

**THIRD AMENDMENT TO SUBRECIPIENT AGREEMENT
BETWEEN THE COUNTY OF EL PASO AND
PASO DEL NORTE HEALTH INFORMATION EXCHANGE**

This Third Amendment to the Subrecipient Agreement (“**Third Amendment**”) is made this 26th day of August 2024, between the County of El Paso, a political subdivision of the state of Texas (“**County**”) and Paso del Norte Health Information Exchange, a non-profit registered in the State of Texas located in El Paso County, Texas (“**Paso del Norte Health Information Exchange**” “**PHIX**” or “**Subrecipient**”). Subrecipient and County may be referred to singularly as a “Party” or collectively as “Parties.” For the convenience of the parties, all defined terms appear in **bold face** print when first defined.

WHEREAS, effective November 21, 2022, the parties entered into a Subrecipient Agreement (“**the Subrecipient Agreement**”) for the provision of enhanced public health data systems; and

WHEREAS, the Subrecipient Agreement is scheduled to terminate August 31, 2024; however, the Parties desire to extend the term of the Agreement through October 31, 2024 to grant the Subrecipient additional time to fulfill the Program Scope and modify the Program Budget to allow the Subrecipient to best utilize the Program Award within the remaining time of the Subrecipient Agreement; and

WHEREAS, migrants arriving to El Paso County during COVID-19 were a disproportionately impacted class whose medical histories were largely unknown, who lacked resources to seek out vaccinations or medical care and were often forced to accept shelter in congregate settings; and

WHEREAS, though the spread of COVID-19 is comparatively contained, migrants continue to arrive and travel through El Paso County where they are processed and re-processed at the next travel hub where they may stay or travel onward; and

WHEREAS, the expansion of public data health systems will enable migrants the ability to more easily receive public resources, create a more comprehensive database of migrants’ medical information and minimize the mental health impact of re-telling their story at each service access point.

WHEREAS, for the aforementioned reasons, the Parties desire to expand the Scope of Work to incorporate the enhancement of public health data systems related to migrants.

NOW, THEREFORE, in light of the mutual promises and obligations contained herein, and in exchange for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. Adoption of Recitals. The above stated recitals are incorporated herein by reference and are made part of this Third Amendment and shall be as effective as if repeated verbatim.

2. Effective Date. The Effective Date of this Third Amendment shall be August 26, 2024.

3. Amendments.

A. All existing references to August 31, 2024, within the Subrecipient Agreement, as amended, to include but not be limited to recitals, termination date, obligation deadlines, and draw down schedules is changed to October 31, 2024.

B. Section 7 (Termination); Subsection E (Close-Out); Paragraph 2 is hereby amended and replaced as follows:

2. Subrecipient is responsible for timely providing the County all reporting necessary to comply with U.S. Treasury requirements. The Subrecipient must provide all close out reporting to the County on or before November 30, 2024. This is a material term of the Agreement and failure to comply may result in the County's rejection of the Subrecipient's final request for reimbursement.

C. This Amendment amends and replaces Attachment B (Program Budget) and Attachment B-1 (Detailed Allowable Expenses) which are attached to this Amendment.

4. Addition to Scope of Work. In addition to the previously agreed to scope of work, PHIX agrees to add to the Scope of Work by adding an electronic system to support the migrant response. This system will enhance the current syndromic surveillance system that PHIX is developing with ARPA funding by enabling PHIX to better detect, track, and report infectious diseases in the region among the migrant population. This new functionality will include:

a. Developing technical and legal infrastructure to implement a "lightweight" Electronic Health Record at five El Paso County funded shelters: The Opportunity Center for the Homeless; the Rescue Mission of El Paso; Sacred Heart Catholic Church a/k/a Casa del Sagrado Corazon; The Salvation Army; and Word Victory Center;

b. Structuring data collection and databases to enhance public data systems relating to migrants; and

c. Work with the County of El Paso's Office of New Americans to determine how and to whom migrant related data will be made available.

5. Except as amended herein, the Subrecipient Agreement remains in full force and effect.

[Signatures on the following page]

IN WITNESS WHEREOF, the Parties through their authorized representatives execute this Third Amendment.

