

TEXAS SPACE COMMISSION (TSC)
Space Exploration and Aeronautics Research Fund (SEARF)

PROJECT WORK IMPLEMENTATION PLAN

Grantee:

Project Name:

TSC Award#:

Award Amount:

Grant Period:

Completed by *[Name & Title]:*

Email Address:

Please complete the project work implementation plan below for the awarded project. Activities listed should support the associated objective and relate to the budgeted expenses. The plan should include at least three (3) objectives and associated activities.

GOAL: *[broad general statement of what is to be accomplished; specific result or purpose expected from the project]*

OBJECTIVE #1: *[specific, measurable action by which the goal can be accomplished – active voice and action verbs; define the results expected to be achieved]*

Project Year (1,2,3, etc.)	Fiscal Quarter (1 – 4) Q1 [Sep-Nov] Q2 [Dec-Feb] Q3 [Mar-May] Q4 [Jun-Aug]	Activity <i>[specific tasks or steps that will be conducted to fulfill the objectives]</i>	Start Date (Month/Year)	End Date (Month/Year)	Team Member Responsible (Position Title)	Status Comments/Challenges <i>[to be completed during reporting]</i>	Related Budget Category (Construction, Equipment, R&D, Salary, Other DC)

OBJECTIVE #2: *[specific, measurable action by which the goal can be accomplished – active voice and action verbs; define the results expected to be achieved]*

Project Year (1,2,3, etc.)	Fiscal Quarter (1 – 4) Q1 [Sep-Nov] Q2 [Dec-Feb] Q3 [Mar-May] Q4 [Jun-Aug]	Activity <i>[specific tasks or steps that will be conducted to fulfill the objectives]</i>	Start Date (Month/Year)	End Date (Month/Year)	Team Member Responsible (Position Title)	Status Comments/Challenges <i>[to be completed during reporting]</i>	Related Budget Category (Construction, Equipment, R&D, Salary, Other DC)

OBJECTIVE #3: *[specific, measurable action by which the goal can be accomplished – active voice and action verbs; define the results expected to be achieved]*

Project Year (1,2,3, etc.)	Fiscal Quarter (1 – 4) Q1 [Sep-Nov] Q2 [Dec-Feb] Q3 [Mar-May] Q4 [Jun-Aug]	Activity <i>[specific tasks or steps that will be conducted to fulfill the objectives]</i>	Start Date (Month/Year)	End Date (Month/Year)	Team Member Responsible (Position Title)	Status Comments/Challenges <i>[to be completed during reporting]</i>	Related Budget Category (Construction, Equipment, R&D, Salary, Other DC)

OBJECTIVE #4: *[specific, measurable action by which the goal can be accomplished – active voice and action verbs; define the results expected to be achieved]*

Project Year (1,2,3, etc.)	Fiscal Quarter (1 – 4) Q1 [Sep-Nov] Q2 [Dec-Feb] Q3 [Mar-May] Q4 [Jun-Aug]	Activity <i>[specific tasks or steps that will be conducted to fulfill the objectives]</i>	Start Date (Month/Year)	End Date (Month/Year)	Team Member Responsible (Position Title)	Status Comments/Challenges <i>[to be completed during reporting]</i>	Related Budget Category (Construction, Equipment, R&D, Salary, Other DC)

OBJECTIVE #5: *[specific, measurable action by which the goal can be accomplished – active voice and action verbs; define the results expected to be achieved]*

Project Year (1,2,3, etc.)	Fiscal Quarter (1 – 4) Q1 [Sep-Nov] Q2 [Dec-Feb] Q3 [Mar-May] Q4 [Jun-Aug]	Activity <i>[specific tasks or steps that will be conducted to fulfill the objectives]</i>	Start Date (Month/Year)	End Date (Month/Year)	Team Member Responsible (Position Title)	Status Comments/Challenges <i>[to be completed during reporting]</i>	Related Budget Category (Construction, Equipment, R&D, Salary, Other DC)