



**County of El Paso
Agenda Item Details**

Item Title: County Clerk's Office - Records Archive Preservation and Restoration Plan Public Hearing

Submitted By: Delia Briones, County Clerk

Department: County Clerk

Department Phone Number: 915-546-2071

Subject: Pursuant to Texas Local Government Code Section 118.025(g), hold a public hearing regarding the County Clerk's Records Archive Preservation and Restoration Plan and the assessment of a \$10.00 fee for Fiscal Year 2024 – 2025.

Background: As the custodian of records, the County Clerk is progressive in utilizing funds collected from the Records Management fee to properly preserve, restore and safeguard multiple and various records in the Clerk's possession. All monies from the collection of the County Clerk Records Archive fee will be deposited into Special Revenue Account pursuant to Texas Local Government Code, Section 118.025(b).

Fiscal Impact:

Fiscal Impact Historical
None.

Fiscal Impact Projected
None.

Long Account Number: Amount:

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Budget or Unbudgeted Match:

Recommendation: Pursuant to Texas Local Government Code Section 118.025(g), hold a public hearing regarding the County Clerk's Records Archive Preservation and Restoration Plan and the assessment of a \$10.00 fee for Fiscal Year 2024 – 2025.

Prior Action: Commissioners Court annually approves any requests from the County Clerk to continue the assessment of fees or increases

for Records Management and Preservation.

Strategic Plan:

Goal:

null

Objective:

Strategic Plan Information:

**Estimated Time Needed
For This Item:**

5 Minutes