COUNTY OF EL PASO

Hon. Ricardo Samaniego,
El Paso County Judge

Date: _____

Paso del Norte Health Information Exchange

Emily Hartmann,
Executive Director

Date: _____

Appendix 1

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions

^Denotes areas where recipients must report on whether projects are primarily serving disproportionately impacted communities

Expenditure Category	EC ²⁷	Previous EC ²⁸
1: Public Health		
COVID-19 Mitigation & Prevention		
COVID-19 Vaccination [^]	1.1	1.1
COVID-19 Testing [^]	1.2	1.2
COVID-19 Contact Tracing [^]	1.3	1.3
Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, Child care facilities, etc.) ^{^*}	1.4	1.4
Personal Protective Equipment [^]	1.5	1.5
Medical Expenses (including Alternative Care Facilities) [^]	1.6	1.6
Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine) [^]	1.7	1.8
COVID-19 Assistance to Small Businesses [^]	1.8	-
COVID-19 Assistance to Non-Profits [^]	1.9	-
COVID-19 Aid to Impacted Industries [^]	1.10	-
Community Violence Interventions		
Community Violence Interventions ^{^*}	1.11	3.16
Behavioral Health		
Mental Health Services ^{^*}	1.12	1.10
Substance Use Services ^{^*}	1.13	1.11
Other		
Other Public Health Services [^]	1.14	1.12
Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency	-	1.7
2: Negative Economic Impacts		
Assistance to Households		
Household Assistance: Food Programs ^{^*}	2.1	2.1
Household Assistance: Rent, Mortgage, and Utility Aid ^{^*}	2.2	2.2
Household Assistance: Cash Transfers ^{^*}	2.3	2.3
Under the final rule to be used starting with April 2022 reports		
²⁸ Under the interim final rule to be used in Interim Report and January 2022 Report and Expenditure Report		
Expenditure Category	EC ²⁷	Previous EC ²⁸
Household Assistance: Internet Access Programs ^{^*}	2.4	2.4
Household Assistance: Paid Sick and Medical Leave [^]	2.5	-
Household Assistance: Health Insurance ^{^*}	2.6	-
Household Assistance: Services for Un/Unbanked ^{^*}	2.7	-
Household Assistance: Survivor's Benefits [^]	2.8	-
Unemployment Benefits or Cash Assistance to Unemployed Workers ^{^*}	2.9	2.6
Assistance to Unemployed or Underemployed Workers (e.g. job training, subsidized employment, employment supports or incentives) ^{^*}	2.10	2.7

A

Healthy Childhood Environments: Child Care ^{*A}	2.11	3.6
Healthy Childhood Environments: Home Visiting ^{*A}	2.12	3.7
Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System ^{*A}	2.13	3.8
Healthy Childhood Environments: Early Learning ^{*A}	2.14	3.1
Long-term Housing Security: Affordable Housing ^{*A}	2.15	3.10
Long-term Housing Security: Services for Unhoused Persons ^{*A}	2.16	3.11
Housing Support: Housing Vouchers and Relocation Assistance for Disproportionately Impacted Communities ^{*A}	2.17	-
Housing Support: Other Housing Assistance ^{*A}	2.18	3.12
Social Determinants of Health: Community Health Workers or Benefits Navigators ^{*A}	2.19	3.14
Social Determinants of Health: Lead Remediation ^{*A}	2.20	3.15
Medical Facilities for Disproportionately Impacted Communities ^A	2.21	-
Strong Healthy Communities: Neighborhood Features that Promote Health and Safety ^A	2.22	-
Strong Healthy Communities: Demolition and Rehabilitation of Properties ^A	2.23	-
Addressing Educational Disparities: Aid to High-Poverty Districts ^A	2.24	3.2
Addressing Educational Disparities: Academic, Social, and Emotional Services ^{*A}	2.25	3.3
Addressing Educational Disparities: Mental Health Services ^{*A}	2.26	3.4
Addressing Impacts of Lost Instructional Time ^A	2.27	-
Contributions to UI Trust Funds ^A	2.28	2.8
Assistance to Small Businesses		
Loans or Grants to Mitigate Financial Hardship ^A	2.29	2.9
Technical Assistance, Counseling, or Business Planning ^{*A}	2.30	-
Rehabilitation of Commercial Properties or Other Improvements ^A	2.31	-
Business Incubators and Start-Up or Expansion Assistance ^{*A}	2.32	-
Enhanced Support to Microbusinesses ^{*A}	2.33	-
Assistance to Non-Profits		
Assistance to Impacted Nonprofit Organizations (Impacted or	2.34	2.10
Aid to Impacted Industries		
Aid to Tourism, Travel, or Hospitality ^A	2.35	2.11
Aid to Other Impacted Industries ^A	2.36	2.12
Other		
Economic Impact Assistance: Other ^{*A}	2.37	2.13
Household Assistance: Eviction Prevention ^{*A}	-	2.5
Education Assistance: Other ^{*A}	-	3.5
Healthy Childhood Environments: Other ^{*A}	-	3.9
Social Determinants of Health: Other ^{*A}	-	3.13
Expenditure Category	EC²⁷	Previous EC²⁸
3: Public Health-Negative Economic Impact: Public Sector Capacity		
General Provisions		
Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers	3.1	1.9

