No
7.	MONITOR 12" TCI	127665	514T1OO155	Lost	No	No
8.	MONITOR: PIONE	127666	514T1OO181	Lost	No	No
9.	MONITOR: PIONE	127668	514T1OO171	Lost	No	No
10.	MONITOR: PIONE	127669	514T1OO172	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/19/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	127874	HYN4B81	Lost	No	No
2.	COMPUTER PC W/	127876	DWN4B81	Lost	No	No
3.	COMPUTER BASE	127933	HH1MG81	Lost	No	No
4.	COMPUTER BASE	127939	JJ1MG81	Lost	No	No
5.	COMPUTER BASE	127943	8Q1MG81	Lost	No	No
6.	COMPUTER BASE	127945	JM5GG81	Lost	No	No
7.	COMPUTER BASE	127951	FK1MG81	Lost	No	No
8.	COMPUTER BASE	127953	2L5GG81	Lost	No	No
9.	COMPUTER BASE	127955	GK5GG81	Lost	No	No
10.	COMPUTER BASE	127959	FQ1MG81	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PC W/	128319	2GW7G81	Lost	No	No
2.	COMPUTER BASE	128321	7VD7G81	Lost	No	No
3.	COMPUTER BASE	128401	4Q1MG81	Lost	No	No
4.	COMPUTER BASE	128407	6P1MG81	Lost	No	No
5.	COMPUTER BASE	128419	5M1MG81	Lost	No	No
6.	COMPUTER BASE	128423	5K1MG81	Lost	No	No
7.	COMPUTER BASE	128427	8M1MG81	Lost	No	No
8.	COMPUTER BASE	128431	5L1MG81	Lost	No	No
9.	COMPUTER BASE	128433	3R1MG81	Lost	No	No
10.	COMPUTER BASE	128439	9L1MG81	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	128445	7KIMG81	Lost	No	No
2.	COMPUTER SERV	128944	1B5FH81	Lost	~~No~~ Yes	No
3.	COMPUTER BASE	128973	3J4MG81	Lost	No	No
4.	COMPUTER BASE	129012	CM4MG81	Lost	No	No
5.	COMPUTER LAPT	129217	BYQLG81	Lost	No	No
6.	COMPUTER BASE	129352	DMBMG81	Lost	No	No
7.	COMPUTER BASE	129382	684MG81	Lost	No	No
8.	COMPUTER BASE	129444	694MG81	Lost	No	No
9.	COMPUTER NETW	129566	2334979	Lost	~~No~~ Yes	No
10.	COMPUTER LAPT	129644	DMPPG81	Lost	No	No

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Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER LAPT	129653	5LPPG81	Lost	No	No
2.	MONITOR: PIONE	129810	534T100730	Lost	No	No
3.	DISK SYSTEM 240	130014	SG20110033	Lost	~~No~~ Yes	No
4.	VA7410 W/DUAL C	130015	DEH43115E6	Lost	~~No~~ Yes	No
5.	DISCO RAY ENCL	130029	FLDDFO53200170	Lost	~~No~~ Yes	No
6.	DISCO RAY ENCL	130031	FLDDFO52801114	Lost	~~No~~ Yes	No
7.	MONITOR: PIONE	130130	514T100178	Lost	No	No
8.	MONITOR: PIONE	130131	514T100182	Lost	No	No
9.	COMPUTER BASE	130225	7RDCY81	Lost	No	No
10.	COMPUTER LAPT	130269	J00180YK	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	MONITOR: PIONE	127670	514T1OO165	Lost	No	No
2.	MONITOR: PIONE	127674	514T1OO170	Lost	No	No
3.	MONITOR: PIONE	127676	514T1OO180	Lost	No	No
4.	MONITOR: PIONE	127679	514T1OO174	Lost	No	No
5.	MONITOR: PIONE	127680	514T1OO184	Lost	No	No
6.	MONITOR: PIONE	127682	514T1OO164	Lost	No	No
7.	MONITOR: PIONE	127683	514T1OO161	Lost	No	No
8.	MONITOR: PIONE	127684	514T1OO176	Lost	No	No
9.	MONITOR: PIONE	127686	514T1OO358	Lost	No	No
10.	COMPUTER BASE	127825	GZFF581	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	127961	BH1MG81	Lost	No	No
2.	COMPUTER BASE	127963	5J1MG81	Lost	No	No
3.	COMPUTER BASE	127967	6J1MG81	Lost	No	No
4.	COMPUTER BASE	127969	1J1MG81	Lost	No	No
5.	COMPUTER BASE	127975	CM5GG81	Lost	No	No
6.	COMPUTER BASE	127977	1R1MG81	Lost	No	No
7.	COMPUTER BASE	127985	BP1MG81	Lost	No	No
8.	COMPUTER BASE	127995	~~BP1MG81~~ 1L56G81	Lost	No	No
9.	POWER SUPPLY U	128249	JS043018145	Lost	No	No
10.	COMPUTER BASE	127979	HQ1MG81	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PRINT	~~130396~~ 130369	CNGXJ15350	Lost	No	No
2.	COMPUTER TAPE	130579	31346-614-1615	Lost	~~No~~ YES	No
3.	COMPUTER PC BA	130613	61H7P91	Lost	No	No
4.	COMPUTER LAPT	130727	4VPPG81	Lost	No	No
5.	COMPUTER LAPT	130754	DSQLG81	Lost	No	No
6.	COMPUTER BASE	130816	DQ4MG81	Lost	No	No
7.	COMPUTER BASE	130834	6BBMG81	Lost	No	No
8.	COMPUTER LAPT	130858	3VQLG81	Lost	No	No
9.	COMPUTER LAPT	130878	4WQLG81	Lost	No	No
10.	COMPUTER CPU	131150	J9ZNC91	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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FA 001. Lost or Stolen Items for Disposal

