



**County of El Paso  
Agenda Item Details**

---

<b>Item Title:</b>	County Clerk's Office - Records Archive Preservation and Restoration Plan Public Hearing
<b>Submitted By:</b>	Delia Briones, County Clerk
<b>Department:</b>	County Clerk
<b>Department Phone Number:</b>	915-546-2071
<b>Subject:</b>	Pursuant to Texas Local Government Code Section 118.025(g), hold a public hearing regarding the County Clerk's Records Archive Preservation and Restoration Plan and the assessment of a \$10.00 fee for Fiscal Year 2024 – 2025.
<b>Background:</b>	As the custodian of records, the County Clerk is progressive in utilizing funds collected from the Records Management fee to properly preserve, restore and safeguard multiple and various records in the Clerk's possession. All monies from the collection of the County Clerk Records Archive fee will be deposited into Special Revenue Account pursuant to Texas Local Government Code, Section 118.025(b).
<b>Fiscal Impact:</b>	Fiscal Impact Historical None.  Fiscal Impact Projected None.  Long Account Number: Amount:  Long Account Number: Amount:
<b>Budget or Unbudgeted Match:</b>	
<b>Recommendation:</b>	Pursuant to Texas Local Government Code Section 118.025(g), hold a public hearing regarding the County Clerk's Records Archive Preservation and Restoration Plan and the assessment of a \$10.00 fee for Fiscal Year 2024 – 2025.
<b>Prior Action:</b>	Commissioners Court annually approves any requests from the County Clerk to continue the assessment of fees or increases

**Strategic Plan:**

for Records Management and Preservation.

Goal:

null

Objective:

**Strategic Plan Information:**

**Estimated Time Needed  
For This Item:**

5 Minutes