Public Sector Workforce: Rehiring Public Sector Staff	3.2	2.14
Public Sector Workforce: Other	3.3	-
Public Sector Capacity: Effective Service Delivery	3.4	7.2
Public Sector Capacity: Administrative Needs	3.5	-
4: Premium Pay		
Public Sector Employees	4.1	4.1
Private Sector: Grants to Other Employers	4.2	4.2
5: Infrastructure		
Water and Sewer		
Clean Water: Centralized Wastewater Treatment	5.1	5.1
Clean Water: Centralized Wastewater Collection and Conveyance	5.2	5.2
Clean Water: Decentralized Wastewater	5.3	5.3
Clean Water: Combined Sewer Overflows	5.4	5.4
Clean Water: Other Sewer Infrastructure	5.5	5.5
Clean Water: Stormwater	5.6	5.6
Clean Water: Energy Conservation	5.7	5.7
Clean Water: Water Conservation	5.8	5.8
Clean Water: Nonpoint Source	5.9	5.9
Drinking water: Treatment	5.10	5.10
Drinking water: Transmission & Distribution	5.11	5.11
Drinking water: Lead Remediation, including in Schools and Daycares	5.12	5.12
Drinking water: Source	5.13	5.13
Drinking water: Storage	5.14	5.14
Drinking water: Other water infrastructure	5.15	5.15
Water and Sewer: Private Wells	5.16	-
Water and Sewer: IJJA Bureau of Reclamation Match	5.17	-
Water and Sewer: Other	5.18	-
Broadband		
Broadband: "Last Mile" projects	5.19	5.16
Broadband: IJJA Match	5.20	-
Broadband: Other projects	5.21	5.17
6: Revenue Replacement		
Provision of Government Services	6.1	6.1
Non-federal Match for Other Federal Programs	6.2	-
7: Administrative		
Administrative Expenses	7.1	7.1
Transfers to Other Units of Government	7.2	7.3
Transfers to Non-entitlement Units (States and territories only)	-	7.4

