



Uptown centre

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June 28, 2024

County of El Paso-Planning and Development Department  
800 E. Overland, Suite 200  
El Paso, Texas 79901

Attention: Mr. Gilbert Saldaña, P.E.  
Senior Civil Engineer

Reference: Review of FEMA Preliminary FIS/FIRM (11/2023)

Dear Mr. Saldaña:

We are pleased to submit our Scope of Work for the Review of the Federal Emergency Management Agency Issued PRELIMINARY Flood Insurance Study and the Flood Insurance Rate Maps for El Paso County, dated November 15, 2023. Based on the work effort and the timeframe for the review of the FEMA issued documents, we offer the following fee proposal for the services included in the enclosed Scope of Services.

FEMA Review of FIS/FIRM Documents, a lump sum amount of ..... \$73,970.00

If you have any questions, please do not hesitate to contact me at office number 915.544.5232 or mobile number 915.355.0583.

Sincerely,  
CEA Group

A handwritten signature in blue ink, appearing to read 'Jorge L. Azcarate'.

Jorge L. Azcarate, P.E.  
Principal Engineer

lp-fema fis-firm proposal.28june2024  
JLA/jla

Enclosure: Scope of Work



**Scope of Work to be Provided by Consultant  
Federal Emergency Management Agency Review of  
PRELIMINARY Flood Insurance Rate Map**

1. We will be your project representative throughout the duration of the project.
2. We will meet with the County of El Paso-Planning and Development Department to inform the staff of the intent of the project and the procedures for the vacation of the public rights-of-way.
3. We will review the PRELIMINARY copies of the FEMA Flood Insurance Studies (FIS), dated November 15, 2024 for the El Paso County areas, Volumes 1 through 8. The review of the FIS will focus on providing any discrepancies on the FIS for correction or revision to the FIS reports.
4. We will review the PRELIMINARY copies of the FEMA Flood Insurance Rate Maps (FIRM), dated November 15, 2024 for El Paso County areas. The review of the FIRM will focus on providing any discrepancies on the maps that justify the FIRM to be corrected or revised. FEMA published 103 new FIRM panels for the El Paso County area.
5. We will provide the County of El Paso a list of any discrepancies or correction items for the FIS or FIRM to be revised or corrected prior to the 90-day Community review period.
6. Review the comments previously provided by the County of El Paso to FEMA and confirm if the previous comments were incorporated into the PRELIMINARY FIRM Panels. The County of El Paso to provide the original list of issues provided to FEMA. The County shall provide the documents within 10 calendar days of receiving the Notice to Proceed.
7. We will attend a maximum of two (2) meetings with the County of El Paso Planning and Development staff to review the progress and the list of any correction items or discrepancies on the FIS and FIRM.

**Exclusions:**

Drainage Calculations  
FEMA Appeal Process or Documentation  
Hydrologic and Hydraulic Modeling  
Drainage Studies  
FEMA coordination