



County of El Paso Purchasing Department
800 E. Overland, Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

MEMORANDUM

To: All Interested Vendors

From: El Paso County Purchasing Department

Date: 09/17/2024

Subject: RFP 24-016 Third Party Administration for Health, Dental, and Related Benefits for the El Paso County, Texas Human Resources Department

Thank you for taking the time and responding on the above-mentioned RFP. We realize that your time and resources are valuable, and we appreciate you taking the time to respond to this solicitation. The Purchasing Department will be presenting this solicitation to Commissioners Court meeting as a Consent Item on **Monday, September 23, 2024**, to award this solicitation.

The recommendations and justification will be posted on the Commissioners Court Agenda three (3) days prior to the meeting. To access the Agenda on our website, go to www.epcounty.com; County Meetings; Regular Meeting Agendas; select the HTML file that corresponds with the meeting date as shown in the above paragraph.

Vendors may view the meeting on our website at www.epcounty.com/video , click on streaming videos, **select live meeting**. If the vendor would like to address the court, they may do so by referencing this bid when the item is up for discussion (during the Regular Agenda items). If you would like to participate remotely, please call 888-835-7272 and leave your call back information. You will receive a call back when the item is up for discussion. This information is only for vendors who submitted a response. Thank you for your time.