Additional Guidance

3.4 Education Assistance: Social, Emotional, and Mental Health Services ^{*A}	EC is 2.26, if social and emotional services, EC is 2.25;
3.5 Education Assistance: Other ^{*A}	EC is 2.37, collected under Other Economic Impact
3.6 Healthy Childhood Environments: Child Care ^{*A}	EC is 2.11
3.7 Healthy Childhood Environments: Home Visiting ^{*A}	EC is 2.12
3.8 Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System ^{*A}	EC is 2.13
3.9 Healthy Childhood Environments: Other ^{*A}	EC is 2.37, collected under Other Economic Impact
3.10 Housing Support: Affordable Housing ^{*A}	EC is 2.15
3.11 Housing Support: Services for Unhoused Persons ^{*A}	EC is 2.16
3.12 Housing Support: Other Housing Assistance ^{*A}	EC is 2.18
3.13 Social Determinants of Health: Other ^{*A}	EC is 2.37, collected under Other Economic Impact
3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators ^{*A}	EC is 2.19
3.15 Social Determinants of Health: Lead Remediation ^A	EC is 2.20
3.16 Social Determinants of Health: Community Violence Interventions ^{*A}	EC is 1.11
5: Infrastructure	
5.16 Broadband: "Last Mile" projects	EC is 5.19
5.17 Broadband: Other projects	EC is 5.20
7: Administrative	
7.2 Evaluation and Data Analysis	EC is 3.4 and has been renamed Effective Service Delivery
7.3 Transfers to Other Units of Government	EC is 7.2
7.4 Transfers to Non-entitlement Units (States and territories only)	To be separately reported as part of NEU/Non-UGLG module. Refer to Part 2 Section D.

Treasury has prepared the additional guidance below to support recipients in implementing the new expenditure categories. This table includes only those previous expenditure categories that are changing under the new structure, aligned with the final rule.

January 2022 Expenditure Categories	April 2022 Guidance
1: Public Health	
1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID- 19 public health emergency	EC removed, capital expenditures can be designated in any relevant PH-NEI EC (e.g., new hospital wing would be tracked under EC 1.4)
1.8 Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)	EC is 1.7
1.9 Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19	EC is 3.1
1.10 Mental Health Services*	EC is 1.12
1.11 Substance Use Services*	EC is 1.13
1.12 Other Public Health Services	EC is 1.14
2: Negative Economic Impacts	
2.5 Household Assistance: Eviction Prevention	EC is now included as part of 2.2
2.6 Unemployment Benefits or Cash Assistance to Unemployed Workers*	EC is 2.9
2.7 Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)**	EC is 2.10
2.8 Contributions to UI Trust Funds	EC is 2.28
2.9 Small Business Economic Assistance (General)**	If public-health related (e.g., providing rapid tests for small businesses), EC is 1.8; if related to negative economic impact eligible use (e.g., grants, technical assistance, rehabilitation, incubators, or microbusinesses), EC is 2.29-2.33
2.10 Aid to Nonprofit Organizations*	If public-health related (e.g., providing rapid tests for non-profits), EC is 1.9; if related to negative economic impact (e.g., grants to stabilize non-profit budget), EC is 2.34
2.11 Aid to Tourism, Travel, or Hospitality	EC is 2.35
2.12 Aid to Other Impacted Industries	EC is 2.36
2.13 Other Economic Support**	EC is 2.37, re-named Other Economic Impact
2.14 Rehiring Public Sector Staff	EC is 3.2
3: Services to Disproportionately Impacted Communities	
3.1 Education Assistance: Early Learning**	EC is 2.14
3.2 Education Assistance: Aid to High-Poverty Districts ^A	EC is 2.24
3.3 Education Assistance: Academic Services**	EC is 2.25, social and emotional services will now be tracked under this EC

ATTACHMENT B-1

Detailed Allowable Expenses

Budget Detail



Project Budget
Project Period From: December 1st, 2022 to August 31st, 2024

Organization Name: PHIX - Paso del Norte Health Information Exchange
Project Title: Forecasting Stronger Community Health: An Equitable Approach to Healthcare Delivery

