



To: **Purchasing Logistics Fixed Asset Section**

From: **327TH DISTRICT COURT**

Point of Contact: **Esteban Anchondo**

Date: **01-07-2025**

Re: Items for Surplus from the **327TH DISTRICT COURT** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset > \$5,000	Grants
1.	Grey cloth sofa	0055452		Good/ Fair	No	No
2.	Grey small chair	0055177		Good/ Fair	No	No
3.	Grey small chair	0055178		Good/ Fair	No	No
4.	MFC COPIER	165043		Good/ Fair	No	No
5.	Panasonic vacuum c	123844		Poor/ Damaged	No	No
6.	Pink office chair	none		Poor/ Damaged	No	No
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature *Esteban Anchondo*

Submit Form

FA 002. Transfer and Disposal-Surplus



To: **Purchasing Logistics Fixed Asset Section**

From: DETECTIVE LUIS GUZMAN #5186

Date: 12/18/2024

Re: Items for Surplus from EPCSO/ SUPPLY to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	Serial number	Condition	Original Cost	
					Asset > \$5,000	Grants
1.	LX4000 DAS	147071	366725	Poor/ Damaged	No	No
2.	BLUE PNEUMOGRAPH	N/A	N/A	Good/ Fair	No	No
3.	SILVER PNEUMOGRAPH	N/A	N/A	Good/ Fair	No	No
4.	DAS USB CABLE	N/A	N/A	Good/ Fair	No	No
5.	EDA CABLE TWO PLATE	N/A	N/A	Good/ Fair	No	No
6.	BP CUFF (BLUE)	N/A	N/A	Excellent	Yes	Yes
7.	BP BULB			Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Sincerely,

Authorized Signature *Luis E. Guzman*

Submit Form

TO BEGIN THIS INVENTORY TRANSFER: Print the completed form, sign, and return the form with original signature to the Purchasing Inventory Division.



To: **Purchasing Logistics Fixed Asset Section**

From: **SHERIFFS OFFICE**

Point of Contact: **Dartwon Barnes**

Date: **01-6-2024**

Re: Items for Surplus from the **SHERIFFS OFFICE** to The Purchasing Department

Approve and authorize the transfer of surplus assets from the respective department to the Purchasing Department for surplus in compliance with Texas Local Government Code Section 262.011 (j). These items are outdated and/or have been replaced. (Maximum 100 items)

	Description	Barcode	VIN/Serial number	Condition	Original Cost Asset > \$5,000	Grants
1.	FORD INTERCEP/E	173577	1FM5K8AR1HGA44115	Excellent	Yes	Yes
2.				Excellent	Yes	Yes
3.				Excellent	Yes	Yes
4.				Excellent	Yes	Yes
5.				Excellent	Yes	Yes
6.				Excellent	Yes	Yes
7.				Excellent	Yes	Yes
8.				Excellent	Yes	Yes
9.				Excellent	Yes	Yes
10.				Excellent	Yes	Yes

Dartwon Z. Barnes

Dartwon Z. Barnes
Purchasing Logistics Manager

Sincerely,

Authorized Signature _____

Submit Form