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	TELEVISION 55 IN	131650	G6A000385	Lost	~~No~~ Yes	No
2.	COMPUTER LAPT	131690	6EKSA33044	Lost	No	No
3.	COMPUTER BASE	132189	CMQVMB1	Lost	No	No
4.	SYMANTEC ADV	132311		Lost	~~No~~ Yes	No
5.	COMPUTER BASE	132408	FMQVMB1	Lost	No	No
6.	LAPTOP INSPIRON	132472	CR7PRB1	Lost	No	No
7.	ROUTER CISCO 1S	132736	FTX1035W0CU	Lost	No	No
8.	CHAIR-SWIVEL E	133036		Lost	No	No
9.	COMPUTER SCAN	133209	DAJ04087	Lost	No	No
10.	PHOTO LIGHT SP	133731		Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	ROUTER CISCO 1S	134004	CND1R21082	Lost	No	No
2.	COMPUTER SCAN	134199	DW300304	Lost	No	No
3.	CART-MULTIMED	134637		Lost	No	No
4.	PANASONIC P2 M	134702	ABD07B1839	Lost	No	No
5.	PANASONIC P2 M	134703	ABD07B1840	Lost	No	No
6.	COMPUTER SCAN	134716	DW300586	Lost	No	No
7.	COMPUTER SERV	135085	F0RS5D1	Lost	~~No~~ Yes	No
8.	COMPUTER SERV	135086	4DDR5D1	Lost	~~No~~ Yes	No
9.	DELL POWEREDG	135260	6GZ60D1	Lost	~~No~~ Yes	No
10.	DELL POWEREDG	135261	25Z60D1	Lost	~~No~~ Yes	No

Sincerely,

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	DELL POWEREDG	135262	35Z60D1	Lost	~~No~~ Yes	No
2.	DELL POWEREDG	135263	G7Z60D1	Lost	~~No~~ Yes	No
3.	CRYSTAL REPORT	135348	1000000036136	Lost	No	No
4.	CRYSTAL REPORT	135349	1000000036158	Lost	No	No
5.	CRYSTAL REPORT	135350	1000000036105	Lost	No	No
6.	CRYSTAL REPORT	135351	1000000036156	Lost	No	No
7.	CRYSTAL REPORT	135352	1000000036111	Lost	No	No
8.	DELL POWEREDG	135413	9WM52D1	Lost	No	No
9.	DELL POWEREDG	135414	CEH	Lost	~~No~~ Yes	No
10.	DELL 16 PORT KE	135420	9CNRV91	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	DELL POWEREDG	135422	100819	Lost	No	No
2.	DELL SMART UPS	135427	JS0620037309	Lost	No	No
3.	DELL ARRAYENC	135428		Lost	~~No~~ YES	No
4.	DELL ARRAYENC	135429	5P277B1	Lost	~~No~~ YES	No
5.	CANON SCANNER	135447	DW300863	Lost	No	No
6.	COMPUTER BASE	135750	JYFV6D1	Lost	No	No
7.	CPU HP COMPAQ	135793	CND72310TX	Lost	No	No
8.	LAPTOP LATITUD	135880	GLRT5D1	Lost	No	No
9.	LAPTOP LATITUD	135881	DLRT5D1	Lost	No	No
10.	COMPUTER SERV	135896	BROWFD1	Lost	~~No~~ YES	No