Date: 4/12/24

Detail Budget Line	Hourly Rate or Weekly Salary	Current Project Budget	Revised Project Budget	Budget Change
*Personnel				
Executive Director	\$4,435.93 per week	\$ 71,249.00	\$ 105,071.12	33,822.12
Informaticist (Director of Programs)	\$1,932.70 per week	\$ 80,077.00	\$ 92,885.76	12,808.76
Informaticist (Informatics, Coordinator)	\$25.00 - \$32.00 per hour	\$ 172,800.00	\$ 43,384.14	(129,415.86)
Data Analyst I	\$21.00 - \$22.00 per hour	\$ 32,725.00	\$ 17,563.04	(15,161.96)
Data Analyst II	\$15.00 per hour		\$ 14,494.50	14,494.50
Data Analyst III	\$13.50 per hour		\$ 1,920.00	1,920.00
Project Coordinator	\$22.00 per hour		\$ 4,224.00	4,224.00
Technology and Operations Manager	\$36.50 per hour	\$ 43,680.00	\$ 57,753.31	14,073.31
Technology Developer	\$28.00 per hour	\$ 32,416.00	\$ 33,043.31	(19,372.69)
Technology Developer	\$19.00 per hour		\$ 18,397.00	18,397.00
Partner Relations Coordinator	\$21.00 per hour	\$ 3,276.00	\$ 3,360.00	84.00
Subtotal		\$ 456,223.00	\$ 394,016.18	\$ (62,206.82)
Supplies and Materials				
Office Computers, shelves, and supporting consumables		\$ -	\$ -	-
Subtotal		\$ -	\$ -	\$ -
Local Travel				
Local Mileage		\$ 526.50	\$ 1,250.00	723.50
Subtotal		\$ 537.60	\$ 1,250.00	\$ 712.40
Small Operating Equipment (less than \$25k)				
Computers and monitors		\$ 5,000.00	\$ 5,000.00	-
Servers		\$ 20,000.00	\$ -	-
Uninterrupted power supply for servers		\$ 5,000.00	\$ 5,000.00	-
Software licenses, including statistical software and data visualization software		\$ 17,750.00	\$ 43,756.49	26,006.49
Subtotal		\$ 47,750.00	\$ 73,756.49	\$ 26,006.49
Large Capital Equipment (more than \$25k)				
Software licenses, including geocoding and de-identification software		\$ -	\$ 126,000.00	126,000.00
Subtotal		\$ -	\$ 126,000.00	\$ 126,000.00
Communication/Promotion				
Educational and training materials, including training videos, handouts, and other materials		\$ 5,000.00	\$ 5,000.00	-
Subtotal		\$ 5,000.00	\$ 5,000.00	\$ -
Other Expenses				
Data acquisition of pharmacy data		\$ 2,500.00	\$ 2,000.00	(500.00)
Subtotal		\$ 2,500.00	\$ 2,000.00	\$ (500.00)
Professional/Contracted Services subject to indirect cost				
Epidemiologists	25,000.00	\$ 40,000.00	\$ 92,918.13	52,918.13
Supporting Experts, including Legal, Technology, and Health Care Experts	25,000.00	\$ 40,000.00	\$ 73,967.50	33,967.50
Contracted programming and development	25,000.00	\$ 200,000.00	\$ 112,825.00	(87,175.00)
Data processing, storage, and back-up in the cloud	25,000.00	\$ 100,000.00	\$ 26,476.74	(73,523.26)
Subtotal	\$ 100,000.00	\$ 390,000.00	\$ 306,187.37	\$ (83,812.63)
Project Subtotal		\$ 902,010.60	\$ 908,210.04	\$ 6,199.44
Indirect (if any - should not exceed 10% of Project Subtotal)		\$ 96,426.06	\$ 50,226.62	\$ (6,199.44)
TOTAL (Project Subtotal + indirect)		\$ 998,436.66	\$ 958,436.66	\$ (40,000.00)

* Personnel costs must be based on actual costs that will be documented with paystubs or payroll reports.

Cost Detail Summary

Salaries	Employee	Spent	To Be Spent
Executive Director	Emily Hartmann	\$ 42,026.43	\$ 63,044.69
Informaticist	Juan Nanez	\$ 53,998.52	\$ 38,887.24
	James Bailey	\$ 16,380.92	\$ 7,503.22
	Lorissa Humble	\$ -	\$ 19,500.00
IT Coordinator	Daniel Estrada	\$ 24,747.49	\$ 33,005.82
Technology Developer	Casey Stell	\$ 3,826.76	\$ 29,216.55
	Alejandro Nunez	\$ 4,237.00	\$ 14,160.00
Analyst	Bryan Reveles	\$ 2,104.50	\$ 12,390.00
	Gray	\$ -	\$ 1,920.00
	Ferni	\$ -	\$ 1,920.00
	Paola	\$ -	\$ -
Project Coordinator	Abril Vazquez	\$ 17,563.04	\$ 4,224.00
Partner Relations	Veronica Shafer	\$ -	\$ 3,360.00
Subtotal		\$ 164,884.66	\$ 229,131.52
Large Operating	>25k	Spent	To Be Spent
	Geocodio	\$ -	\$ 29,000.00
	John Snow	\$ -	\$ 97,000.00
Subtotal		0	\$ 126,000.00
Mileage		Spent	To Be Spent
Mileage	Juan Nanez	\$ 290.07	\$ 959.93
Subtotal		0	\$ 1,250.00
Other		Spent	To Be Spent
DPH	Pharmacy Data	\$ -	\$ 2,000.00
Subtotal		\$ -	\$ 2,000.00
Small Operating	<25k	Spent	To Be Spent
Licenses	Stata/SaaS	\$ -	\$ 14,975.00
	GitHub	\$ 264.00	\$ -
	Datagrip	\$ -	\$ 229.00
	ArcGIS	\$ -	\$ 16,600.00
	Power BI	\$ -	\$ 202.54
	Windows	\$ -	\$ 11,485.95
Computers/Monitors			\$ 5,000.00
Servers		\$ -	\$ 20,000.00
UPS		\$ -	\$ 5,000.00
Subtotal		\$ -	\$ 73,756.49
Marketing		Spent	To Be Spent

Med Society	\$	-	\$ 2,500.00
?	\$	-	\$ 2,500.00
Subtotal			\$ 5,000.00

Professional/Contracted Services		Spent	To Be Spent
Data Back-ups, processing, and storage	AWS	\$ 6,180.82	\$ 13,285.91
	Cove	\$ -	\$ 7,010.01
Programming/Development	John	\$ 12,825.00	\$ 100,000.00
Supporting Experts	Kevin	\$ 18,156.25	\$ 30,811.25
	EHN	\$ -	\$ 15,000.00
Epidemiologists	Legal	\$ -	\$ 10,000.00
	Maren	\$ 7,465.50	\$ 4,396.40
	Ricardo	\$ 39,510.00	\$ 16,155.00
	Chantel	\$ -	\$ 25,391.23
Subtotal		\$ 306,187.37	

Total Spent	\$ 164,884.66
Total To Be Spent	\$ 743,325.38

Cost Detail Contractors

Invoice #	Invoice Amount	Invoice #	Invoice Amount	Invoice #	Invoice Amount	AWS	September	\$	349.67
Kevin 1	\$ 1,575.00	Ricardo 1	\$ 3,510.00	Maren 1	\$ 1,020.50		October	\$	2,409.78
2	\$ 1,995.00	2	\$ 3,600.00	2	\$ 718.50		November	\$	1,700.76
3	\$ 2,012.50	3	\$ 2,835.00	3	\$ 840.00		December	\$	1,720.61
4	\$ 1,890.00	4	\$ 3,555.00	4	\$ 575.50		January	\$	1,539.79
5	\$ 2,038.75	5	\$ 3,240.00	5	\$ 526.00		February	\$	1,649.73
6	\$ 1,522.50	6	\$ 3,600.00	6	\$ 672.50		March	\$	1,846.39
7	\$ 1,120.00	7	\$ 3,375.00	7	\$ 930.50		April	\$	1,650.00
8	\$ 2,021.25	8	\$ 3,600.00	8	\$ 589.00		May	\$	1,650.00
9	\$ 1,968.75	9	\$ 2,160.00	9	\$ 840.00		June	\$	1,650.00
10	\$ 2,012.50	10	\$ 1,800.00	10	\$ 753.00		July	\$	1,650.00
March/Apr 11	\$ 2,362.50	11	\$ 900.00	March/Apr 11	\$ 513.00		August	\$	1,650.00
March/Apr 12	\$ 2,135.00	12	\$ 900.00	March/Apr 12	\$ 633.40				
March/Apr 13	\$ 2,563.75	13	\$ 900.00	April tbd	\$ 650.00				\$ 19,466.73
April tbd	\$ 4,750.00	14	\$ 900.00	May tbd	\$ 650.00				
May tbd	\$ 4,750.00	15	\$ 900.00	June tbd	\$ 650.00				
June tbd	\$ 4,750.00	16	\$ 1,035.00	July tbd	\$ 650.00				
July tbd	\$ 4,750.00	17	\$ 900.00	August tbd	\$ 650.00				
August tbd	\$ 4,750.00	18	\$ 900.00						
		19	\$ 900.00			\$ 11,861.90			
	\$ 48,967.50	March/Apr 20	\$ 900.00						
		21	\$ 900.00						
		22	\$ 855.00						
		April tbd	\$ 900.00						
		May tbd	\$ 1,800.00						
		June tbd	\$ 3,600.00						
		July tbd	\$ 3,600.00						
		August tbd	\$ 3,600.00						
			\$ 55,665.00						