Sincerely,

Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER BASE	135994	BHNFDD1	Lost	No	No
2.	COMPUTER NETW	136445	1DTXPD1	Lost	~~No~~ YES	No
3.	COMPUTER LAPT	136461	FZ77QD1	Lost	No	No
4.	VIDEO PROJECTI	136836	6021176	Lost	No	No
5.	XEROX DOCUMA	136858	722TW1075Y5M1300386	Lost	No	No
6.	COMPUTER SCAN	136867	M1300368	Lost	No	No
7.	COMPUTER BRID	136877	FTX1141G01J	Lost	No	No
8.	COMPUTER BRID	136878	FTX1141G01M	Lost	No	No
9.	COMPUTER SCAN	137210	DW302516	Lost	No	No
10.	PERFORATING/NU	137225	2111394	Lost	~~No~~ YES	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	SOFTWARE SNAG	137300		Lost	No	No
2.	16 PORT SWITCH	137438	5AM-PD12	Lost	~~No~~ Yes	No
3.	16 PORT SWITCH	137439		Lost	~~No~~ Yes	No
4.	E-CITATION DESK	137612		Lost	No	No
5.	CANON DR-4010C	137857	DW302643	Lost	No	No
6.	E-CITATION MOBI	137938	AZRC08-25-5353	Lost	No	No
7.	OVERHEAD PROJE	138152	WQ100485	Lost	~~No~~ Yes	No
8.	SERVER ACCESS C	138174	N15324	Lost	No	No
9.	APC SMART-UPS(	138802	SAS0820122559	Lost	No	No
10.	PRINTER LASERJE	138822	0963B002AA	Lost	No	No

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Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	HP SERVER INTEC	138915	USE4832NKA	Lost	~~No~~ YES	No
2.	HP SERVER INTEC	138916	USE4832NKB	Lost	~~No~~ YES	No
3.	CISCO ROUTER 18	139306	IPM7WOOCRA	Lost	No	No
4.	COMPUTER SERV	139372	17D1DH1	Lost	~~No~~ YES	No
5.	COMPUTER LAPT	139382	9K8XCH1	Lost	No	No
6.	COMPUTER LAPT	139388	7L8XCH1	Lost	No	No
7.	COMPUTER LAPT	139391	CL8XCH1	Lost	No	No
8.	COMPUTER LAPT	139393	9L8XCH1	Lost	No	No
9.	COMPUTER PRINT	139405	JPRL85W016	Lost	No	No
10.	COMPUTER PRINT	139408	CNDX105887	Lost	No	No

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER PRINT	139410	CNDX205503	Lost	No	No
2.	COMPUTER SERV	139425	27D1DH1	Lost	~~No~~ Yes	No
3.	COMPUTER BASE	139430	B3WYCH1	Lost	No	No
4.	COMPUTER BASE	139433	G3WYCH1	Lost	~~No~~ Yes	No
5.	COMPUTER PRINT	139624	JP4LC21567	Lost	No	No
6.	CATALYST 3560G	139771	FOC1201Z3WD	Lost	No	No
7.	DELL OTIPLEX 75	139804	4J9VDH1	Lost	No	No
8.	COMPUTER PC BA	139937	6Z0GTG1	Lost	No	No
9.	COMPUTER CPU C	140174	2TZWGH1	Lost	No	No
10.	COMPUTER CPU C	140181	8W3VMH1	Lost	No	No

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Authorized Signature Ruben Ocampo

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	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	COMPUTER CPU C	140199	GV8VMH1	Lost	No	No
2.	COMPUTER CPU C	140203	BW3VMH1	Lost	No	No
3.	COMPUTER CPU C	140205	BYKVMH1	Lost	No	No
4.	COMPUTER CPU C	140214	9XKNJH1	Lost	No	No
5.	COMPUTER CPU C	140224	3XKNJH1	Lost	No	No
6.	COMPUTER CPU C	140234	4SZWGH1	Lost	No	No
7.	COMPUTER CPU C	140238	9SZWGH1	Lost	No	No
8.	MONITOR 19" TOU	140335	F08C002011	Lost	No	No
9.	MONITOR 19" TOU	140336	F08C002058	Lost	No	No
10.	MONITOR 19" TOU	140347	F08C002051	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/18/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	E-CITATION/MOBI	140371	25610846173	Lost	No	No
2.	E-CITATION MOBI	140385	AZRC08-25-5383	Lost	No	No
3.	E-CITATION MOBI	140413	AZRC08-25-5378	Lost	No	No
4.	E-CITATION MOBI	140420	AZRC08-25-5363	Lost	No	No
5.	E-CITATION/MOBI	140440	25610846170	Lost	No	No
6.	E-CITATION MOBI	140441	AZRC08-25-5334	Lost	No	No
7.	VIDEO CONFEREN	140459	DJ1334010F5A3	Lost	No	No
8.	VIDEO CONFEREN	140460	BN13360041786	Lost	No	No
9.	LAPTOP DELL LA	140700	J6M8RH1	Lost	No	No
10.	COMPUTER LAPT	140838	GSGBGJ1	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1	COMPUTER BASE	144140	5MKYBK1	Lost	No	~~No~~ YES
2	COMPUTER SCAN	144159	DW305727	Lost	No	No
3	COMPUTER CPU C	144163	7812JFG1	Lost	No	No
4	LAPTOP E6500	144167	DP04LK1	Lost	No	No
5	COMPUTER BASE	144179	757GCK1	Lost	No	No
6	LAPTOP LATITUD	144189	99XRMK1	Lost	No	No
7	LAPTOP LATITUD	144193	D8XRMK1	Lost	No	No
8	LAPTOP LATITUD	144198	C8XRMK1	Lost	No	No
9	COMPUTER BASE	144261	C5P8NK1	Lost	No	No
10	HP LASERJET P30	144272	CND1N02447	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	TABLE-CONFREN	142481		Lost	No	No
2.	TABLE-CONFREN	142483		Lost	No	No
3.	TABLE-CONFREN	142484		Lost	No	No
4.	TABLE-CONFREN	142487		Lost	No	No
5.	TABLE-ROUND	142536		Lost	No	No
6.	SOFTWARE COMP	142674		Lost	No	No
7.	CPU OPTIPLEX 76	142768	9HVYJG1	Lost	No	No
8.	DELL POWEREDG	142903		Lost	No	No
9.	NETWORK ACCEL	143823	R50UV00615A0	Lost	~~No~~ Yes	No
10.	COMPUTER LAPT	144036	441HPJ1	Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

FA 001. Lost or Stolen Items for Disposal

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	SOFA 2-SEAT(LES	140999		Lost	No	No
2.	CHAIR 2 W/CENTE	141000		Lost	No	No
3.	WEB FILTER/TRAI	141553	5K072803018R1	Lost	No	No
4.	WEB FILTER/TRAI	141554	FK0274801003	Lost	No	No
5.	E-CITATION/MOBI	141681	25610846160	Lost	No	No
6.	COMPUTER DELL	141854	3C1WGH1	Lost	No	No
7.	DELL LATITUDE I	141889	C7CSGH1	Lost	No	No
8.	TABLE-CONFREN	142478		Lost	No	No
9.	TABLE-CONFREN	142479		Lost	No	No
10.	TABLE-CONFREN	142480		Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: INFORMATION TECHNOLOGIES

Point of Contact: Ruben Ocampo

Date: 12/20/2024

Re: Assets to be removed from the INFORMATION TECHNOLOGIES inventory.

Approve and authorize the removal of assets from the respective departments/courts inventory. The department/ courts have exhausted their efforts in trying to find these assets from past inventories. The removed assets were either picked-up on a prior date, disposed in-house, stolen, or lost. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Reason	Original Cost Asset> $5,000	Grant?
1.	LAPTOP DELL LA	144284	DKOGNK1	Lost	No	No
2.				Lost	No	No
3.				Lost	No	No
4.				Lost	No	No
5.				Lost	No	No
6.				Lost	No	No
7.				Lost	No	No
8.				Lost	No	No
9.				Lost	No	No
10.				Lost	No	No

Sincerely,

Authorized Signature Ruben Ocampo

Submit Form

Disposal 12-21-2024

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Karina Arango (K.Arango@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9kV_TVyvgctDwuute3t0pcYbtduzElb9