Salary Details

Employee	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	
Executive Director	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83	\$2,876.83
Informaticist	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66	\$3,792.66
IT Coordinator																			
Technology Developer																			
Analyst																			
Project Coordinator	\$7,445.48	\$822.20	\$752.50	\$1,132.50	\$556.63	\$1,132.50	\$945.59	\$765.90	\$1,413.17	\$849.84	\$1,234.30								
Partner Relations																			
Emily Hartmann																			
Juan Narez																			
James Bailey																			
Lorisa Humble																			
Daniel Estrada																			
Cesey Still																			
Alejandro Nuñez																			
Bryan Revelles																			
Gray																			
Ferri																			
Paola																			
Abrii Vazquez																			
Veronica Shaffer																			

Indirect Cost Detail

What is the 10% de minimis rate?

2 CFR 200.414(f) states that organizations can charge a 10% de minimis rate of modified total direct costs. Modified total direct costs includes all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subaward).

§ 200.68 Modified Total Direct Cost (MTDC). MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subawards and subcontracts up to the first \$25,000 of each subaward or subcontract (regardless of the period of performance of the subawards and subcontracts under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward and subcontract in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency for indirect costs.

Per 2 CFR Section 200.1 (definition of MTDC), standard exclusions include expenditures for:

- Capital equipment
- Capital expenditures
- Participant support costs
- Patient care charges
- Rental of space
- Scholarships and fellowships
- The portion of a subcontract in excess of \$25,000
- Tuition remission

Inventory Detail

- D. Until the equipment is finally disposed of, the Subrecipient shall ensure the Equipment's use is subject to the Management requirements set forth in 2 CFR §200.313(d) and maintain adequate documentation evidencing the same.
- 1) Within thirty (30) calendar days of the Subrecipient's receipt of the equipment, and annually thereafter, the Subrecipient shall provide the County a written document containing the following: description of the equipment, serial number or other identification number for each piece of equipment, notation that the Subrecipient holds the title, the acquisition date, the cost of the property, percentage of Federal participation in the project costs for the ARPA award through which the equipment was acquired, the location, use and condition of the equipment, and when appropriate, ultimate disposition data, including the date of disposal and sale price of the equipment.
 - 2) At least once every two years, beginning from the date of the Subrecipient's receipt of the equipment, the Subrecipient shall take a physical inventory of the equipment and reconcile the results with the documentation provided to the County pursuant to sub-section 1) above. The Subrecipient shall submit the certified results of the physical inventory to the County for review.
 - 3) The Subrecipient shall develop a control system to ensure adequate safeguards to prevent loss, damage or theft of equipment. The Subrecipient shall investigate any loss, damage, or theft, and report findings regarding the same to the County.
 - 4) The Subrecipient shall develop adequate maintenance procedures in order to keep the Equipment in good condition.
 - 5) Prior to final disposition, the Subrecipient shall seek prior written authorization from the County, and if authorized or required to sell the equipment, follow proper sales procedures to ensure the highest possible return. Subrecipient must submit reports to County at least annually on the status of real property purchased with the Program Funds for the term of the Agreement.