"Disposal 12-21-2024" History

Document created by Karina Arango (K.Arango@epcountytx.gov)
2024-12-20 - 0:10:49 AM GMT

Document emailed to Ruben Ocampo (r.ocampo@epcountytx.gov) for signature
2024-12-20 - 0:11:28 AM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 2:53:26 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 2:53:52 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 2:53:52 PM GMT

Adobe Acrobat Sign

Disposal 12-20-2024

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Karina Arango (K.Arango@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7W1T9_wWYazLeY4LF-rGWtRfjpFKirO6

"Disposal 12-20-2024" History

Document created by Karina Arango (K.Arango@epcountytx.gov)
2024-12-20 - 0:04:19 AM GMT

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Agreement completed.
2024-12-20 - 2:53:16 PM GMT

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Disposal 12-19-2024

Final Audit Report 2024-12-20

Created:	2024-12-20
By:	Karina Arango (K.Arango@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAnDu21yHmS0vfBQTeaMLoP8BvIv1nn0dW

"Disposal 12-19-2024" History

Document created by Karina Arango (K.Arango@epcountytx.gov)
2024-12-20 - 0:02:15 AM GMT

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2024-12-20 - 0:03:17 AM GMT

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2024-12-20 - 2:45:35 PM GMT

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Signature Date: 2024-12-20 - 2:46:08 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 2:46:08 PM GMT

Disposal 12-18-2024

Final Audit Report 2024-12-20

Created:	2024-12-19
By:	Karina Arango (K.Arango@epcountytx.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfcJA8sBPRI7UJdjRfipcUCcvedNFk-TV

"Disposal 12-18-2024" History

Document created by Karina Arango (K.Arango@epcountytx.gov)
2024-12-19 - 11:59:43 PM GMT

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2024-12-20 - 0:01:03 AM GMT

Email viewed by Ruben Ocampo (r.ocampo@epcountytx.gov)
2024-12-20 - 2:44:53 PM GMT

Document e-signed by Ruben Ocampo (r.ocampo@epcountytx.gov)
Signature Date: 2024-12-20 - 2:45:26 PM GMT - Time Source: server

Agreement completed.
2024-12-20 - 2:45:26 PM GMT

Adobe Acrobat Sign

To: **Purchasing Logistics Fixed Asset Section**

From: JUSTICE OF THE PEACE #4

Point of Contact: Claudia Guzman

Date: 01/28/2025

Re: Items for Reallocation from JUSTICE OF THE PEACE #4 to CONSTABLE PRECINCT 4

Approve and authorize the reallocation of surplus assets from the owning Department to the gaining Department in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Condition	Original Cost Asset> $5,000	Grant
1.	Cannon DR-M16	169678	000081332	Good/ Fair	No	No
2.				Excellent	Yes	Yes
3.				Excellent	Yes	Yes
4.				Excellent	Yes	Yes
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature Claudia B. Guzman 01/29/2025

Submit Form

FA 003. Department to Department Transfer

To: **Purchasing Logistics Fixed Asset Section**

From: JUSTICE OF THE PEACE #4

Point of Contact: Alice Rosas

Date: 01/17/2025

Re: Items for Reallocation from JUSTICE OF THE PEACE #4 to CONSTABLE PRECINCT 4

Approve and authorize the reallocation of surplus assets from the owning Department to the gaining Department in compliance with Texas Local Government Code Section 262.011 (j). These items have been replaced or are no longer of use to the current department. (Maximum 100 items)

	Description	Barcode	VIN/Serial Number	Condition	Original Cost Asset> $5,000	Grant
1.	SHREDDER	192077	B630055208	Excellent	No	No
2.				Excellent	Yes	Yes
3.				Excellent	Yes	Yes
4.				Excellent	Yes	Yes
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature Alice Rosas

Submit Form

To: **Purchasing Logistics Fixed Asset Section**

From: Ashley Rosiles

Date: 01/17/2025

Re: Items for Surplus from Crime Scene Unit to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	Serial number	Condition	Original Cost Asset> $5,000	Grants
1.	Projector	153648	SMX121900066	Good/ Fair	No	Yes
2.	Video Camera	153652	331507	Good/ Fair	No	Yes
3.	filing cabinet	0033742		Good/ Fair	No	No
4.	filing cabinet	0033664		Good/ Fair	No	No
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature Abel Morales

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.